

**LA CROSSE COUNTY BOARD OF SUPERVISORS ANNUAL MEETING
PROCEEDINGS; MONDAY, NOVEMBER 14, 2016**

The La Crosse County Board of Supervisors Annual Meeting was held on Monday, November 14, 2016 in the Administrative Center, Room B410. The County Clerk, Ginny Dankmeyer, took attendance. 26 supervisors were present when Chair Tara Johnson called the meeting to order at 6:00 P.M. and those otherwise present, excused or absent are noted in the roll call detail:

District Name	Attendance
1 Richmond, Andrea	Present
2 Geary, Ralph	Present
3 Weidenbach, Doug	Present
4 Freedland, Maureen	Present
5 Rosa, Keyla	Absent
6 Plesha, Roger	Present
7 Hampson, Sharon	Present
8 Jerome, Peg	Present
9 Gundersen, Jerome	Present
10 Cable, Kim	Present
11 Scheller, Patrick	Present
12 Holtze, Dave	Present
13 Tryggestad, Tina	Present
14 Larson, Margaret	Present
15 Kruse, Monica	Present
16 Ferries, Dan	Present
17 Giese, Mike	Present
18 Berg, Laurence	Excused
19 Cornforth, Rick	Present
20 Doyle, Steve	Present
21 Burke, Vicki	Present
22 Barlow, Patrick	Present
23 Nikolay, Matt	Present
24 Pfaff, Leon	Present
25 Ebert, Ray	Present
26 Hesse, Dan	Present
27 Wehrs, Tina	Excused
28 Tyser, Kathie	Present
29 Johnson, Tara	Present

PLEDGE OF ALLEGIANCE

PUBLIC HEARING COMMENCED:

- **OUTLINE OF COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET –**
Administrator O'Malley presented an overview of the 2017 recommended budget including the gross expenditures, 2017 tax levy, mill rate, and budget priorities.
- Public Comment - Chair Johnson called speakers to the podium.
 - UWL Stadium
 - Greg Reichert - 496 Leonard St, West Salem - spoke in favor of UWL Stadium donation.
 - Bluffland

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- Carol Abrahamson – 17374 Freeburg Ridge Rd Caledonia MN - on behalf of the Mississippi Valley Conservancy.
- Bob Fisher - 1251 22nd Drive South La Crosse, WI – spoke in favor of Bluffland funding.
- Rick Diermeier – 2301 Evenson Drive Onalaska, WI – spoke in favor of Bluffland funding.
- Neighborhood Revitalization Program
 - Margaret Dihlman-Malzer – 331 28th Street S La Crosse, WI – in favor of Neighborhood Revitalization Grant
 - Ralph Heath – W5204 Horseshoe Place La Crosse, WI – in favor of Neighborhood Revitalization Grant

PUBLIC HEARING CLOSED: With no one else requesting to speak, the public hearing was closed at 6:31pm. Motion by D. Holtze/D. Ferries to close the Public Hearing passed on a unanimous voice vote with 26 ayes, 1 Absent – K. Rosa, 2 excused - L. Berg and T. Wehrs.

COMMUNICATIONS AND ANNOUNCEMENTS:

County Board Chair Report - Tara Johnson

- Recognition of Dave Lange's Service to La Crosse County – Chair Johnson presented Corporation Counsel Dave Lange with a plaque for his service to La Crosse County. She gave a review of his history with La Crosse County that spanned 29 years starting in 1988 and being appointed Corporation Counsel on January 3, 2012.
- Supervisor Conference Reports
 - Supervisor Freedland attended the La Crosse Area Diversity Council on Thursday.

CONSENT AGENDA

Motion by R. Plesha/J. Gundersen to approve the minutes of the La Crosse County Board of Supervisors Planning Meeting held October 10, 2016 and the Monthly meeting held October 20, 2016 and the claims list for \$4,354,642.57 passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

ZONING ORDINANCE NO. Z367-11/16 RE: PETITION NO. 1982 FILED BY WILLIAM AND KAREN BARBEE, TO REZONE 1.89 ACRES OF AN EXISTING 63.75 ACRE BASE FARM TRACT FROM THE EXCLUSIVE AGRICULTURE DISTRICT TO THE RURAL DISTRICT FOR RESIDENTIAL PURPOSES IN THE TOWN OF ONALASKA

The La Crosse County Planning, Resources and Development Committee, having considered Petition No. 1982 to amend the La Crosse County Zoning Ordinance filed by William and Karen Barbee, W6111 Anderson Rd, Holmen, WI, 54636 and having held a public hearing on the 31st day of October 2016 for a petition to rezone 2.965% or 1.89 acres of an existing 63.75 acre Base Farm Tract from the Exclusive Agriculture District to the Rural District for residential purposes in the Town of Onalaska and described as follows: A 1.89 acre lot as depicted on a proposed Certified Survey Map dated 9/5/16 and prepared by Coulee Region Land Surveyors, LLC, being part of the fractional NW/NW of Section 3, T17N, R7W. Part of tax parcel 10-80-1. Town of Onalaska. And pursuant to s. 59.69 Wis. Stats.: the Committee did publish and receive proof of a Class II notice of the hearing; did receive receipts of mailing of the notices to the affected Town Clerk(s); did hold a public hearing to hear testimony and official correspondence; and, did receive and consider action from the affected Town Board(s). The Committee, under s. 59.69(5)(e)4, and under s. 91.48(1), Wis. Stats., has the authority to approve the petition as submitted; to disapprove of the petition; or, to modify and approve the petition. Having considered the entire record the Committee's recommendation is to: By a vote of five (5) in favor (Nikolay, Gundersen, Holtze, Hundt-Wehrs, Hesse), zero (0) no, one (1) excused (Cornforth), and one (1) absent (Scheller), the committee recommended approval of Zoning Petition No. 1982 subject to the recording of deed restrictions indicating the following:

1. No further residential development is authorized on the remainder of the Base Farm Tract outside of the proposed CSM lot being rezoned to the Rural District;

2. Only uses authorized within a farmland preservation zoning district are allowed on the remainder of the Base Farm Tract; and
3. These conditions may only be lifted after approval by the La Crosse County Board of Supervisors.

(If this petition is approved as a conditional zoning, deed restrictions must be recorded before zoning takes effect.) The County Board, under s.59.69(5)(e)5 Wis. Stats., has the authority to effectuate the petition by ordinance or to disapprove it. **The County Board** took the following action this 15th day of November, 2016. Approved the petition with amendments/conditions, becomes an ordinance, after recording conditions.

PLANNING, RESOURCES AND DEVELOPMENT COMMITTEE

Motion by M. Nikolay/D. Holtze to approve as recommended by the Committee passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

ZONING ORDINANCE NO. Z368-11/16 RE: PETITION NO. 1983 FILED BY ERIC H CHRISTIANSON TO REZONE 0.265 ACRES IDENTIFIED AS PARCEL "B" FROM THE RURAL DISTRICT TO THE GENERAL AGRICULTURE DISTRICT AND TO REZONE 0.265 ACRES IDENTIFIED AS PARCEL "A" FROM THE GENERAL AGRICULTURE DISTRICT TO THE RURAL DISTRICT IN THE TOWN OF HAMILTON

The La Crosse County Planning, Resources and Development Committee, having considered Petition No. 1983 to amend the La Crosse County Zoning Ordinance filed by Eric H Christianson, N7118 Holley Rd, Holmen, WI, 54636 and having held a public hearing on the 31st day of October 2016 for a petition to rezone 0.265 acres identified as Parcel "B" from the Rural District to the General Agriculture District and to rezone 0.265 acres identified as Parcel "A" from the General Agriculture District to the Rural District to rezone that area where a Private On-Site Wastewater Treatment System (POWTS) was installed to serve a residence in exchange for rezoning an equal area approved under Zoning Petition No. 1964 from the Rural to the General Agriculture District in order to maintain the 3% BFT rezone limit in the Town of Hamilton and described as follows: Part of the SE/NW of Section 6, T17N, R6W. Property addresses of N7124 and N7118 Holley Rd. Town of Hamilton. And pursuant to s. 59.69 Wis. Stats.: the Committee did publish and receive proof of a Class II notice of the hearing; did receive receipts of mailing of the notices to the affected Town Clerk(s); did hold a public hearing to hear testimony and official correspondence; and, did receive and consider action from the affected Town Board(s). The Committee, under s. 59.69(5)(e)4, and under s. 91.48(1), Wis. Stats., has the authority to approve the petition as submitted; to disapprove of the petition; or, to modify and approve the petition. Having considered the entire record the Committee's recommendation is to: By a vote of five (5) in favor (Nikolay, Gundersen, Holtze, Hundt-Wehrs, Hesse), zero (0) no, one (1) excused (Cornforth), and one (1) absent (Scheller), the committee recommended approval of Zoning Petition No. 1983 subject to the following three (3) conditions:

1. Deed restrictions on the easterly 0.265 acres being rezoned from the Rural District to General Agriculture District shall be recorded indicating the deed restrictions recorded for this area required by Zoning Petition No. 1964 are voided and new restrictions indicating only future uses of property authorized in a farmland preservation zoning district are allowed, with no additional residential development of any kind;
2. Deed restrictions on the southerly 0.265 acres being rezoned from the General Agriculture District to Rural District shall be recorded indicating no additional residences are allowed; and
3. These restrictions may only be lifted after approval by the La Crosse County Board of Supervisors.

(If this petition is approved as a conditional zoning, deed restrictions must be recorded before zoning takes effect.) The County Board, under s.59.69(5)(e)5 Wis. Stats., has the authority to effectuate the petition by ordinance or to disapprove it. **The County Board** took the following action this 15th day of November, 2016. Approved the petition with amendments/conditions, becomes an ordinance, after recording conditions.

PLANNING, RESOURCES AND DEVELOPMENT COMMITTEE

Motion by M. Nikolay/D. Hesse to approve as recommended by the Committee passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 48-11/16 RE: DONATION OF LAKEVIEW BELL TO WEST SALEM HISTORICAL SOCIETY

WHEREAS, a bronze bell was located in the cupola of the original La Crosse County Hospital built in 1887; and, **WHEREAS**, the building of the La Crosse County Hospital is significant in the history of West Salem due to the prestige and jobs the Hospital brought to the community; and, **WHEREAS**, the bell has been displayed at the Lakeview Health Center property since the building opened in 1975, but it does not fit into the plans for the new Lakeview Campus; and, **WHEREAS**, the West Salem Historical Society is willing to accept ownership of the bell and display the bell with documentation of its original location and significance to the West Salem community. **NOW, THEREFORE, BE IT RESOLVED** that the La Crosse County Board hereby authorizes the donation of the old La Crosse County Hospital bell to the West Salem Historical Society. **BE IT FURTHER RESOLVED** that the donation shall be with the condition that if in the future the bell is no longer displayed by the West Salem Historical Society, La Crosse County shall have the first right to reclaim the bell before any other disposition. **BE IT FURTHER RESOLVED** that the County Board Chair is authorized to sign any documents to effectuate the donation, after approval by Corporation Counsel. **FISCAL NOTE:** No cost to La Crosse County. The West Salem Historical Society will remove the bell and place it in a new location for display to the public.

VETERANS, AGING AND LONG TERM CARE COMMITTEE

Motion by P. Jerome/R. Ebert to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

ORDINANCE NO. 156-11/16 TO AMEND S. 4.06 ENTITLED "PURCHASING PROCEDURES" AND 4.11(5)(A) ENTITLED "MEALS" OF THE GENERAL CODE OF LA CROSSE COUNTY, WISCONSIN

The County Board of Supervisors of the County of La Crosse does ordain as follows:

Section 1. Section 4.06 is amended to read:

4.06 PURCHASING PROCEDURES.

(1) **PURPOSE.** The purpose of this section is to establish uniform procedures for La Crosse County to secure, for County taxpayers, the advantages and economies which could result from centralized control over the expenditure of County funds for supplies, materials, equipment and contractual services; to promote efficiency and standardization of purchasing methods for all County departments and agencies; to promote competitive bidding and to provide for the administration, regulation, control, and enforcement of the purchasing procedures and methods hereby established. La Crosse County Departments shall follow the Financial Policy and Procedures Manual.

(2) **AUTHORITY.** The section is created and adopted pursuant to authority granted by ss. 59.51 and 59.52(9), Wis. Stats.

(3) **DEFINITIONS.**

(a) **Best Judgment Purchase.** A purchasing method used for budgeted items when the estimated cost is \$5,000 or less.

(b) **Simplified Bid.** A purchasing method used for budgeted items when the estimated cost is between \$5,000 and \$25,000.

(c) **Official Sealed Bids.** A purchasing method used for budgeted items when the estimated cost is over \$25,000.

(d) **Budgeted purchases or items.** Material or service purchases that are funded or planned for within an account of a Departmental Budget.

(e) **Non-Budgeted purchases or items.** Material or service purchases that require funding that is not available within a specific account of a Departmental Budget.

(f) **Emergency purchase.** A purchase of material or service that is needed to respond to an emergency situation. An emergency situation exists when a material or service is immediately needed to protect health, safety and welfare, or to preserve and

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protect property. An emergency purchase is needed when a situation is unforeseen, calls for immediate action and can not be properly responded to using established purchasing procedures.

(g) Invalid purchase. A purchase that is contrary to the Code or the Finance Policy and Procedures Manual.

(h) Purchase limitations. The authority and approval levels within the Code that permit the spending of County funds.

(i) Governmental unit. A department, branch, agency, school or organization that is part of the federal, state, or county government, or local municipality.

(j) State and federal contracts. A contract for material or services that has been awarded to a vendor for use by the state or federal government and the terms of the contract have been extended to county governments.

(k) Lease purchase. A contract for the use of equipment, supplies, or other property under which title will not pass to the County.

(l) Lease with option to purchase. A contract where title may pass to the County.

(m) County Based Contract. County government receives the benefit of material or service provided by a vendor. The County compensates the vendor.

(n) Client Based Contract. A County designated client receives the benefit of material or service provided by a vendor. The County compensates the vendor.

(o) Sole Source. A material, service, or special situation where it is evident or it is determined that only 1 vendor can fulfill the needs of the County.

(p) Negotiation. Department Head or designee in conjunction with the Auditor/Finance Director or designee discuss cost, terms, and conditions with a vendor to secure a contract that is in the best interest of the County.

(q) Blanket contract. A contract or purchase order issued to establish an account for the purpose of making repetitive purchases of similar material or services.

(r) "Request for Proposals (R.F.P.)" A description of a program and/or services needed, parameters and/or limitations that vendors have to work within; the expectations of the County, and the result the vendor is expected to achieve.

(s) Non-conformance. Procedures, methods or practices which are or appear to be in violation of or contrary to the Code, Finance Policy and Procedures Manual, or instructions that are communicated to the Departments by the Auditor/Finance Director or County Administrator.

(t) Finance Policy and Procedures Manual. Written procedures and practices that are consistent with the Code and provide an effective, efficient, and organized way of purchasing materials or services.

(u) Purchasing Manager. Performs, leads, and manages the purchasing process consistent with the Code and under the direction of the Auditor/Finance Director.

(4) ADMINISTRATION. The provisions of this section and regulations as are duly enacted hereunder shall be administered, supervised and enforced by the Auditor/Finance Director with the guidance of the Executive Committee. The Auditor/Finance Director shall, subject to provisions of this chapter and applicable provisions of federal or state law or administrative regulations promulgated there under;

(a) Establish and supervise a central purchasing system for coordination and direction of procurement activities. Develop and maintain a Finance Policy and Procedures Manual consistent with the Code. The purchasing process shall be in accordance with the Finance Policy and Procedures Manual.

(b) Have the authority to delegate purchasing activities to user departments and purchasing staff subject to the Code.

(c) Transfer between departments, supplies, materials and equipment which are no longer needed by a holding department, but which can be used by a receiving department.

(d) Exchange, trade-in or sell those supplies, materials and equipment which are surplus, obsolete or unused and shall confer with the County

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Administrator when necessary. Funds derived there from shall revert to the appropriate fund unless otherwise provided by law.

(e) With the approval of the Corporation Counsel, develop standard forms and specifications for bids or quotes, purchase orders and contracts; develop and prescribe the use by departments of additional forms required in carrying out the provisions of this section and amend or eliminate any such forms.

(f) Perform all duties under the general direction of the County Administrator and the Executive Committee. Pursuant to the provision of this section, all Department Heads shall cooperate with the Auditor/Finance Director and Purchasing Manager in the purchases for the departments which they administer.

(g) Have direct supervision, management and control of the purchasing system and be responsible for submitting an annual budget for the centralized purchasing system, when necessary.

(h) Insure that user departments adhere to central purchasing policies and procedures when delegation is extended. All delegated purchasing activities shall be monitored by the Purchasing Manager under the direction of the Auditor/Finance Director.

(i) Review Request for Sealed Bid and R.F.P. specifications using information furnished by the department, the standing committee, and any such other sources as may be deemed necessary in order to meet the needs of the department, consistent with the purpose of this section.

(j) Recommend to the County Administrator the adoption of administrative regulations to be contained in the Finance Policy and Procedures Manual which shall be circulated to all departments.

(k) Maintain necessary records to account for expenditures of funds for purchases made.

(5) STATUTORY AND ORDINANCE CONFLICTS. This section shall govern all purchasing for La Crosse County, provided nothing herein shall be in conflict with s. 59.52(29) or 66.0901, Wis. Stats., dealing with construction improvements or with other applicable statutes.

(6) PURCHASING OPERATIONS AND PROCEDURES.

(a) Best Judgment Purchases. For purchases under \$5,000.

1. All authorized and budgeted purchases, whose estimated costs are less than \$5,000, may be made and approved by the Department Head or designee. Purchases shall follow the Financial Policy and Procedures Manual.

(b) Simplified Bid Purchases. Purchases between \$5,000 and \$25,000. All authorized and budgeted purchases of material or services whose estimated costs are between \$5,000 and \$25,000 shall be made by the Department Head or designee and approved by the Auditor/Finance Director or designee, or County Administrator. Written quotes from 2 or more vendors shall be obtained as prescribed in the Finance Policy and Procedures Manual. Purchases shall follow the Financial Policy and Procedures Manual.

(c) Official Sealed Bids. Purchases over \$25,000. All authorized and budgeted purchases of material or services over \$25,000 shall be made by sealed bid or R.F.P. except the following types of purchases are excluded from bid or R.F.P. requirement if approved by the appropriate authorities: purchases from governmental units, purchases through state and federal contracts, sole source purchasing or contract extensions through negotiation. The approval of the Auditor/Finance Director or designee, or County Administrator and Standing Committee is needed to approve a bid or R.F.P. over \$25,000 by all departments except the Human Services Department for service based contracts. The approval of the Department Head, Auditor/Finance Director, Purchasing Manager, Human Services Deputy Director and Human Services Financial Manager or their designees is required to approve a bid or R.F.P. for service based contracts, by the Human Services Department. Purchases shall follow the Financial Policy and Procedures Manual.

1. All Requests for Sealed Bids or R.F.P.'s shall be coordinated by the Purchasing Manager or designee under the direction of the Auditor/Finance Director.

2. Specifications shall be drawn by the Department Head, or their designee, and reviewed by the Purchasing Manager or designee. Sealed bid or R.F.P. specifications shall be drawn so as to make competitive bidding reasonably possible in the

interest of obtaining the best product or service at the most advantageous price to La Crosse County. A copy of the final bid or R.F.P. specifications shall be submitted to the Purchasing Manager.

3. All Requests for Sealed Bids or R.F.P.'s shall be advertised at least once in the official County newspaper. The Department Head shall determine if it is necessary to advertise in any other publications. The advertisement shall indicate when and where bids will be opened and R.F.P.'s will be reviewed. Direct mail notification shall be given to any interested vendors or providers.

4. Sealed Bids and R.F.P. shall be received by the Purchasing Manager or designee and opened publicly either by the Purchasing Manager or designee at the time indicated in the specifications and the newspaper advertisement.

(d) Non-Budgeted Purchases. All non-budgeted purchases except in an emergency as defined in s. 4.06(3)(f), shall be approved by the Standing Committee and the Executive Committee. An account transfer within a department's budget or a transfer from the Contingency Fund to the Department's budget must be made pursuant to s. 2.02(11)(a) prior to or in conjunction with non-budgeted purchases.

1. Account transfer within Departmental budget – procedures are outlined in the Finance Policy and Procedures Manual.

2. Account transfer from Contingency Fund to Department budget – procedures are outlined in the Finance Policy and Procedures Manual.

(e) Department Heads or designee. Performs purchasing functions under the general supervision of the Auditor/Finance Director and in cooperation with the Purchasing Manager.

1. Departments are to adhere to all purchasing policies and procedures that are set forth in the Finance Policy and Procedures Manual or are communicated to departments.

2. Departments must use blanket contracts set up by the County which cover certain material or services s. 4.06(7)(i) of this Code.

3. Departments are required to maintain all records necessary to account for expenditures of funds for purchases made. All sealed bids received may be open to public inspection.

(f) Non-conformance to County Code, Purchasing Policy, or Procedure. Purchase orders, methods, procedures or practices that are or appear to be in violation of the purchasing ordinance or contrary to the Finance Policy and Procedures Manual will be investigated by the Auditor/Finance Director or his/her designee. The Auditor/Finance Director may request a written explanation of the situation in question. This explanation along with any other information may be forwarded to the County Administrator, County Board Chair, and Standing Committee. If a department's purchasing methods or practices are in violation of the Code or contrary to the Finance Policy and Procedures Manual, the Auditor/Finance Director and/or the County Administrator may intercede to ensure that the proper practice, method or procedure is followed.

(7) GENERAL POLICY.

(a) Purchase Limitations. All purchases shall be made in accordance with the budgetary appropriations as established by the County Board for the operation of the respective departments. The responsibility for adhering to existing appropriations rests with the Department Head. The Auditor/Finance Director or designee shall refuse to issue any purchase order or accept any contract when the funds needed exceeds the appropriation or lacks the appropriate approval level, except as provided in s. 4.06(7)(j) regarding emergency purchases.

(b) Contract or lease purchase. The approval level and purchasing procedure used for service contracts and leases is determined by the total of payments or total estimated contract sum regardless of the term. A distinction is made between County Based Contracts and Client Based Contracts (see s. 4.06(7)(c) 3 and 4). A copy of all contracts and leases must be sent to Corporation Counsel for approval pursuant to s. 4.13.

1. Lease Purchases. The dollar amount used to determine the approval level is the total amount of all payments in the lease agreement regardless of the term of the lease. Equipment leases or lease-purchases may be made by the Department Head

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or designee for up to \$5000 using "best judgment purchasing". From \$5,000 to \$25,000 Department Heads may employ a "simplified bid" purchase, a purchase through state and federal contracts or a "sole source purchase" practice with approval of the Auditor/Finance Director or designee, or County Administrator. Above \$25,000 Department Heads may enter into a lease with the approval of the Auditor/Finance Director or designee, or County Administrator and Standing Committee. A copy of all leases must be forwarded to Corporation Counsel for review and approval.

2. Lease Purchase with Option to Buy. The dollar amount used to determine the approval level is the sum of all payments in the lease plus the buyout cost regardless of the term of the lease. Equipment leases or lease-purchases may be made by the Department Head or designee, for up to \$5000 using "best judgment purchasing". From \$5,000 to \$25,000 Department Heads may employ a "simplified bid" purchase, a purchase through state and federal contracts or a "sole source purchase" practice with approval of the Auditor/Finance Director or designee, or County Administrator. Above \$25,000 Department Heads may enter into a lease with the approval of the Auditor/Finance Director or designee, or County Administrator and Standing Committee. A copy of all leases must be forwarded to Corporation Counsel for review and approval.

(d) Invalid Purchases. The County may consider as void, any purchase or contract made on behalf of the County which is contrary to the provisions of this Code. The employee making such purchase transactions will be considered for disciplinary action by their Department Head or the County Administrator as appropriate.

(e) Purchases from Governmental Units. Materials, supplies, machinery or equipment offered for sale by the state, federal, or County government or by any municipality may be purchased without bids, at prices to be agreed upon between the governmental agency and the Department Head or designee. This authority shall be limited to purchases of budgeted items whose estimated cost does not exceed \$5,000. Purchases may be made from Governmental Units between \$5,000 and \$25,000 with approval of the Auditor/Finance Director or designee, or the County Administrator. Purchases over \$25,000 must be approved by the same authorities as required in s. 4.06(6)(c).

(f) Purchases through State and Federal Contracts. In order to utilize the mass purchasing power of the federal and state governments, material goods or services may be purchased directly from vendors awarded bids or contracts by state or federal governments, without the solicitation of County bids. The Department Head or designee may use "best judgment purchasing" practices up to \$5,000. From \$5,000 to \$25,000 Department Heads may purchase from a state or federal contract as a substitute for the "simplified bidding" practice with approval of the Auditor/Finance Director or designee, or County Administrator. Documentation of the state or federal contract shall be in accordance with the Financial Policy and Procedures Manual. Above \$25,000 Department Heads may purchase from a state or federal contract as a substitute for "official sealed bid" practice with the approval by the same authorities as required in s. 4.06(6)(c).

(g) Sole-Source Purchasing. Sole source purchasing is acceptable when, after a good faith review of all possible sources, it is determined there is only 1 viable source for material, supply, or service. To be a sole source, a vendor shall have the ability to deliver a unique material or service, have technical expertise or qualifications, the ability to deliver at a particular time, or have the ability to fulfill the needs for a special purpose or situation such as a client choice purchase from a qualified provider. The Department Head or designee may use "best judgment" practices up to \$5,000. From \$5,000 to \$25,000 approval of the Auditor/Finance Director or designee, or County Administrator is required. Above \$25,000, approval is needed by the same authorities as required in s. 4.06(6)(c). Purchases over \$5,000 shall require a written explanation as to the reason in accordance with the Financial Policy and Procedures Manual.

(h) Negotiation. The dollar amount used to determine the approval level is the total sum of the contract regardless of the term of the contract. The County may extend an existing contract through negotiations with a current vendor. Negotiation may be used if it is evident or it is determined that it is in the best interest of the County to do so. Up to \$5,000 purchases may be made by the Department Head or designee using "best judgment purchasing" practices. From \$5,000 to \$25,000, negotiation with the current vendor may be

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used if approved by the Auditor/Finance Director or designee, or County Administrator. Above \$25,000, negotiation to extend an existing contract must be approved by the same authorities as required in s. 4.06(6)(c).

(i) Blanket Contracts and Standardization. Where it is in the best interest of the County due to dollar volume, standardization, conformance, or favorable terms, the County may enter into contracts that affect all or multiple departments. The approval for entering these contracts shall be consistent with the Code.

(j) Procurement Cards shall be used in accordance with the Financial Policy and Procedures Manual.

(k) Exceptions. Exceptions to general policy and purchasing limits may exist for emergency purchases s.4.06 (7) (j) and for expenditures that are routine and needed for the efficient and effective daily business operation of the County. Exceptions shall be approved by the Auditor / Finance Director, Corporation Counsel, and the County Administrator. The specific exceptions shall be prescribed in the Financial Policy and Procedures Manual.

(l) Emergency Purchases. An emergency shall be deemed to exist when an essential service or material is immediately required or when unforeseen circumstances arise causing situations requiring immediate action in order to protect health, safety, and welfare, or to protect and preserve property.

1. Budgeted items: In the event of an emergency, if the material or supply needed is under \$5,000, the Department Head or designee may use "best judgment purchasing" practices. Above \$5000 requirements for the simplified bid purchase, state and federal contracts purchase and sole source purchase may be waived with approval of the Auditor/Finance Director. In the event that the Auditor/Finance Director is unavailable, the Department Head shall obtain the approval of the County Administrator or County Board Chair. In the event that neither person is available, the Department Head shall obtain the approval of the Standing Committee Chair.

2. Non Budgeted Items: The Department Head shall seek approval of the County Administrator before the purchase of any material or service up to \$25,000. In the event that the County Administrator is unavailable, the Department Head shall obtain the approval of the County Board Chair. In the event that neither person is available, the Department Head shall obtain the approval of the Standing Committee Chair. For purchases over \$25,000 the Department Head shall obtain the approval of the County Administrator and County Board Chair.

3. For every emergency purchase made that is over \$5,000 for a budgeted item or any amount for a non-budgeted item, the Department Head shall, not later than the next working day thereafter, submit to the County Administrator and the Auditor/Finance Director, a written explanation of the circumstances of the emergency and any estimated costs related thereto. Said explanation shall also be submitted by the Department Head to the departmental committee at the next earliest meeting.

(m) Disposal of Surplus Property.

1. a. Departments that have surplus equipment or supplies shall report a description of such equipment/supplies to the Purchasing Manager. The Purchasing Manager shall canvass other County departments to determine whether such equipment or supplies may be used by them. If the Purchasing Manager approves, property may be sold by sealed bids or special public auction which may include internet auction websites. The Purchasing Manager will be responsible for the bid process or special public auction. If the property is not used by another department, put for sale by sealed bid or special auction, it may be transferred or sold to a vendor, a non-profit organization, or another governmental unit for disposal, with approvals as follows: for items with an estimated value of \$5,000 or less the Purchasing Manager must approve of the disposal; for items with an estimated value of \$5,000 to \$25,000 the Auditor/Finance Director and the County Administrator must approve of the disposal; for items with an estimated value above \$25,000 the Executive Committee must approve of the disposal. Any transfer to a non-profit organization shall follow an open, impartial selection process as provided in the Finance Policy and Procedures Manual. Disposal shall be in accordance with the Finance Policy and Procedures Manual.

b. Notwithstanding the provisions of paragraph 1.a., the Highway Commissioner shall be responsible for disposition of surplus Highway Department equipment and property. Such property shall be sold by sealed bids or public auction if not appropriate for use by other County departments, unless the Commissioner determines that sale by an equipment broker/dealer is in the County's best interest. La Crosse County municipalities will be provided a 30 day window to inspect and bid on equipment and heavy trucks prior to those pieces being available to the public. Transfer or sale of property to another governmental entity outside of the public bid process may occur with approval of the Public Works and Infrastructure Committee.

2. Proceeds from the sale of any equipment or supplies shall revert to the appropriate fund unless otherwise provided by law or the Financial Policy and Procedure Manual.

Section 2. Section 4.11(5)(a) is amended to read:

(5) MEALS.

(a) Meal expense claims may only be made for those meals purchased outside the County and only when the employee is required to incur overnight lodging. Exceptions are in-county conferences, conventions and circumstances where the authorizing party approves meal expenses that are budgeted for in-county work related activities. Additional exceptions are lengthy county board or committee meetings for Supervisors approved by the authorizing party.

Meal reimbursements are made in accordance with all IRS regulations and are reported as taxable income, unless the employee is required to incur overnight lodging or there is a substantiated business connection. When seeking reimbursement for business related meals, employees must document the purpose of the meeting, the time, location, and who was in attendance. If these items are not documented, the meal will be considered taxable to the employee. If meals are determined to be taxable, the County is required to withhold all applicable income and payroll taxes. For taxable items, employees shall document meal reimbursements on the Non-Overnight Meal form. For non-taxable items, employees shall document meal reimbursements on the Statement of Travel Expense form.

Section 3. This Ordinance shall take effect the day after passage and publication as required by law.

Tara Johnson, County Board Chair
Ginny Dankmeyer, County Clerk

EXECUTIVE COMMITTEE

Motion by S. Hampson/P. Scheller to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 49-11/16 RE: ACKNOWLEDGE "THE BEST OF PUBLIC SERVICE"

WHEREAS, the following employees have been a faithful part in providing "The Best of Public Service" to La Crosse County:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>YEARS</u>
Paula L. Jensen	Human Services Department	32+
Judith M. DeBack	Health Department	29+
Amanda Heineck	Hillview Health Care Center	28+
Sharon A. Klar	Hillview Health Care Center	27+
Gail C. Browne	Lakeview Health Center	27+
Linda K. Wieczorek	Hillview Health Care Center	26+
Michael H. Bangsberg	Facilities Department	25+
Kathleen J. Brodbeck	Corporation Counsel Child Support	12+

WHEREAS, it is the wish of the County Board of Supervisors to acknowledge long and faithful service on behalf of the citizens of La Crosse County; **NOW THEREFORE BE IT RESOLVED**, that a resolution extending our congratulations be recorded in La Crosse County Board Proceedings and a certificate of our actions be presented as an expression of our gratitude.

TARA JOHNSON, COUNTY BOARD CHAIR
GINNY DANKMEYER, COUNTY CLERK

EXECUTIVE COMMITTEE

Motion by S. Hampson/P. Jerome to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RECESS: Motion by V. Burke/R. Cornforth to recess at 6:57 PM until 9:00 AM Tuesday, November 15, 2016 passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

**LA CROSSE COUNTY BOARD OF SUPERVISORS ANNUAL MEETING
PROCEEDINGS; TUESDAY, NOVEMBER 15, 2016**

The La Crosse County Board of Supervisors Annual Meeting was reconvened on Tuesday, November 15, 2016 in the Administrative Center, Room B410. The County Clerk, Ginny Dankmeyer, took attendance. 26 supervisors were present when Chair Tara Johnson called the meeting to order at 6:00 P.M. and those otherwise present, excused or absent are noted in the roll call detail:

District Name	Attendance
1 Richmond, Andrea	Present
2 Geary, Ralph	Present
3 Weidenbach, Doug	Present
4 Freedland, Maureen	Present
5 Rosa, Keyla	Present at 9:28 AM
6 Plesha, Roger	Present
7 Hampson, Sharon	Present
8 Jerome, Peg	Present
9 Gundersen, Jerome	Present
10 Cable, Kim	Present
11 Scheller, Patrick	Present
12 Holtze, Dave	Present
13 Tryggestad, Tina	Present
14 Larson, Margaret	Present
15 Kruse, Monica	Present
16 Ferries, Dan	Present
17 Giese, Mike	Present
18 Berg, Laurence	Excused
19 Cornforth, Rick	Present
20 Doyle, Steve	Present
21 Burke, Vicki	Present
22 Barlow, Patrick	Present
23 Nikolay, Matt	Present
24 Pfaff, Leon	Present
25 Ebert, Ray	Present

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26	Hesse, Dan	Present
27	Wehrs, Tina	Excused
28	Tyser, Kathie	Present
29	Johnson, Tara	Present

RESOLUTION NO. 50-11/16 RE: SALARY MODIFICATIONS DUE TO OVERTIME REGULATION CHANGES

WHEREAS, the Federal Department of Labor (DOL) made final changes to the Fair Labor Standards Act (FLSA) overtime regulation in May of this year with an effective date of December 1, 2016; and, **WHEREAS**, the salary threshold will go from \$455.00/week (\$23,660 per year) to \$913.00/week (\$47,476 per year) which impacts positions that are identified as exempt from receiving overtime. Positions that are not paid at least \$913.00/week will need to become non-exempt and receive overtime; and, **WHEREAS**, the Personnel Department has reviewed exempt positions that will not meet the salary threshold test and has met with Departments to review the changes and recommends the classifications and pay changes as attached. **NOW THEREFORE BE IT RESOLVED**, that the attached changes to the B schedule, CE schedule, SW-01 and SWP-11 Step 2 be approved effective December 1, 2016. **BE IT FURTHER RESOLVED**, that the Personnel and Finance Departments are authorized and directed to take such action as is necessary to implement the action approve and carry out the intent of this resolution. **FISCAL NOTE:** The estimated cost of the changes which include wage, WRS, FICA and Medicare for 2016 is \$10,280.

EXECUTIVE COMMITTEE

Motion by S. Hampson/M. Nikolay to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 51-11/16 RE: ADOPTION OF CONTRACTS FOR AFSCME UNION EMPLOYEES FOR 2017

WHEREAS, La Crosse County and the representatives of AFSCME Unions representing Para-Professional Employees, Professional Employees, Highway, and Jailers have concluded collective bargaining negotiations; and, **WHEREAS**, the parties have reached a tentative agreement. **NOW THEREFORE BE IT RESOLVED**, that the tentative base wage agreements of the parties are within the requirements of Act 10 which identify the applicable across the board wage increase to a one year collective bargaining agreement of 0.68% for all groups with the term beginning on January 1, 2017 to be ratified as the new collective bargaining agreement between La Crosse County and the four AFSCME locals, effective for all those employed in such units on the date of this resolution. **BE IT FURTHER RESOLVED**, that the County Board Chair, County Administrator and Personnel Director are authorized to sign the Base Wage Collective Bargaining Agreements upon approval of the Corporation Counsel. **BE IT FURTHER RESOLVED**, that to maintain internal equity with the 1.5% union contract settlement for Deputy Sheriff's for 2017, the 1.5% recommended pay adjustment for Non-Union employees and to remain competitive in areas of recruitment and retention, the County Board Supervisors approve a pay scale supplemental pay adjustment of 0.82% for each of the four collective bargaining units effective January 1, 2017. **BE IT FURTHER RESOLVED**, that because of salary adjustments made effective 12/1/16, previously approved by resolution due to the changes in the Fair Labor Standards Act (overtime regulations) that changed the salary test from \$455.00/week to \$913.00/week, the SW-01 Step 2 and SWP-11 Step 2, of the Professional Employees Union shall not receive the .68% or the .82% equity adjustment. **BE IT FURTHER RESOLVED**, that the Personnel and Finance departments are authorized and directed to take such action as is necessary to implement the action approved and carry out the intent of this resolution. **FISCAL NOTE:** The estimated increase in cost of wage, WRS, FICA and Medicare for 2017 is \$369,399. The number of employees in each group is approximately: Para-Professional Employees 234, Professional Employees 136, Highway 51, and Jailers 55.

(183-16/17)

EXECUTIVE COMMITTEE

Motion by S. Hampson/M. Kruse to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 52-11/16 RE: MODIFICATION OF COMPENSATION PLAN FOR NON-UNION EMPLOYEES FOR 2017

WHEREAS, the County Administrator and Personnel Director recommend modifications to the present County Compensation Plans for non-bargaining employees covered by the following Classification and Pay Grades designated as B, CE, HV, JLS, LS, LV, NM, NH, NL, TL, TLS and UW; and, **WHEREAS**, upon consideration of the union contract settlement for the Deputy Sheriff's for 2017 and the recommended settlements for the other union contracts for 2017, the Consumer Price Index, budget, and internal compensation equity, the County Administrator and Personnel Director recommend setting the pay rates for the Non-Bargaining Pay Schedules consistent with the bargaining units; and, **NOW THEREFORE BE IT RESOLVED**, that those employees covered by the non-bargaining pay schedules referenced above have pay set for 2017 reflecting an across-the-board increase of 1.5% effective January 1, 2017. Minimum wage positions will remain indexed to minimum wage and certain grant-funded positions with a specific rate will not be increased. **BE IT FURTHER RESOLVED**, that because of internal compression resulting in the 2017 contract settlement of the Deputy Sheriffs, the LS (Law Enforcement Sergeants) paygrade and positions of Chief Deputy, Captain of Law Enforcement Patrol and Captain of Law Enforcement Investigation shall also receive an additional 1.5% effective January 1, 2017. **BE IT FURTHER RESOLVED**, that the following positions on the CM Pay Grade be set as follows effective January 1, 2017: Bailiff - \$11.00/hour and Reserve Deputy - \$15.00/hour. **BE IT FURTHER RESOLVED**, that the Finance Department and the Personnel Department are authorized to take the necessary action to implement these changes. **FISCAL NOTE**: The estimated increase of salary, WRS, FICA and Medicare for all non-bargaining employees for 2017 is \$501,306. There are approximately 794 employees covered by this resolution.

EXECUTIVE COMMITTEE

Motion by S. Hampson/K. Cable to approve passed on a voice vote with 25 ayes, 1 abstention - P. Barlow, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 53-11/16 RE: AUTHORIZING THE APPROVAL OF MODIFICATION TO CERTAIN LA CROSSE COUNTY PERMITS, FEES, AND CHARGES FOR 2017

WHEREAS, the 2017 budget includes certain fee increases for various revenue accounts commencing January 1, 2017 for various departments; and, **WHEREAS**, the fees in each of the departments have been identified in the 2017 County Administrator Recommended Budget document entitled "La Crosse County Proposed Charges for Services and Permit Revenues for 2017 and "La Crosse County Human Services Department 2017 Fees"; and, **WHEREAS**, the La Crosse County Financial Management Policies indicate that the County will establish service fees and charges wherever appropriate for the purpose of keeping property taxes to a minimum; and **WHEREAS**, these fees and charges will attempt to fairly allocate the full cost of services to the users of those services whenever possible and as deemed appropriate by the County Board, including consideration of waiving or offering reduced fees to youth, seniors, or other special population groups identified as requiring preferential consideration based on policy goals. **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board does hereby approve budget documents entitled "La Crosse County Proposed Charges for Services and Permit Revenues for 2017" and "La Crosse County Human Services Department 2017 Fees" to be effective commencing January 1, 2017. **FISCAL NOTE**: The proposed fees, charges and permit fees for 2017 have been included in the proposed 2017 Budget.

EXECUTIVE COMMITTEE

Motion by S. Hampson/D. Holtze to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 54-11/16 RE: CHANGES IN POSITIONS FUNDED BY OUTSIDE SOURCES (NON-TAX LEVY) FOR 2017

WHEREAS, the County Administrator’s 2017 budget includes changes in positions that are fully funded by outside sources; and, **WHEREAS**, new positions of 4.00 FTE are the result of increased grant revenues and other outside sources. **NOW THEREFORE BE IT RESOLVED**, that the following position modifications be approved for inclusion in the 2017 La Crosse County budget, reflecting a net increase of 4.00 FTE with \$0 levy impact.

	<u>Net Increase/ Decrease FTE</u>	<u>Annual Cost Salary & Fringe</u>	<u>Net Levy Impact</u>
<u>Health Department</u>			
+0.20 Community Health Aide	0.20	\$7,884	\$0
-1.00 Clerk	-1.00	(\$57,312)	\$0
+0.50 Nutrition Educator 1	0.50	\$24,606	\$0
+0.20 Lab Technologist	0.20	\$12,432	\$0
+0.50 Health Educator 1	0.50	\$24,606	\$0
<u>Human Services</u>			
+1.00 Social Services Specialist (ADRC)	1.00	\$55,716	\$0
+1.00 CCS Social Worker	1.00	\$72,552	\$0
+2.00 QA Specialist	2.00	\$126,152	\$0
+2.00 Account Specialist	2.00	\$126,152	\$0
-2.00 Economic Support Clerk	-2.00	(\$118,973)	\$0
-0.50 Grants Project Coordinator	-1.00	(\$67,343)	\$0
<u>Solid Waste</u>			
-0.50 Scale Attendant	-0.50	(\$18,048)	\$0
+1.00 Utility/Laborer	+1.00	\$58,956	\$0
<u>Carroll Heights</u>			
-0.40 Grounds/Maint Worker LTE	-0.40	(\$8,688)	\$0
+0.50 Custodian	+0.50	\$16,686	\$0
Net Change/Totals	4.00	\$255,378	\$0

BE IT FURTHER RESOLVED, that the Finance Department is authorized to make the necessary changes to the budget as needed and the Personnel Department is authorized to make necessary changes to the County pay plan. **BE IT FURTHER RESOLVED**, that any position addition reliant on non-tax-levy funding will be deleted if outside funding ends. **FISCAL NOTE:** These positions will be fully funded by grant revenue or other outside sources and will not impact the tax levy.

EXECUTIVE COMMITTEE

Motion by S. Hampson/T. Tryggestad to approve passed on a unanimous voice vote with 26 ayes, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 55-11/16 RE: CHANGES IN GENERAL OPERATING LEVY POSITIONS AND HOURS FOR 2017 BUDGET

WHEREAS, based on input from the departments, the County Administrator’s 2017 budget includes a total decrease of 10.29 Full Time Equivalents (FTE) and an increase of 12.96 FTE for positions supported by local property tax levy. **NOW THEREFORE BE IT RESOLVED**, that the following position modifications be approved for inclusion in the 2017 La Crosse County budget, reflecting a net increase of 2.67 FTE with a net increase of \$112,156 in the 2016 Tax Levy.

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	<u>Net Increase/ Decrease FTE</u>	<u>Annual Cost Salary & Fringe</u>	<u>Net Levy Impact</u>
<u>Bluffland Protection</u>			
+0.50	0.50	\$27,618	\$27,618
<u>Finance</u>			
-0.80 Purchasing Coordinator	-0.80	(\$68,916)	(\$68,916)
+1.00 Financial Analyst 7/2017 start	+1.00	\$42,636	\$42,636
<u>Information Technology</u>			
-1.00 Computer Support Specialist	-1.00	(\$52,104)	(\$52,104)
+0.50 Computer Support Specialist	+0.50	\$22,104	\$22,104
-1.00 IT Application Developer	-1.00	(\$79,116)	(\$79,116)
+1.00 PC/LAN Tech	+1.00	\$77,150	\$77,150
Increase in Hours (2 positions)	N/A	\$6,117	\$6,117
<u>Document/Graphics Services</u>			
0.50 Document/Graphics Specialist	0.50	\$22,064	\$22,064
-1.00 Print Manager	-1.00	(\$93,522)	(\$93,522)
<u>Health</u>			
+0.20 Clerk	0.20	\$26,976	\$18,883
+0.50 Health Educator 1	0.50	\$24,606	\$24,606
<u>Human Services</u>			
+1.00 APS Social Worker	1.00	\$76,444	\$76,444
-2.59 Clerk	-2.59	(\$88,935)	(\$88,935)
-2.50 Secure Detention Worker	-2.50	(\$144,172)	(\$144,172)
<u>Library</u>			
+0.40 Library Clerk	0.40	\$14,112	\$14,112
+0.05 Branch Assistant	0.05	\$2,064	\$2,064
<u>District Attorney</u>			
-0.40 Clerk	-0.40	(\$5,076.00)	(\$5,076.00)
<u>Facilities</u>			
+1.00 Lead Custodian	1.00	\$58,311	\$58,311
+3.00 Custodian	3.00	\$167,445	\$167,445
+0.50 Clerk	0.50	\$21,604	\$21,604
<u>County Clerk</u>			
-1.00 Clerk	-1.00	(\$34,713)	(\$34,713)
+0.50 Clerk	+0.50	\$17,640	\$17,640
Increase in hours (2 positions)	N/A	\$6,557	\$6,557
<u>Highway</u>			
+2.31 Seasonal Laborer	2.31	\$44,220	\$44,220
Increase in Hours	N/A	\$2,520	\$2,520
Net Change/Totals	2.67	\$93,634	\$85,541

BE IT FURTHER RESOLVED, that the Finance Department is authorized to make the necessary changes to the budget as needed and the Personnel Department is authorized to make necessary changes to the County pay plan. **FISCAL NOTE:** The cost of the custodians is partially offset by a reduction in contracted cleaning costs of \$160,860.

EXECUTIVE COMMITTEE

Motion by S. Hampson/M. Giese to approve. Discussion ensued. **Motion** by R. Geary/R. Ebert to amend by deleting 1 lead custodian and 3 custodian from Facilities. Discussion ensued. Facilities Director Jim Speropulos responded to questions from the Board. The motion to amend failed on a roll call vote with 21 nays, 5 ayes - D. Ferries, R. Geary, J. Gundersen, D. Hesse and L. Pfaff, 1 absent - K. Rosa, 2 excused - L. Berg and T. Wehrs. **Motion** by R. Ebert/D. Ferries to amend by deleting Bluffland Protection .5FTE. Discussion ensued. Administrator O'Malley and Planner Charlie Handy responded to questions from the Board. The motion to amend failed on a unanimous roll call vote with 27 nays, 0 ayes, 2 excused - L. Berg and T. Wehrs. **Motion** by R. Ebert/R. Geary to amend by deleting 1 FTE of the 3 FTE custodian from Facilities. Discussion ensued. Facilities Director Jim Speropulos responded to questions from the Board. The motion to amend failed on a roll call vote with 21 nays, 5 ayes - R. Ebert, D. Ferries, R. Geary, J. Gundersen and D. Hesse, 3 excused - L. Berg, V. Burke and T. Wehrs. **The motion** to approve passed on a voice vote with 24 ayes, 3 nays - R. Ebert, R. Geary and D. Hesse, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 56-11/16 RE: CHANGES IN POSITIONS AT LAKEVIEW HEALTH CENTER FOR 2017

WHEREAS, the County Administrator's 2017 budget includes changes in positions as a result of construction of the new neighborhood based Lakeview campus and decreasing the total client capacity from 136 to 102; and, **WHEREAS**, the Lakeview Administrator has been authorized by the Veterans Aging and Long Term Care Committee (VALTC) to reduce the number of licensed nursing home beds from 99 down to 50 by the fall of 2016; and **WHEREAS**, the anticipated staffing changes will decrease the total number of positions by at least 44.20 FTE in the nursing home and 2.37 FTE in 2017 serving the other Lakeview Entities: Regent Manor, Ravenwood, Monarch Manor, Maplewood Community Based Residential Facility (CBRF) and Neshonoc Manor CBRF; and **WHEREAS**, decreases in positions have begun to be implemented through staff attrition in 2016 in response to decreasing the number of licensed nursing home beds, while affecting a variety of position classifications to increase staffing efficiencies and duties. **NOW THEREFORE BE IT RESOLVED**, that the County Administrator and Lakeview Administrator are authorized to make modifications to the total number of allocated positions for the Lakeview campus implementing a total decrease in full time equivalent positions of 46.58 from 187.80 FTE in 2016 to 141.22 FTE by January of 2017. **BE IT FURTHER RESOLVED**, that the Finance Department is authorized to make the necessary changes to the budget as needed and the Personnel Department is authorized to make necessary changes to the County pay plan. **FISCAL NOTE:** Decrease of salary and fringe costs in the amount of \$1,492,775 are included in the Administrator's Proposed 2017 Budget. These positions are fully funded by grant revenue or other outside sources and will not impact the tax levy.

EXECUTIVE COMMITTEE

Motion by S. Hampson/P. Jerome to approve passed on a unanimous voice vote with 27 ayes, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 57-11/16 RE: INITIAL RESOLUTION AUTHORIZING NOT EXCEEDING \$2,800,000 GENERAL OBLIGATION BONDS OF THE COUNTY OF LA CROSSE

BE IT RESOLVED by the County Board of Supervisors of the County of La Crosse, Wisconsin, that there shall be issued the general obligation bonds of said County in an aggregate principal amount not exceeding \$2,800,000 for the public purpose of constructing highways and highway improvements. For the purpose of paying the various installments of principal and interest on said bonds as they severally mature, prior to the issuance and delivery of said bonds there shall be levied on all taxable property in said County a direct annual irrevocable tax sufficient for that purpose. **FISCAL NOTE:** Debt Service Funding will be provided for in the 2017 budget.

EXECUTIVE COMMITTEE

Motion by S. Hampson/M. Kruse to approve passed on a unanimous voice vote with 27 ayes, 2 excused - L. Berg and T. Wehrs.

APPROVAL OF 2017 ADMINISTRATOR'S RECOMMENDED BUDGET

EXECUTIVE COMMITTEE

Motion by S. Hampson/M. Nikolay to approve. Discussion ensued. Administrator O'Malley responded to questions from the Board. **Motion** by S. Hampson/D. Holtze to amend with the recommended budget 2017 housekeeping changes/corrections. Discussion ensued. Finance Director Sharon Davidson and Administrator O'Malley responded to questions from the Board. Brian Fukuda responded to questions from the Board. **The motion to amend passed** on a unanimous voice vote with 27 ayes, 2 excused - L. Berg and T. Wehrs. **Motion** by R. Ebert/D. Ferries to amend by taking \$1 million from General Fund/Excess Sales Tax and transfer to Highway Department for road improvements; org 3001 account 99905 to account 94604. Discussion ensued. Administrator O'Malley and Highway Commission Ron Chamberlain responded to questions from the Board. **Motion** by R. Geary/J. Gundersen to amend the Ebert amendment by changing \$1million to \$300,000 for Highway. Discussion ensued. Highway Commission Ron Chamberlain responded to questions from the Board. **The motion to amend the amendment failed** on a roll call vote with 21 nays, 6 ayes - P. Barlow, R. Geary, J. Gundersen, K. Rosa, P. Scheller and T. Tryggestad, 2 excused - L. Berg and T. Wehrs. **The Ebert motion to amend failed** on a roll call vote with 23 nays, 4 ayes - R. Ebert, D. Ferries, J. Gundersen and D. Hesse, 2 excused - L. Berg and T. Wehrs. **The motion to approve as once amended** passed on a roll call vote with 25 ayes, 2 nays - R. Ebert and D. Hesse, 2 excused - L. Berg and T. Wehrs.

RESOLUTION NO. 58-11/16 RE: ADOPTION OF THE 2017 BUDGET AND TAX LEVY

WHEREAS, the County Administrator has worked with all County departments and has prepared the La Crosse County 2017 Recommended Budget; and, **WHEREAS**, the La Crosse County Board of Supervisors has held a public hearing, pursuant to Section 65.90m, Wisconsin Statutes. **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board of Supervisors does adopt a budget for calendar year 2017 with total expenditures of \$161,796,761, total revenues of \$115,274,997 and other funding sources of \$12,874,900 and a total La Crosse County tax levy of \$33,646,864 to be divided and levied as follows: County Tax of \$26,042,162 to be levied upon all the taxable property of the County; and, Debt Levy Tax of \$5,668,928 to be levied upon all the taxable property of the County; and, County Library Tax of \$1,935,774 to be levied upon all taxable property of the County except for that property within the City of La Crosse; and, **BE IT FURTHER RESOLVED**, that in addition to the La Crosse County tax levy, a State Forestry Tax in the amount of \$1,534,862 and State Special Charges of \$0 be levied upon all the taxable property of the County as certified by the State Department of Administration. **BE IT FURTHER RESOLVED**, that the 2017 budget is adopted and approved at the department level of detail as contained in the budget document. **BE IT FURTHER RESOLVED**, that the County Clerk and County Finance Director shall determine and apportion within 10 days of this date, the tax levy set forth for the respective municipalities, according and in proportion to the valuations for the towns, villages, and cities as submitted by the Wisconsin Department of Revenue. **BE IT FURTHER RESOLVED**, that the County Administrator and the County Clerk are hereby authorized to correct any clerical errors that may be found in the budget document prior to the publishing of this resolution. **FISCAL NOTE:** See reverse side for budget comparison data.

EXECUTIVE COMMITTEE

Motion by S. Hampson/L. Pfaff to approve passed on a unanimous voice vote with 27 ayes, 2 excused - L. Berg and T. Wehrs.

(188-16/17)

SUGGESTIONS FOR FUTURE AGENDA TOPICS

- Supervisor Geary asked for an update on staffing over the years.

ADJOURN

Motion by D. Weidenbach/ K. Tyser to adjourn at 10:38 AM passed on a unanimous voice vote with 27 ayes, 2 excused - L. Berg and T. Wehrs.

STATE OF WISCONSIN)

COUNTY OF LA CROSSE)

I, Ginny Dankmeyer, La Crosse County Clerk, in and for the County of La Crosse, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the Journal of Proceedings of the La Crosse County Board of Supervisors at the La Crosse County Board of Supervisors Public Hearing and Annual Meeting held Monday, November 14, 2016 and Tuesday, November 15, 2016 and that it is the whole thereof. IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL THIS DAY 8 OF DECEMBER 2016.