

**LA CROSSE COUNTY BOARD OF SUPERVISORS MONTHLY MEETING
PROCEEDINGS; THURSDAY, MARCH 17, 2022**

The La Crosse County Board of Supervisors Monthly Meeting was held on Thursday, March 17, 2022 in the Administrative Center, Room 1700. The County Clerk, Ginny Dankmeyer, took attendance. 22 supervisors were present when Chair Monica Kruse called the meeting to order at 6:00 P.M. and those otherwise present, excused or absent are noted in the roll call detail:

District Name	Attendance
1 Richmond, Andrea	Present
2 Geary, Ralph	Present
3 Janssen, Barb	Present
4 Freedland, Maureen	Present
5 Mathu, Grant	Excused
6 Plesha, Roger	Present
7 Padesky, Gary	Present
8 Isola, Peg	Excused
9 Wacek, Dawn	Present
10 Cable, Kim	Present
11 Scheller, Patrick	Excused
12 Erickson, Randy	Present
13 Tryggestad, Tina	Excused
14 Larson, Margaret	Present
15 Kruse, Monica	Present
16 Ferries, Dan	Present
17 Pogreba, Jack	Present
18 Weber Strauss, Noelle	Present at 06:03 PM
19 Cornforth, Rick	Present
20 Doyle, Steve	Present
21 Burke, Vicki	Present
22 Viner, Pamela	Present
23 Nikolay, Matt	Present at 06:05 PM
24 Hoyer, Kevin	Present
25 Hundt, David	Excused
26 Hesse, Dan	Present
27 Jacobs, Thomas	Present
28 Keil, Karen	Present
29 O'Neill, Jamie	Present

PLEDGE OF ALLEGIANCE

COMMUNICATIONS AND ANNOUNCEMENTS:

County Board Chair Report - Monica Kruse

- April County Board Meeting Schedule – Supervisors were reminded that the Planning Meeting in April will be on the 11th with the current Board. The newly elected supervisors will be sworn into office on April 19th at the Organizational Meeting. New chairs will also be elected at this meeting.
- Supervisor Conference Reports
 - Supervisor Janssen attended the Health Department tour and noted it was very educational and they have amazing staff in that department.

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- Supervisor Pogreba noted his son in law passed away and he encouraged the donation of organs.
- Supervisor O'Neill announced the symposium on clean water that will be held at Viterbo. Supervisor Erickson also noted that Erin Brockovich will also be speaking.

Administrator Report - Steve O'Malley

PROCLAMATION MARCH 2022 - HUMAN SERVICES AND FAMILY COURT MONTH

WHEREAS, staff who work in the Human Services Department and Family Court of the county literally "touch" thousands of lives every day who are in need of temporary or longer term assistance to meet their basic needs or to adjust to transitions in their families; and, **WHEREAS**, citizens who rely on county human services and family court programs range in age from pre-birth to over 100 years of age; and, **WHEREAS**, county human services programs are designed to protect our most vulnerable populations which include children, adults and children with disabilities, the aging, and people dealing with mental illness; and, **WHEREAS**, to serve and help individuals in need, county human services professionals routinely enter homes and travel to other locations in the community, at times facing volatile situations and safety risks; and, **WHEREAS**, human services professionals have performed in an outstanding manner during the COVID-19 emergency in maintaining access to services, stepping-up needed informal supports to older adults and others in the community, and working outside their usual roles to meet the needs of this unconventional time; and **WHEREAS**, Family Court and Mediation and Family Court Services strive to maintain the dignity, safety and security of families going through difficult transitions; and, **WHEREAS**, the individuals and the entire community benefit from the investment in lives that human services and family court professionals make every day; and, **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board does hereby proclaim the month of March 2022 as Human Services and Family Court Month and urges all citizens to join in recognizing the valuable contribution of Human Services and Family Court staff.

Motion by K. Cable/J. Pogreba to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

APPOINTMENT

Motion by R. Cornforth/G. Padesky to appoint Leo Silva to the Board of Adjustment to replace Larry Warzynski for the remainder of a term to expire June 30, 2023 passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad

CONSENT AGENDA

Motion by R. Plesha/D. Ferries to approve the minutes of the La Crosse County Board of Supervisors Planning Meeting held February 14, 2022 and the Monthly Meeting held February 17, 2022 and the claims list for \$2,569,788.89 passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

RESOLUTION NO. 58-3/22 RE: APPROVAL OF AMENDMENTS TO LA CROSSE INTERNATIONAL BUSINESS PARK DECLARATION OF PROTECTIVE COVENANTS

WHEREAS, the Declaration of Protective Covenants for the La Crosse International Business Park provides the covenants may not be terminated, extended, modified or amended without the consent of the City of La Crosse and County of La Crosse; and, **WHEREAS**, The City of La Crosse, owner of Lot 4 of the International Business Park, has requested an amendment to the approval section of the Protective Covenants for the La Crosse International Business Park, as shown in Exhibit A, to amend building set-backs on lot 4 from 40 feet to 30 feet; and, **WHEREAS**, the Common Council of the City of La Crosse has considered and approved these requested amendments on March 10, 2022; and, **WHEREAS**, if either the City Council or the County Board reject the proposed amendments to the protective covenants the proposed amendments will not be allowed; and, **WHEREAS**, the requested amendments are

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consistent with the stated purpose of the Covenants to provide for the orderly and attractive grouping of service, manufacturing and other industrial buildings and operations and are not adverse to the interests of La Crosse County. **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board does hereby approve amendment of the La Crosse International Business Park Declaration of Protective Covenants as proposed by the City of La Crosse to amend set-back requirements of covenants on lot 4. **FISCAL NOTE:** No cost to La Crosse County.

**PUBLIC WORKS AND INFRASTRUCTURE
EXECUTIVE COMMITTEE**

Motion by R. Erickson/P. Viner to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

RESOLUTION NO. 59-3/22 RE: APPROVE AMENDING THE 2022 HIGHWAY DEPARTMENT BUDGET TRANSFERRING \$2,300,000 FROM 2021 EXCESS SALES TAX FOR ADDITIONAL DESIGN AND ROAD PROJECTS

WHEREAS, the 2021 County Budget anticipated a decrease in Sales Tax proceeds of 8% from \$12.9 million budgeted 2020 to \$11.8 million in 2021 due to the negative effects of the pandemic, while actual year-end 2021 Sales Tax receipts were \$15,657,528 exceeding original budgeted revenues by approximately 32% at \$3,857,528, which are not needed to increase General Fund reserves or for any other purpose; and, **WHEREAS**, in August 2021, the board approved using \$1,005,000 of this anticipated excess to retire the Series 2010-C bonds for the remaining three years of Unfunded Pension Liability debt, reducing the Debt Service tax levy for 2022, 2023 and 2024, leaving \$2,852,528 available for reallocation or reserves; and, **WHEREAS**, on November 15, 2021, the federal Infrastructure and Jobs Act became law, providing additional funding opportunities to local governments for road and bridge projects, which will benefit those with already designed projects positioned to better compete for this enhanced level of funding; and, **WHEREAS**, the Highway Commissioner has prepared a list of additional bridge and roadway design projects that could be completed in 2022 not currently in the five-year Capital Improvement Plan; and, **WHEREAS**, there are \$119,573,509 of road and bridge projects in the five-year Capital Improvement Plan (2022-2026), with \$76,367,742 unscheduled and allocating \$800,000 for seven design projects and \$1,500,000 for two construction projects should reduce future local costs. **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board hereby amends the 2022 Highway Budget by transferring \$2,300,000 from excess sales tax to pay for:

Bridge Design (3) Projects: CTH G \$100,000; CTH M \$70,000; CTH O \$70,000

Roadway Design (4) Projects: CTH OT \$50,000; CTH M \$400,000; CTH ZM \$50,000; CTH NN \$60,000

Construction of Roadway Projects (2): CTH VP \$300,000; CTH TT \$1,200,000

FISCAL NOTE: Sufficient unbudgeted revenues exist from 2021 Sales tax to implement this resolution.

**PUBLIC WORKS AND INFRASTRUCTURE
EXECUTIVE COMMITTEE**

Motion by R. Erickson/K. Keil to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

RESOLUTION NO. 60-3/22 RE: AUTHORIZATION FOR OUTDOOR MOTORIZED RECREATION TRAIL AIDS GRANT

WHEREAS, La Crosse County is interested in maintaining, inquiring, insuring or developing lands for public outdoor motorized trail use; and **WHEREAS**, La Crosse County currently has 144.6 miles of snowmobile trails that need to be maintained; and **WHEREAS**, said motorized recreation trails are eligible for funds under s. 23.09(26) Wis. Stats. **NOW THEREFORE BE IT RESOLVED**, that La Crosse County shall apply for funds under s. 23.09(26) Wis. Stats. for such eligible maintenance, acquisition, insurance, rehabilitation and/or development costs; **BE IT FURTHER RESOLVED**, that the La Crosse County Board does authorize the County Board Chair or her designee in the La Crosse County Facilities Department to act on

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behalf of La Crosse County to submit an application to the State of Wisconsin, Department of Natural Resources for any financial aid that may be available; sign documents; and take necessary action to undertake, direct and complete the approved project. **FISCAL NOTE:** Funds are budgeted annually for the snowmobile grant revenue and expenditures within Org 100.165.1850 titled "Snowmobiling Grant."

PUBLIC WORKS AND INFRASTRUCTURE

Motion by R. Erickson/G. Padesky to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

RESOLUTION NO. 61-3/22 RE: APPROVE FINANCING PLAN, USE OF AMERICAN RESCUE PLAN ACT FUNDING AND DELEGATING AUTHORITY TO CONSTRUCT NEW 48 BED COMMUNITY BASED RESIDENTIAL FACILITY (CBRF) ON THE HILLVIEW CAMPUS

WHEREAS, the mission of Hillview Health Care Center is to create and sustain services delivered in a compassionate manner that respects the unique needs and lifestyles of those in our community; and **WHEREAS**, La Crosse County has provided long-term care services at the Hillview Campus for over 110 years and the current skilled nursing facility building has reached the end of its' useful life and the cost of remodeling at \$14.8-\$18.7 million would not be cost effective or provide amenities expected today; and, **WHEREAS**, there is a shortage of long-term care beds in our community that could be partially addressed by constructing a new 48 Bed CBRF stand-alone building on the Hillview campus as a first step in the redesign and resizing of campus services, that will enable flexibility in licensing options expand the continuum of care and pursue improved reimbursement rates compared to skilled nursing; and, **WHEREAS**, staff analysis indicates that over 50% of current Hillview residents are in need of long-term care that can be served in a CBRF instead of a skilled nursing home that will enable a quick transfer for the newly constructed facility as the County decreases the number of licensed skilled nursing beds; and **WHEREAS**, the 2022 Budget allocated \$1,230,192 from reserve funds for architectural design and engineering to enable seeking of bids toward a portion of the estimated total \$11.5 million cost for design and construction, under the guidance of Hoffman Planning and Construction, LLC (as approved by the Veterans Aging and Long-Term Care committee); and, **WHEREAS**, La Crosse County was allocated \$22,923,224 through the American Rescue Plan Act of 2021, which must be obligated by the end of 2024 and spent by the end of 2026 and the County Board has reserved funding for eight project priority areas as outlined in Resolution #55-1/22 including the Hillview Redesign and Rebuild project; and **WHEREAS**, staff analysis indicates that the projected operating revenues will be sufficient to cover operating costs and support debt service payments without requiring tax levy support, if \$5 million is authorized from American Rescue Plan Act dollars as an eligible use to continue government services traditionally provided by the County, serving public health needs that have been adversely effected by the pandemic and individuals with complex behavioral and mental health care needs who are predominately low income, evidenced by their reliance upon Medicaid; and, **WHEREAS**, the design will include seeking bids on the cost of solar electricity as an alternate for the building that can be considered by the County Board to add to the project paid for with additional funding from the American Rescue Funding as reserved in Resolution #55-1/22 for Solar on County buildings, or other funding if approved by the County Board. **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board hereby approves the allocation of \$5 million of American Rescue Act dollars as reserved in Resolution #55-1/22 and the issuance of up to \$5.5 million in aggregate principal amount of in General Obligation long-term debt with an amortization not to exceed 20 years from the date of issuance and grants authority to the County Administrator and Executive Director of Long-Term Care to seek bids and proceed with construction of a new 48 Bed Community Based Residential Facility (CBRF), with the Veterans Aging and Long-Term Care committee acting as the building committee on behalf of the County Board during the anticipated 18-24 month construction period. **BE IT FURTHER RESOLVED**, that the County Administrator, County Board Chair, Finance Director and County Clerk are authorized to take all appropriate actions to effectuate the purpose of this resolution subject to approval as to form by the County Corporation Counsel, including presenting a separate resolution directing

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the advertisement and sale of approximately \$5.5 million aggregate principal of General Obligation Bonds for the purpose of constructing a 48 Bed Community Based Residential Facility on the Hillview campus. **BE IT FURTHER RESOLVED**, that the Veterans Aging and Long-Term Care committee shall serve as the building committee overseeing the construction and final design decisions as recommended by County staff under the guidance of Hoffman Planning and Construction, LLC. **FISCAL NOTE:** This project is estimated to cost \$11,500,000 (plus the cost of debt issuance) to be financed as follows: \$1,230,192 included in the 2022 budget; \$5,000,000 from the American Rescue Plan Act allocation to the County; and up to \$5,500,000 from General Obligation debt with payments to be made from revenues generated by the new facility without tax levy support.

**VETERANS, AGING AND LONG TERM CARE COMMITTEE
EXECUTIVE COMMITTEE**

Motion by R. Plesha/R. Cornforth to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

**ORDINANCE NO. 193-3/22 TO AMEND CHAPTER 1, "GENERAL GOVERNMENT", OF
THE GENERAL CODE OF LA CROSSE COUNTY, WISCONSIN**

The County Board of Supervisors of the County of La Crosse does hereby ordain as follows:

Section 1. Chapter 1, "General Government" is amended to read:

GENERAL GOVERNMENT

The purpose of this chapter is to describe the general government structure of the County organization to include the duties and responsibilities of elected and appointed officials and the functions of the various committees.

GENERAL PROVISIONS AS TO OFFICIALS

- 1.01 Elected Officials
- 1.02 Appointed Officials

STANDING COMMITTEES

- 1.03 Executive Committee
- 1.04 Health & Human Services Board
- 1.05 Public Works and Infrastructure Committee
- 1.06 Judiciary & Law Committee
- 1.07 Veterans, Aging and Long-Term Care Committee
- 1.08 Planning, Resources and Development Committee

SPECIAL COMMITTEES, BOARDS AND COMMISSIONS

- 1.09 Aging and Disability Resource Center Advisory Committee
- 1.10 Public-Safety Communications Committee
- 1.11 Family Policy Board Executive Committee
- 1.12 Integrated Support and Recovery Services Advisory Council
- 1.13 Criminal Justice Management Council
- 1.14 Library Board
- 1.15 Board of Adjustment
- 1.16 Board of Harbor Commissioners
- 1.17 Solid Waste Policy Board
- 1.18 Condemnation Commission
- 1.19 Farmland Preservation Committee
- 1.20 Ethics Board
- 1.21 Highway Safety Commission
- 1.22 Historic Sites Preservation Commission
- 1.23 La Crosse County Housing Authority
- 1.24 Local Emergency Planning Committee (LEPC)
- 1.25 La Crosse County Economic Development Fund, Inc.
- 1.26 Veterans' Service Commission
- 1.27 Wildlife Abatement/Damage Committee
- 1.28 Commission on Equal Opportunities in Housing
- 1.29 Joint City/County Emergency Medical Services Commission
- 1.30 Land Information Council

OTHER ORGANIZATIONAL APPOINTMENTS

- 1.31 La Crosse Area Development Corp. (LADCO)
- 1.32 La Crosse County Agricultural Society
- 1.33 Lake Neshonoc Protection and Rehabilitation District
- 1.34 Lake Onalaska Protection and Rehabilitation District
- 1.35 Mississippi River Regional Planning Commission (MRRPC)
- 1.36 Winding Rivers Library System
- 1.37 Couleecap, Inc
- 1.38 Wisconsin Counties Utility Tax Association

GENERAL PROVISIONS AS TO OFFICIALS

1.01 ELECTED OFFICIALS. Elected officials of the County shall be Clerk of Courts, County Clerk, County Treasurer, Register of Deeds, District Attorney, Sheriff, and 30 Supervisors.

1.02 APPOINTED OFFICIALS. The following shall be appointed officials:

Official	Appointing Authority	Removal*
Auditor/Finance Director	County Administrator	Pursuant to 59.18(2)(b)
Corporation Counsel	County Administrator	Pursuant to 59.42(1)(b)
County Surveyor	County Administrator	Pursuant to 59.18(2)(b)
County Administrator	County Board	Pursuant to 59.18(7) and employment contract
Emergency Services Administrator	County Administrator	Pursuant to 59.18(2)(b)
Facilities Director	County Administrator	Pursuant to 59.18(2)(b)
Family Court Commissioner	Circuit Court Judges	Pursuant to 17.10(4)
Health Officer	County Administrator	Pursuant to 59.18(2)(b)
Highway Commissioner	County Administrator	Indefinite
Human Services Director	County Administrator	Pursuant to 59.18(2)(b)
Human Resources Director	County Administrator	Pursuant to 59.18(2)(b)
IT Director	County Administrator	Pursuant to 59.18(2)(b)
Land Conservation Director	County Administrator	Pursuant to 59.18(2)(b)
Library Director	Library Board	Per terms of library board
Long Term Care, Executive Director	County Administrator	Pursuant to 59.18(2)(b)
Mediation and Family Court Services Director	Circuit Court Judges	Pursuant to 17.10(4)
Medical Examiner	County Administrator	Pursuant to 59.18(2)(b)
Solid Waste Director	County Administrator	Pursuant to 59.18(2)(b)
Veteran's Services Officer	County Administrator	Pursuant to 59.18(2)(b)
Zoning, Planning & Land Information Director	County Administrator	Pursuant to 59.18(2)(b)

*Unless otherwise noted, references are to Wisconsin Statutes.

STANDING COMMITTEES

1.03 EXECUTIVE COMMITTEE

- (1) Membership. The Executive Committee shall be composed of the County Board Chair, the 2 Vice Chairs, and the Chair of each Standing Committee. The County Board Chair shall be the chair of the Executive Committee. The County Board Chair may appoint additional Supervisors to the Executive Committee to maintain the membership at 9 Supervisors. In addition, the immediate past County Board Chair may serve as a member of the Executive Committee for 1 year from the last date that they held office as County Board Chair provided that they continue to be a Supervisor.
- (2) The Executive Committee shall act as the policy oversight committee for the following departments:
 - (a) County Administrator;
 - (b) Corporation Counsel;
 - (c) County Clerk;

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- (d) Finance;
 - (e) Information Technology;
 - (f) Human Resources; and
 - (g) Treasurer.
- (3) Duties and Powers of the Executive Committee:
- (a) Assists the County Board as well as the County Board Chair in the operation of county government.
 - (b) Reviews and recommends action on the annual budget prepared by the County Administrator for submission to the County Board.
 - (c) Provides supervision and liaison with the County Administrator. The Committee shall recommend to the County Board all matters pertaining to the employment of the County Administrator.
 - (d) Meets periodically with comparable representatives from other municipalities of La Crosse County to act as a liaison between governmental units and to work out problems of mutual concern
 - (e) Handles all other matters not specifically delegated to any other committee.
 - (f) Sets parameters and goals and gives directions to the County Administrator and Human Resources_Director on County personnel policies and procedures.
 - (g) Approves any proposed union contracts and contract changes where applicable for submission to the County Board for approval. The total percentage resulting from the proposed union contract shall be listed in the fiscal note.
 - (h) Provides oversight for all routine County financial matters, approves County audit reports, oversees County investments, monitors County insurance policies, monitors County bonding, manages the annual contingency funds, approves, and recommends all budget amendments to the County Board.
 - (i) Examines claims against the County brought to the Committee by Corporation Counsel.
 - (j) Monitors, approves, and recommends all expenditures in excess of the County Administrator's authority.
 - (k) Exercises jurisdiction over all County personnel matters, including the following:
 - 1. Review and recommend actions to the full Board as are deemed necessary to implement, amend or add to the employee classification and compensation plan.
 - 2. Review and approve positions as set forth in Ch. 3 of this Code [Position Administration].
 - 3. Review any changes to the County Employment Handbook that would result in a fiscal impact and recommend action to the full board.
- (4) Special Committees, Boards and Commissions. The Executive Committee shall be responsible for interaction and recommendations to the County Board with respect to following: Library Board, Board of Harbor Commissioners, La Crosse County Economic Development Fund, Inc., La Crosse County Housing Authority, Aviation Board, La Crosse Area Development Corp. (LADCO), La Crosse County Agricultural Society, Mississippi River Regional Planning Commission (MRRPC), Winding Rivers Library System, and Wisconsin Counties Utility Tax Association.
- 1.04 HEALTH & HUMAN SERVICES BOARD.
- (1) Membership.
 - (a) The Health & Human Services Board shall be composed of 9 members appointed by the County Administrator and subject to the confirmation by the County Board including 6 Supervisors and 3 citizen members who are not Supervisors or employees of the County.

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- (b) The citizen members shall have a demonstrated interest or competence in human services, public health or community health and at least 1 of the 3 citizen members shall be an individual who receives or has received human services or shall be a family member of such an individual.
 - (c) A good faith effort shall be made to appoint a registered nurse and a physician and the Health & Human Services Board shall reflect the diversity of the community.
 - (d) No public or private provider of services may be appointed to the Health & Human Services Board.
 - (e) The above membership provisions are required by ss. 46.23(4)(a) and 251.03(1), Wis. Stats.
- (2) Terms.
- (a) Members of the Health & Human Services Board shall serve for 3 year staggered terms.
 - (b) Vacancies shall be filled in the same manner as the original appointments.
 - (c) A Health & Human Services Board member may be removed from office for the following reasons:
 - 1. For cause, by a 2/3 vote of the County Board, on due notice in writing and hearing of the charges against the member.
 - 2. If the member when appointed was a member of the County Board and was not reelected to that office, on due notice in writing.
- (3) The Committee shall act as the policy oversight committee for the following departments:
- (a) Human Services; and
 - (b) Health.
- (4) Duties and Powers of the Health & Human Services Board
- (a) Functions as the county human services board and is responsible for providing program oversight of the Human Services Department pursuant to ss. 46.23(3)(b)2.c. and 46.23(5), Wis. Stats., and s. 11.01(4) of this Code.
 - (b) Responsible for developing policies and authorizing direction and planning for the delivery of all human services and 51.42/51/437 services that meet the physical and mental health, social and economic needs of individuals and families within the County; reviews the coordinated plan and budget; sets priorities on program operations within the funding mechanisms provided by federal, state, and county governments.
 - (c) Functions as the county board of health and is responsible for the program oversight of the Health Department pursuant to s. 11.19 of this Code. The Board also assesses the health status of the people of La Crosse County and recommends policies that will improve the health status and assure that needed health services are provided in the County.
- (5) Special Committees, Boards and Commissions. The Health & Human Services Board acts as a liaison to the County Board for the following: Family Policy Board Executive Committee, Aging and Disability Resource Center Advisory Committee and Couleecap, Inc.
- 1.05 PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE.
- (1) Membership. The Public Works and Infrastructure Committee shall be composed of 7 Supervisors appointed by the County Board Chair.
 - (2) The Committee shall act as the policy oversight committee for the following departments:
 - (a) Facilities
 - (b) Highway; and,
 - (c) Solid Waste

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- (3) Duties and Powers of the Public Works and Infrastructure Committee:
 - (a) Functions as the county highway committee and has general supervision over the Highway Department in representing the county in the expenditure of county funds in constructing or maintaining, or aiding in constructing or maintaining highways pursuant to s. 83.015, Wis. Stats.
 - (b) Submits to the County Board an annual report, which shall include a report on the receipts and expenditures of the Highway Department.
 - (c) Exercises policy making and legislative authority over the Facilities Department and all County facilities and properties management, including: capital improvement projects, facilities maintenance, preventive maintenance, construction, personal property and real estate, including parks and parking lots, whether owned or leased, and operations, repairs and upkeep of such real estate; and shall negotiate and execute concession arrangements on an annual basis.
 - (d) Exercises oversight over operational matters of the Solid Waste Department.

1.06 JUDICIARY AND LAW COMMITTEE.

- (1) Membership. The Judiciary & Law Committee shall be composed of 5 Supervisors appointed by the County Board Chair.
- (2) The Committee shall act as the policy oversight committee for the following departments:
 - (a) Clerk of Courts;
 - (b) Family Court Commissioner;
 - (c) District Attorney;
 - (d) Emergency Services;
 - (e) Medical Examiner;
 - (f) Sheriff; and
 - (g) Mediation and Family Court Services.
- (3) Special Committees, Boards & Commissions. The Judiciary & Law Committee acts as liaison to the County Board for the following: Public-Safety Communications Committee, Criminal Justice Management Council, and Local Emergency Planning Committee (LEPC)

1.07 VETERANS, AGING & LONG-TERM CARE COMMITTEE

- (1) Membership. The Veterans, Aging and Long-Term Care Committee shall be composed of 5 Supervisors appointed by the County Board Chair.
- (2) The Committee shall act as the policy oversight committee for the following departments:
 - (a) Hillview Health Care Center;
 - (b) Hillview Terrace;
 - (c) Carroll Heights;'
 - (d) Lakeview Health Center; and
 - (e) Veterans' Services.
- (3) Duties and Powers of the Veterans, Aging and Long Term Care Committee.
 - (a) Functions as_ the board of trustees in managing the county institutions including Hillview Health Care Center, Hillview Terrace, Carroll Heights Apartments, and Lakeview Health Center pursuant to s. 46.18, Wis. Stats.
 - (b) Responsible for developing policies and procedures adequate to the mission of the institutions.
 - (c) Responsible for developing and implementing health programs and budgets within the funding sources available to the institutions.
 - (d) Audits all claims against the County incurred on behalf of the institutions at least once a month.
 - (e) Exercises policy making and legislative authority over the county institutions.

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- (4) Special Committees, Boards, and Commissions. The Veterans, Aging and Long Term Care Committee acts as a liaison for the Veterans' Services Commission.

1.08 PLANNING, RESOURCES AND DEVELOPMENT COMMITTEE.

- (1) Membership. The Planning, Resources and Development Committee shall be composed of 7 Supervisors appointed by the County Board Chair and 1 citizen member. The citizen member shall be a person who is a Chairperson of the Farm Service Agency or other county agriculture stabilization and conservation committee member designated by the Chairperson of the county agriculture stabilization and conservation committee. This person shall be a voting member of the Committee only for land conservation matters.
- (2) The Committee shall act as the policy oversight committee for the following departments:
 - (a) Land Conservation;
 - (b) Zoning, Planning and Land Information;
 - (c) Register of Deeds;
 - (d) County Surveyor; and,
 - (e) University Extension.
- (3) Powers and Duties of the Planning, Resources and Development Committee:
 - (a) Functions as a Planning, Resources and Development Committee pursuant s. 92.06, Wis. Stats., and has all powers and duties pursuant to Chapter 92, Wis. Stats.
 - (b) Promotes the development of comprehensive county wide resource conservation programs, more specifically, to halt and reverse the depletion of La Crosse County's soils, resources, and pollutions of its waters.
 - (c) Designated as the county zoning agency, authorized to act in all matters pertaining to County planning and zoning pursuant to s. 59.69(2), Wis. Stats.
 - (d) Responsible for updating and revising the zoning ordinance and responsible for long range development plans.
 - (e) Considers, examines, and reports to the County Board its findings in all matters of the legal assessments, tax titles, and delinquent taxes that may come before the County Board for action.
 - (f) Makes recommendations to the County Board concerning the Farmland Preservation Program to assure that each application meets all eligibility requirements to the law pursuant to s. 71.59 and Chapter 91, Wis. Stats., and County Land Use Policies.
 - (g) Functions as a committee on agriculture and extension education and supervises the educational program in cooperation with the University of Wisconsin, referred to as the "University Extension Program" pursuant to s. 59.56(3) Wis. Stats.
 - (h) Makes a determination of basic problems and periodic evaluation of extension services.
 - (i) Maintains a qualified and competent University Extension staff in cooperation with the University Extension and the U.S. Department of Agriculture, to meet the needs of the people of the County and, on behalf of the County, examines and approves expenses relative to the operation of the Extension office and staff.
- (4) Special Committees, Boards & Commissions. The Planning, Resources & Development Committee acts as a liaison to the County Board for the following: Board of Adjustment, Condemnation Commission Wildlife Abatement/Damage Committee, Historic Sites Preservation Commission, Lake Neshonoc Protection and Rehabilitation District, and Lake Onalaska Protection and Rehabilitation District.

SPECIAL COMMITTEES, BOARDS, AND COMMISSIONS

Chairs of Special Committees, Boards and Commissions. The County Board Chair shall have the power to select the chair of the various special committees, boards and commissions, with the exception of the Board of Harbor Commissioners, Condemnation Commission, Highway Safety Commission, Historic Sites Preservation Commission, La Crosse County Housing Authority, Veterans' Service Commission, and Wildlife Abatement/Damage Committee.

1.09 AGING AND DISABILITY RESOURCE CENTER ADVISORY COMMITTEE.

The Aging and Disability Resource Center Advisory Committee constitutes the Commission on Aging as required under s. 46.82(4), Wis Stats., the Resource Center Governing Board as required by s. 46.283(6), Wis. Stats. and the Transportation Coordination Committee as required by s. 85.21, Wis. Stats. The committee shall be an advisory committee to the Health and Human Services Board.

- (1) Membership. Pursuant to s. 46.82(4) and s. 46.283(6), Wis. Stats., the Aging and Disability Resource Center Advisory Committee shall be appointed by the County Administrator subject to the confirmation of the County Board. The Committee shall be composed of 8 members, 4 of whom must be over 60 years of age, 1-2 of whom will represent people with developmental disabilities, 1 of whom will represent people with physical disabilities and 1-2 of whom shall be County Board Supervisors, whom are also members of the Health and Human Services Board. County Board Supervisor shall not serve as one of the members of the Committee representing target groups. The committee members representing one of the target groups must either by an individual belonging to that ADRC client group or be the family member, guardian or other advocate for an individual belonging to that ADRC client group. Members shall serve for 3 year staggered terms. No member may serve more than 2 consecutive 3 year terms.

- (2) Duties and Responsibilities:

- (a) Compiles and distributes information regarding older people, people having developmental disabilities and people having physical disabilities.
- (b) Serves as a point of contact for information, assistance, and referral.
- (c) Provides leadership in the development of a comprehensive, coordinated community system of care and support services.
- (d) Monitors the nutrition program and other programs provided by the department.
- (e) Pursuant to applicable statutes, provides operational, advocacy and outreach duties and identifies unmet needs.

1.10 PUBLIC-SAFETY COMMUNICATIONS COMMITTEE.

- (1) Membership.

- (a) City of La Crosse Police Chief
- (b) City of La Crosse Fire Chief
- (c) County Sheriff
- (d) Chair of the County Judiciary & Law Committee
- (e) City of Onalaska Police Chief
- (f) City of Onalaska Fire Chief or Assistant Chief
- (g) Police Chief from County at-large (Appointed by City/County Law Enforcement Chiefs)
- (h) Fire Chief from County at-large (Appointed by Fire Officers' Association)
- (i) Medical Services Representative (Appointed by the County Board Chair)

- (2) Duties and Powers. The Public-Safety Communications Committee:

- (a) Provides input to the Emergency Services Department and the Emergency Management Administration regarding operations of the Department. The Committee shall convene as needed upon request of a member or the Emergency Services Director.

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- (b) Serves to resolve impasses in functional operations and may assist in developing policies relative to functional operations.
- (c) Coordinates to the extent feasible elements necessary in implementing the Emergency Medical Services Program in La Crosse County including but not limited to the La Crosse Emergency Dispatch System (911), law enforcement agencies, first responder agencies, fire departments, ambulance services, and other groups interested and involved in emergency medical services.
- (d) Serves in an advisory capacity to the Judiciary and Law Committee.

1.11 FAMILY POLICY BOARD EXECUTIVE COMMITTEE.

(1) Membership. The Family Policy Board Executive Committee shall be composed of not more than 13 members who are La Crosse County residents as follows:

- (a) La Crosse County Human Services Director or their designee;
- (b) The Chair of the Health & Human Services Board or their designee;
- (c) The Chair of the Judiciary & Law Committee or their designee;
- (d) The Executive Director of the La Crosse United Way or their designee;
- (e) The Executive Director of the La Crosse Community Foundation or his/her designee;
- (f) The Family Policy Board Chair;
- (g) One representative from a non-profit family & children oriented agency appointed by the Health & Human Services Board;
- (h) One School District representative (School Board Member or Superintendent) appointed by the Health & Human Services Board;
- (i) One CESA representative appointed by Health & Human Services Board;
- (j) Two citizen members with a demonstrated interest in family & children's issues and appointed by the Health & Human Services Board;
- (k) One representative of a law enforcement agency in La Crosse County appointed by the Health & Human Services Board; and,
- (l) One La Crosse County Circuit Court Judge appointed by the presiding Judge of La Crosse County Circuit Court.

(2) Term.

- (a) The representatives from the non-profit family and children agency, the School District, CESA, the law enforcement agency and citizen members shall serve 2 year terms with no term limits.
- (b) If a member of the Family Policy Board Executive Committee shall cease to a representative of the office or agency that he/she was designated or appointed to represent, then he/she shall also cease to be a member of the Family Policy Board Executive Committee and their position on the Committee shall become vacant.
- (c) Vacancies on the Family Policy Board Executive Committee shall be filled by the successor to the office/position where applicable or by a new representative appointed by the Health & Human Services Board to fill the unexpired portion of the term to which the person was appointed.

(3) Officers. The chair of the Health & Human Services Board shall be the chair and the chair of the Family Policy Board shall be the vice-chair of the Family Policy Board Executive Committee.

(4) Duties and Powers. The Family Policy Board Executive Committee shall:

- (a) Act in an advisory capacity to the Health & Human Services Board on matters of policy related to family & children's issues;
- (b) Recommend program priorities and policies, identify unmet service needs, and propose short-term and long-term plans relating to family & children's issues;

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- (c) Evaluate and bring forth recommendations from the Family Policy Board;
- (d) Serve on the Family Policy Board; and
- (e) Perform other general functions that may from time to time be directed by the Health & Human Services Board and/or the County Board.

1.12 INTEGRATED SUPPORT AND RECOVERY SERVICES (ISRS) ADVISORY COUNCIL.

(1) Membership. The Integrated Support and Recovery Services Advisory Council Coordinated Services Team Coordinating Committee shall be composed of 17 members appointed by the Human Services Director or his/her designee:

- (a) Nine parents of children with disabilities.
- (b) Representative of the La Crosse County Health Department.
- (c) Representative of the La Crosse County Human Services Family & Children's section that is responsible for child welfare and protection services.
- (d) Representative of the La Crosse County Human Services Integrated Support & Recovery Services section that is responsible for mental health and alcohol and drug abuse services for children and families.
- (e) Representative of the La Crosse County Human Services Integrated Support & Recovery Services section that is responsible for providing services for children who are developmentally disabled and for Children's Community Options Program services.
- (f) Representative of the La Crosse County Human Services Justice Support Services section that is responsible for providing Juvenile Justice Services.
- (g) Representative of the La Crosse School District.
- (h) Representative of the La Crosse County Juvenile Court Administrator.
- (i) Representative in the service area who provides social or educational services to children who have disabilities other than the providers already represented in other categories.

(2) Term. The members shall serve 2 year terms with no term limits.

(3) Duties. The ISRS Advisory Council shall:

- (a) Perform the role of the Children's Community Options Program (CCOP) Advisory Committee as established pursuant to section 46.272(4)(a)1. to 3., Wis. Stats. This function includes developing and approving the initial and annual CCOP Plans.
- (b) Perform the role of the Coordinated Services Teams (CST) Coordinating Committee required by Wis. Adm. Code HFS 46 program standards. This function includes preparing required interagency agreements, assessing how CST collaborates with other services offered in the community, assisting with annual program applications, and reviewing determinations of eligibility, assessment, appropriate services, or funding of services as requested.
- (c) Provide oversight and feedback to operation of La Crosse County Birth to 3 program.
- (d) Provide input, as requested, to the Crisis program during annual update of the Crisis Community Plan.
- (e) Perform other general functions that may from time to time be directed by the Health & Human Services Board and/or County Board.
- (f) Report to the Health & Human Services Board.

1.13 CRIMINAL JUSTICE MANAGEMENT COUNCIL.

The Criminal Justice Management Council (CJMC) shall be an advisory committee to the Judiciary & Law Committee and Health and Human Services Board.

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- (1) Membership. The Criminal Justice Management Council shall be composed of not more than 21 members who live or work in La Crosse County. Members are as follows:
 - (a) the County Board Chair or their designee,
 - (b) 3 other Supervisors appointed by the County Board Chair including at least 1 Supervisor from the Judiciary & Law Committee and 1 Supervisor from the Health & Human Services Board,
 - (c) the Presiding Judge of La Crosse County Circuit Court or his/her designee,
 - (d) the La Crosse County Sheriff,
 - (e) the La Crosse County District Attorney,
 - (f) the La Crosse County Human Services Director,
 - (g) a representative of the Wisconsin Department of Corrections,
 - (h) a representative of the State of Wisconsin Public Defender's office,
 - (i) A representative of the School District of La Crosse,
 - (j) the chief of the City of La Crosse Police Department or a designee,
 - (k) and a representative from the Coulee Region Chief's Association or a similar law enforcement organization as selected by the CJMC,
 - (l) and not more than 8 citizen members including 1 citizen member who is a victim advocate and 1 citizen member who is a representative of a mental health organization. The County Board Chair shall appoint the citizen members after public solicitation.
- (2) Term of Citizen Members. The term of the 8 citizen members shall commence on the 3rd Tuesday of April. Citizen members shall serve a term of 3 years with a limit of 2 consecutive terms. If a citizen member is initially appointed to complete an unexpired term that shall not be considered one of their two terms. The terms of the citizen members shall be staggered. The County Board Chair shall appoint the citizen members at the April organizational meeting of the County Board or as soon thereafter as practicable with the terms to expire on April 30th of the 3rd year following the appointment.
- (3) Vacancies. If a vacancy occurs on the Council, the County Board Chair shall as soon as practicable appoint a person to fill the unexpired portion of the term to which the person is appointed. If the term is for a citizen member, such appointment may be made after public solicitation.
- (4) Duties and Powers.
 - (a) The Criminal Justice Management Council is created to act in an advisory capacity to the Judiciary & Law Committee, Health & Human Services Board, and County Board on all aspects of the La Crosse County Criminal Justice System subject to the Constitution and to any enactment of the legislature which is of statewide concern and which uniformly affects every county. The Council shall recommend to the appropriate standing committees and County Board changes, including the creation, elimination or modification of programs, policies and procedures that reflect the La Crosse County correctional philosophy.
 - (b) To assure coordinated leadership, all proposed policy changes relating to criminal justice may be brought to the Council for review and for recommendations to the appropriate La Crosse County Committees.
 - (c) Under the direction of the County Board, the Council shall be responsible for the evaluation of the La Crosse County Criminal Justice System in accordance with the La Crosse County correctional philosophy, mission and vision.
 - (d) The Council may assist County departments in setting priorities for the La Crosse County Criminal Justice System.

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- (e) The Council may perform such other general functions necessary to implement its responsibilities as directed by the Judiciary & Law Committee, Health and Human Services Board and/or County Board.

1.14 LIBRARY BOARD.

- (1) Membership. The Library Board shall be composed of 7 members appointed by the County Board Chair subject to the confirmation of the County Board. The Board shall include at least 1 School District Administrator of a school district located in whole or in part in that county, or that School District Administrator's designee, and 1 or 2 Supervisors.
- (2) Terms. The terms shall be for 3 years. Vacancies shall be filled for unexpired terms in the same manner as regular appointments are made.
- (3) Duties and Powers of the Library Board.
 - (a) Supervise the administration of the County Library System pursuant to s. 43.58, Wis. Stats.
 - (b) Appoint a Library Director to administer the day to day operations of the Library System.

1.15 BOARD OF ADJUSTMENT.

- (1) Membership. The Board of Adjustment shall be composed of 3 members for a 3 year term beginning July 1. There shall be 1 or more alternate members on the Board of Adjustment at all times for a 2 year term. Alternate members may be appointed at any time upon recommendation of the County Board. They shall have the same powers and duties as regular members. Appointments are made by the County Administrator subject to the confirmation of the County Board. See ss. 17.07 and 17.08 of this Code.

1.16 BOARD OF HARBOR COMMISSIONERS.

- (1) Creation. The La Crosse County Board, pursuant to s. 30.37, Wis. Stats., does hereby create a Board of Harbor Commissioners. Said board to exercise the powers and perform the duties conferred upon such board by law. The board shall be composed of 7 members and shall serve 3 years staggered terms.
- (2) Membership. The County Administrator shall appoint the members of the board and designate the length of the term of each member. The Mayor of the City of La Crosse may recommend 3 members. Thereafter, at the expiration of the term of any member, the County Board Chair shall appoint a successor for a 3 year term. All appointments shall be subject to the confirmation of the County Board. All persons appointed shall be qualified electors of the County and must have been a resident of the County for at least 3 years. Only 1 Supervisor may be appointed to the board. A person appointed to the board shall serve until a successor has been appointed and qualifies. Members of the board shall receive no compensation for their services, but shall be reimbursed for expenses actually and necessarily incurred in the performance of their duties.
- (3) Organization; Officers. As soon as possible after the appointment and confirmation of the members of the board, they shall meet and organize by electing from among their members a president, vice-president, and such other officers as they deem necessary. The board shall hold meetings at such times and places as it determines and may adopt such bylaws consistent with law as seem practicable for its government.
- (4) Duties and Powers. The intention of establishment of said board is to provide for the development and operation of harbors and preservation of navigable waterways within said County. Said powers granted pursuant to s. 30.30, Wis. Stats., including without limitation, harbor improvement; repairs and alterations of harbor; the construction, maintenance and repair of suitable dock walls of shore protection walls along the shore of any waterway other than privately owned slips and to make

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recommendations regarding economic development within La Crosse County.

- (5) Relationship. The Board of Harbor Commissioners may exercise its power and perform its duties without first obtaining the approval of the County Board, but in no event is the board empowered to financially obligate in any manner the County or the State without the express consent of the County Board. Said powers and duties pursuant to s. 30.38, Wis. Stats., and are hereby incorporated by reference.
- (6) Records. The office of record for Harbor Commission documents shall be the County Clerk.

1.17 SOLID WASTE POLICY BOARD.

- (1) Membership. Membership of the Solid Waste Policy Board shall be appointed by the County Board Chair, subject to confirmation of the County Board. It shall consist of 9 members and be composed as follows:
 - (a) There shall be at least 3 members who are La Crosse County Board Supervisors.
 - (b) There shall be 6 members of recognized ability and demonstrated interest in the problems of solid waste management who are representatives of the users of the La Crosse County Solid Waste System. At least 2 of the 6 members shall be from La Crosse County. These members may delegate an alternate to attend meetings in their absence.
 - (c) If a member of the Solid Waste Policy Board shall cease to be a member of the La Crosse County Board or a representative of a user of the system, then they shall also cease to be a member of the Solid Waste Policy Board.
- (2) Appointments. Appointments shall be for 3 year staggered terms. Vacancies shall be filled for the residue of the unexpired term in the manner that original appointments are made.
- (3) Organization.
 - (a) The Solid Waste Policy Board shall annually elect a Chair, Vice-Chair, and Secretary. Meetings shall be held at such times and at such places as the Solid Waste Policy Board may determine.
 - (b) The Solid Waste Policy Board shall have the power to adopt, amend, and repeal rules and regulations governing its procedure and operations that are not inconsistent with this section.
 - (c) No compensation shall be paid to members of the Solid Waste Policy Board, but they shall be reimbursed for their actual and necessary expenses in accordance with La Crosse County travel policies.
- (4) Responsibilities. It shall be the responsibility of the Solid Waste Policy Board to act as the policy making body relative to program policies affecting the activities of the Solid Waste Department and report directly to the County Board. The Solid Waste Policy Board shall keep abreast of the latest techniques, procedures, and methods that may be developed in solid waste management.
- (5) Powers. The Solid Waste Policy Board shall have the following powers subject to the restrictions on powers set forth in subsection (6):
 - (a) Develop plans for the County solid waste management programs to collect, transport, reduce, reuse, recycle, compost, process, incinerate, destroy, convert or landfill solid waste including, without restriction because of enumeration, garbage, ashes, incinerator residue, municipal, commercial, industrial, pathological, infectious, and hazardous waste in accordance with the rules and regulations established by law.

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- (b) Establish operations and methods of waste management that are considered appropriate.
 - (c) Engage in, sponsor or co-sponsor research and demonstration projects that are intended to improve the techniques of solid waste management or to increase the extent of reuse or recycling of materials and resources including within the waste.
 - (d) Through the budget process, recommend the establishment of reasonable fees, approximately commensurate with the costs of services rendered to users of the services of the County solid waste management system. Fees may include a reasonable charge to create interest-earning reserves for future capital outlays for waste disposal facilities or equipment, research activities, post-closure care costs, and potential remedial action.
 - (e) Create service districts which provide different types of solid waste collection or disposal services.
 - (f) Provide education to users of the services of the County solid waste management system and the public that it serves.
 - (g) Exercise such other powers and perform such other duties as may be necessary to properly advise the La Crosse County Board on policy issues relating to the operation of the solid waste management system, and which are not inconsistent with subsection (6), the laws of the State of Wisconsin, the regulations of the Department of Natural Resources, or the ordinances and resolutions adopted by the La Crosse County Board of Supervisors.
- (6) Limitations on Solid Waste Policy Board Powers. The Solid Waste Policy Board shall not exercise the following powers:
- (a) Acquire lands within the County by purchase, lease, donation or eminent domain.
 - (b) Authorize employees or agents to enter into lands to conduct reasonable and necessary investigations and tests to determine the suitability of sites for solid waste management activities.
 - (c) Acquire by purchase, lease, donation or eminent domain easements or other limited interest in land.
 - (d) Acquire equipment to be used in the solid waste management system.
 - (e) Enact and enforce ordinances necessary for the conduct of the solid waste management system.
 - (f) Contract with private collectors, transporters or municipalities to receive and dispose of waste.
 - (g) Accept funds that are derived from state or federal grants or assistance programs.
- (7) The Solid Waste Policy Board shall have no authority, on any basis, to levy taxes or borrow money for the solid waste management system from sources other than the La Crosse County Board.
- (8) The restrictions on the Solid Waste Policy Board powers set forth above in paragraph (6)(a) through (g) shall not prohibit the La Crosse County Board from either paying directly or reimbursing the Solid Waste Department for any costs for the establishment, development, and operation of the solid waste management system, or any part thereof, without requiring the repayment of said costs or expenses by a fee from the users of the solid waste management system and without the necessity of amending this section.

1.18 CONDEMNATION COMMISSION

- (1) Pursuant to s. 32.08, Wis. Stats., a county shall have a condemnation commission. Each commissioner shall be a resident of La Crosse County and be appointed pursuant to s. 32.08, Wis. Stats.

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- (2) Such commissioners shall be appointed by the circuit judges and may be removed by said judges at their pleasure, and they shall be appointed for 3 year staggered terms.
- (3) The commissioners shall annually elect 1 of their members as chair.
- (4) The commissioners shall receive an hourly rate for actual service. Said rate to be established by resolution of the La Crosse County Board. Said commissioners are entitled to receive mileage at the going County Board rate and such compensation and expenses shall be paid by the condemner on order approved by the circuit judges.

1.19 FARMLAND PRESERVATION COMMITTEE.

- (1) Membership. Members of the Farmland Preservation Committee shall be appointed by the County Board Chair, subject to confirmation by the County Board. A Committee member shall be an elector of La Crosse County. The Committee shall consist of 9 members to be composed as follows: 3 County Board Supervisors; 1 representative from town government; 1 representative from the city/village government; 1 representative from real estate or development interests; 1 representative with agricultural interests; 1 representative with forestry interests; and 1 representative with local conservation interests, at least 3 to be farmers in La Crosse County if possible.
- (2) Term. The members shall serve 3 year staggered terms.
- (3) Vacancy. If any member ceases to be an elected official of the governmental entity that he/she represents, then that person's position on the Committee shall become vacant. Vacancies may also result from the removal or resignation of a member. Vacancies shall be filled for the remainder of the unexpired term in the same manner that original appointments are made.
- (4) Responsibilities. The Committee shall be responsible for general oversight of the Purchase of Agricultural Conservation Easements (PACE) Program, including the following:
 - (a) Review and recommend any needed changes to the ordinance establishing the PACE Program.
 - (b) Develop an application form and procedure for the PACE Program.
 - (c) Review and provide oversight in assessing all applications according to the general purposes, objectives and provisions of the PACE Program set forth in Chapter 32, including but not limited to the minimum eligibility criteria.
 - (d) Make recommendations regarding individual conservation easement instruments, including but not limited to the defined restrictions and reserved rights under the conservation easement.
 - (e) Make recommendations regarding acceptance of easements.
 - (f) Establish monitoring procedures and oversee subsequent monitoring to insure easement compliance in coordination with the La Crosse County Zoning, Planning and Land Information Department and La Crosse County Corporation Counsel.
- (5) Reporting. The Farmland Preservation Committee shall report to the Planning, Resources, and Development (PR&D) Committee, which shall approve, deny or amend the recommendations prior to consideration by the County Board. The final decision making authority is with the County Board.

1.20 ETHICS BOARD.

- (1) Membership.
 - (a) The Ethics Board shall be composed of 3 members and 2 alternates. The alternates shall substitute for members of the Ethics Board that are absent or unable to attend a meeting or

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are not eligible for any reason to sit on a case because of conflict of interest. The members and alternates shall be citizens chosen from the private sector who shall not have an affiliation with county government in any capacity. The members and alternates shall be appointed by the Executive Committee with the approval of the County Board.

- (b) The membership of the Ethics Board shall be composed of 3 members serving 3 year staggered terms. The first alternate shall be appointed for a 3 year term and the second alternate shall initially be appointed for a 2 year term. Thereafter, both alternates shall be appointed for 3 year terms.
- (c) Duties and Powers. Pursuant to s. 2.23 of this Code.

1.21 HIGHWAY SAFETY COMMISSION.

- (1) Membership. The Highway Safety Commission shall be appointed by the County Board Chair and shall be composed of:
 - (a) County Highway Safety Coordinator, Chair
 - (b) District 5 Engineer Wis. DOT Representative
 - (c) County Highway Department Representative
 - (d) District 5 State Highway Patrol Representative
 - (e) Sheriff's Patrol Deputy Representative
 - (f) Educational Profession Representative
 - (g) Medical Profession Representative
 - (h) Legal Profession Representative
 - (i) Woman Highway Safety Leader Representative
 - (j) Population Center Representative
 - (k) Citizen Representative
 - (l) City of La Crosse Board of Public Works Representative
 - (m) Wisconsin DOT Office of Highway Safety Representative
 - (n) City of La Crosse Police Representative
- (2) Meetings.
 - (a) The commission shall develop a meeting schedule that includes a minimum of 4 full meetings per year.
 - (b) The County Highway Safety Coordinator shall appoint a secretary to keep a record of attendance, minutes and all official proceedings.
- (3) Duties and Powers. The Highway Safety Commission shall act as an advisory board to the County Highway Safety Coordinator to enable them to:
 - (a) Secure voluntary coordination and reinforcement of highway safety activities conducted by the political subdivisions of the County in the functional areas of:
 1. Driver education.
 2. Codes and laws.
 3. Traffic courts.
 4. Alcohol in relation to highway safety.
 5. Identification and surveillance of accident locations
 6. Traffic records.
 7. Emergency medical services.
 8. Highway design, construction and maintenance.
 9. Traffic control devices.
 10. Pedestrian safety.
 11. Police traffic services.
 12. Debris hazard control and clean up.
 13. School bus safety.
 - (b) Advise the Judiciary and Law Committee on highway safety manners.

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- (c) Maintain liaison with highway safety programs carried on by the Cities of La Crosse and Onalaska; Villages of Holmen, West Salem and Bangor, and the Town of Shelby and related State functions conducted in the County.
 - (d) Develop local actions necessary to implement projects under the Federal Highway Safety Act of 1966.
 - (e) Cooperate with unofficial organizations and groups in developing and conducting public information programs directed to highway safety improvements.
 - (4) Subcommittees and Study Groups. The County Highway Safety Coordinator may establish special study groups or subcommittees necessary to meet the commission's responsibilities as outlined in this section. Meetings of such groups or subcommittees may be scheduled as often as necessary and when convenient.
- 1.22 HISTORIC SITES PRESERVATION COMMISSION.
 - (1) Membership. The Historic Sites Preservation Commission shall be composed of 7 members. The membership shall be composed of: 1 registered architect or architectural historian; 1 historian qualified in the field of historic preservation; 1 licensed real estate broker; 1 Supervisor; 1 qualified archaeologist; or make a reasonable effort to find members with these qualifications, and 2 citizen members. Each member shall have, to the highest extent practicable, a known interest in historic preservation. The County Board Chair shall appoint the commissioners subject to the confirmation of the County Board. See Chapter 22 of this Code.
- 1.23 LA CROSSE COUNTY HOUSING AUTHORITY.
 - (1) Membership. The La Crosse County Housing Authority shall be composed of 5 members appointed by the County Board Chair for 5 year terms and at least 1 of the 5 shall be a Supervisor.
 - (2) Duties and Powers. The Authority shall investigate the need for low-cost housing and plan for its development on a county-wide basis pursuant to ss. 59.53(22) and 66.1201 through 66.1211, Wis. Stats.
- 1.24 LOCAL EMERGENCY PLANNING COMMITTEE (LEPC).
 - (1) Membership. The Local Emergency Planning Committee shall be composed of representatives of elected state and local officials, police, fire, civil defense, public health professionals, environmental, hospital, and transportation officials, as well as representatives of facilities subject to the emergency planning requirements, community groups, and the media appointed by the County Board Chair.
 - (2) Duties and Powers. The LEPC's primary responsibility is to develop and review annually an emergency response plan for hazardous and toxic chemical accidents. The LEPC plan must evaluate available resources for preparing for and responding to a potential chemical accident in accordance to the Emergency Planning and Community Right-to-Know Act of 1986 (S.A.R.A., Title III). The Committee shall serve in an advisory capacity to the Judiciary and Law Committee.
- 1.25 LA CROSSE COUNTY ECONOMIC DEVELOPMENT FUND, INC.
 - (1) Membership. The Board of Directors of the La Crosse County Economic Development Fund, Inc. shall be composed of 15 members, which shall include the Chair, First Vice Chair, and Second Vice Chair of the County Board, County Administrator, County Auditor/Finance Director, and Corporation Counsel, or their designees, and 6 citizen representatives with financial, accounting and/or relevant business backgrounds and 3 Supervisors of the County Board appointed by the County Board Chair subject to confirmation by the County Board.
 - (2) Duties and Powers.

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- (a) The La Crosse County Economic Development Fund, Inc. is a non-stock corporation created by the County Board to serve as the county industrial development agency and is responsible for the management of a revolving loan fund and the continued improvement of the industrial climate of the county pursuant to s. 59.57, Wis. Stats. The Board of Directors of the Economic Development Fund shall develop criteria for evaluating business loan applications and make loans that will promote economic development, jobs creation, and retention.
- (b) Economic Development Fund shall analyze economic development trends, develop and recommend economic development policies and programs, and facilitate activities to improve the economic climate of La Crosse County.
- (c) The Economic Development Fund shall maintain regular contact with economic development agencies and provide educational opportunities related to economic development.
- (d) The Economic Development Fund may provide "start up" funds for one time support of economic development initiatives such as festivals and other not for profit events.

1.26 VETERANS' SERVICE COMMISSION

- (1) Membership. The Veterans' Service Commission shall be composed of 3 residents of the County who are veterans appointed for staggered 3 year terms by the County Board Chair subject to the confirmation of the County Board. An additional 1 member shall be appointed to the commission as an alternate for each term year.
- (2) Duties and Powers. To provide aid to needy veterans, or to spouses, surviving spouses, minor and dependent children of such veterans, and the needy parents of such veterans pursuant to s. 45.81, Wis. Stats. The Commission shall serve in an advisory capacity to the Veterans, Aging and Long Term Care Committee.

1.27 WILDLIFE ABATEMENT/DAMAGE COMMITTEE.

- (1) Membership. The Wildlife Abatement/Damage Committee shall be composed of 4 members appointed by the County Board Chair including 1 member who is a Supervisor.
- (2) Duties. The committee shall be responsible for overall supervision of the Wildlife Damage Program, including: establishment of County damage policy and procedures; approval of annual budget requests, expenditures, abatement contracts and damage claims. All actions of the committee will be informally reviewed by the Planning, Resources and Development Committee.

1.28 COMMISSION ON EQUAL OPPORTUNITIES IN HOUSING.

- (1) Membership. The County Commission on Equal Opportunities in Housing shall be composed of 5 members appointed by the County Board Chair with approval of the County Board to serve 5-year staggered terms.
- (2) Duties and powers. The Commission shall have those powers and duties as outlined in s. 9.06(3)(c) of this Code.

1.29 JOINT CITY/COUNTY EMERGENCY MEDICAL SERVICES COMMISSION.

- (1) Membership. The Joint City/County Emergency Medical Services Commission (hereinafter the "EMS Commission") shall be composed of the following members:
 - (a) La Crosse County Board Chair or their designee, who shall be a County Board Supervisor;
 - (b) La Crosse County Board First Vice Chair or their designee, who shall be a County Board Supervisor;
 - (c) Mayor of the City of La Crosse or their designee, who shall be a City of La Crosse Common Council Member;

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- (d) City of La Crosse Common Council Member, who is appointed by the Mayor subject to Common Council approval;
- (e) Citizen member from the City of La Crosse, who is appointed by the Mayor subject to Common Council approval;
- (f) Mayor of the City of Onalaska or their designee, who shall be a City of Onalaska Common Council Member;
- (g) The La Crosse County Unit Chair of the Wisconsin Towns Association;
- (h) Member who shall be a village president or their designee as determined by the villages located in La Crosse County and shall be an elected official;
- (i) Representative from and appointed by Gundersen Lutheran Medical Center;
- (j) Representative from and appointed by Franciscan Skemp Medical Center;
- (k) Physician from and appointed by Gundersen Lutheran Medical Center; and
- (l) Physician from and appointed by Franciscan Skemp Medical Center.

Citizen members of the Commission shall not be employees or previous employees of La Crosse County, the City of La Crosse, the City of Onalaska, Franciscan Skemp, Gundersen Lutheran, or Tri-State Ambulance.

- (2) Vacancies. A vacancy on the EMS Commission is created by the death, removal, retirement, or resignation of a member or when a member ceases to be an elected official or representative of the entity that they were elected or designated to represent. The vacancy shall be filled in the same manner as the original election, designation or appointment.
- (3) Officers. At the first meeting of the EMS Commission and every other year thereafter, members shall elect from their number a chairperson, a vice chairperson and other officers as necessary. Vacancies in these offices shall be filled for the unexpired terms in the same manner. The chairperson shall preside at all meetings when present. In case of the absence of the chairperson for any meeting, the vice chairperson shall act as the temporary chairperson.
- (4) Duties and Powers
 - (a) The EMS Commission shall be responsible for establishing standards and contracting for emergency medical services in La Crosse County, reviewing provider performance, and reporting on performance to the county and other municipal governmental entities. Decisions which may impact budgets of county or municipal governmental entities, or current EMS system providers, must have advance approval by the appropriate agency governing board(s). At a minimum, the standards established by the EMS Commission shall be in compliance with the current performance standards achieved by the EMS system and enjoyed by the County of La Crosse, for example:
 - 1. Physician EMS Medical Director(s) that are Board Certified by the American Board of Emergency Medicine;
 - 2. A single set of Pre-Hospital Medical Care Protocols for 911 Response;
 - 3. Wisconsin Administrative Code HFS 112 for Emergency Medical Service operations;
 - 4. Closest ambulance response regardless of jurisdictional boundaries. Jurisdictional boundaries shall not limit the response of the transport providers;

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5. Electronic patient care reporting for all individual patient care reports; and,
 6. A medical quality assurance program which shall be external to EMS system providers.
- (b) The duties and powers of the EMS Commission shall include the exercise of powers in the following areas:
1. *Personnel Standards.* Develop personnel standards in the following areas:
 - a. State licensed EMT paramedic or National Registry in compliance with Wisconsin Administrative Code HFS 112;
 - b. Turnover Rate Standards.
 2. *Scope of Services.* Develop scope of services in the following areas:
 - a. Response time standards for defined response zones for advanced life support services everywhere in La Crosse County consistent with industry and national standards. Response time standards for services provided in the City of La Crosse shall not exceed eight (8) minutes and zero (0) seconds for 90 percent (90%) of emergency medical responses which require a red lights and siren response as determined by the use of an Emergency Medical Dispatch program approved by the EMS Commission.
 - b. Plan for 24 hour, 365 day per year coverage as per Wisconsin Administrative Code HFS 112 for La Crosse County;
 - c. Mutual Aid Agreements, including the number of mutual aid agreements, response time requirements and activations requiring La Crosse County resources; and,
 - d. Response times for individuals requiring transfer to a more appropriate inpatient behavioral health unit due to inability to meet specific patient care requirements such as age, forensic care, and medpsych diagnoses.
 3. *Ambulance Operators.* Any ambulance service provider wishing to operate an ambulance within the La Crosse County EMS System shall first be authorized by the EMS Commission before entering an ambulance into service.
 4. *Vehicle and Equipment Requirements.* Develop vehicle and equipment requirements which include, at a minimum, standards regarding the age and status of ambulance vehicles, equipment and supplies inventory, and repair and maintenance requirements and reporting in compliance with Wisconsin Administrative Code HFS 112 and DOT Trans 309.
 5. EMS System Communications and Standards in compliance with Wisconsin Administrative Code HFS 112.
 6. Medical Director/Medical Control to be in accordance with Wisconsin Administrative HFS 112. The EMS Commission shall have the authority to approve, remove and replace the Medical Director to be utilized by the credentialed paramedics in accordance with standards promulgated by the EMS Commission.
 7. *Quality Assurance Program.* Develop standards for quality assurance in such areas as: quality indicators, run report review process, protocol review and approval process,

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patient satisfaction monitoring process, patient rights and safety program.

8. *Insurance Requirements.* Requirements for commercial/general liability/professional liability coverage for ambulance providers.
9. *Data Collection, Reporting, and Records Requirements.*
 - a. Develop standards regarding content and frequency of routine reports in such areas as: calls, response times, clinical quality, skills proficiency, patient satisfaction, and vehicles and equipment.
 - b. To ensure complete transparency, ambulance providers will make all financial and operational information available to the Commission and the public. Financial and operational information includes but is not limited to personnel, vehicle, capital, equipment, operational expenses, charges for services, revenues, reimbursement rates, technology information such as GPS and computer-aided dispatch data, and response times to various communities, districts, or zones.

1.30 LAND INFORMATION COUNCIL.

- (1) *Membership.* The Land Information Council shall be composed of not less than 8 members, which shall include the County Register of Deeds, the County Treasurer, and the Real Property Lister or their designees and the following members appointed by the County Board Chair and confirmed by the County Board:
 - (a) A member of the County Board;
 - (b) A representative of the land information office;
 - (c) A realtor or a member of the Realtors Association employed within the County;
 - (d) A public safety or emergency communications representative employed within the County;
 - (e) The County Surveyor or a registered professional land surveyor employed within the County;
 - (f) A representative of the La Crosse County Information Technology Department; and,
 - (g) Any other members of the Board or public that the Board designates.
- (2) Notwithstanding par. (1), if no person is willing to serve under par. (1) (c), (d), or (e), the Board may create or maintain the Council without the member designated under par. (1) (c), (d), or (e).
- (3) *Terms.* Council members who hold elective office or are employed by La Crosse County shall serve on the Council as long as they hold the office or County position designated for membership. Other Council members appointed by the County Board shall serve 3 year terms.
- (4) *Duties and Powers.*
 - (a) The Council shall review the priorities, needs, policies, and expenditures of the land information office and advise the County on matters affecting the land information office.
 - (b) The Council shall meet on an as-needed basis.
 - (c) The Council shall report to the Planning, Resources and Development Committee.

OTHER ORGANIZATIONAL APPOINTMENTS

1.31 LA CROSSE AREA DEVELOPMENT CORP. (LADCO).

Membership includes 1 Supervisor appointed by the County Board Chair.

1.32 LA CROSSE COUNTY AGRICULTURAL SOCIETY.

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Membership includes 1 Supervisor appointed by the County Board Chair for a 1 year term.

- 1.33 LAKE NESHONOC PROTECTION AND REHABILITATION DISTRICT.
Pursuant to s. 33.28, Wis. Stats., membership shall include 1 person appointed by the County Board Chair with the approval of the County Board who is a member of the Planning, Resources and Development Committee or is nominated by that committee.
- 1.34 LAKE ONALASKA PROTECTION AND REHABILITATION DISTRICT.
Same as 1.34 above
- 1.35 MISSISSIPPI RIVER REGIONAL PLANNING COMMISSION.
Pursuant to s. 66.0309(3)(a) Wis. Stats., the membership composition of the Commission from La Crosse County shall be as follows: The County Board Chair shall appoint 1 member subject to the confirmation of the County Board and the Governor shall appoint 2 members from each participating county. Terms are for 6 years.
- 1.36 WINDING RIVERS LIBRARY SYSTEM.
Membership shall be composed of 7 representatives, including 1 and not more than 2 County Board representatives of the County's Library Board, appointed by the County Board Chair with the approval of the County Board for a 3 year term.
- 1.37 COULEECAP, INC.
Membership includes 2 County Board representatives appointed by the County Board Chair with the approval of the County Board.
- 1.38 WISCONSIN COUNTIES UTILITY TAX ASSOCIATION.
Membership includes 1 County Board representative appointed by the County Board Chair with the approval of the County Board.

Section 2. This Ordinance shall take effect the day after passage and publication.

MONICA KRUSE, COUNTY BOARD CHAIR
GINNY DANKMEYER, COUNTY CLERK

EXECUTIVE COMMITTEE

Motion by K. Cable/J. Pogreba to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

ORDINANCE NO. 194-3/22 TO AMEND CHAPTER 2, "THE GOVERNING BODY", OF THE GENERAL CODE OF LA CROSSE COUNTY, WISCONSIN

The County Board of Supervisors of the County of La Crosse does hereby ordain as follows:

Section 1. Chapter 2, "Governing Body", is amended to read:

CHAPTER 2
GOVERNING BODY

The purpose of this chapter is to describe the organization, duties, general procedural rules, rules for conduct of meetings, and code of ethics for the County Board of Supervisors.

2.01 COUNTY BOARD ORGANIZATION
SUBCHAPTER I

COUNTY BOARD STRUCTURE AND RULES

- 2.02 COMMITTEES/BOARD/COMMISSIONS
- 2.03 ELECTION OF OFFICERS
- 2.04 DUTIES OF THE COUNTY BOARD OFFICERS
- 2.05 MEETINGS
- 2.06 ORDER OF BUSINESS
- 2.07 PUBLICATION OF PROCEEDINGS
- 2.08 AGENDA
- 2.09 OPEN MEETINGS LAW
- 2.10 NOTICE OF MEETINGS
- 2.11 REFERRAL TO COMMITTEE
- 2.12 RESOLUTIONS AND ORDINANCES
- 2.13 PARLIAMENTARY RULES.

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- 2.14 ATTENDANCE.
- 2.15 PUBLIC COMMENT
- 2.16 CLOSED SESSION
- 2.17 ADDRESSING THE BOARD.

- 2.18 COUNTY BOARD CHAIR MAY VACATE THE CHAIR.
- 2.19 VOTING
- 2.20 BUDGET ADJUSTMENTS AND ACTION ON FISCAL MATTERS
- 2.21 MOTION TO RECONSIDER
- 2.22 SUSPENSION OF RULES

SUBCHAPTER II

CODE OF ETHICS

- 2.23 CODE OF ETHICS

2.01 **COUNTY BOARD ORGANIZATION.**

- (1) **Governing Body.** The governing body of La Crosse County shall be known as the "La Crosse County Board of Supervisors". The County Board shall be composed of 30 Supervisors with 1 Supervisor to be elected from each of the 30 Supervisory districts.
- (2) **Self Organized.** Pursuant to s. 59.10(1), Wis. Stats., La Crosse County hereby elects to become a self-organized county as that term is used in law.
- (3) **Supervisory Districts.** The County Board adopts the "La Crosse County Final Supervisory District Plan" that creates 30 supervisory districts and is illustrated by a certified map of the same title that shall be permanently on file with the County Clerk. The Supervisory Districts of La Crosse County shall be numbered and bound as follows:
 - 1. FIRST SUPERVISORY DISTRICT
City of La Crosse – Wards 1 and 2.
 - 2. SECOND SUPERVISORY DISTRICT
City of La Crosse – Wards 3 and 4.
 - 3. THIRD SUPERVISORY DISTRICT
City of La Crosse – Wards 5 and 6.
 - 4. FOURTH SUPERVISORY DISTRICT
City of La Crosse – Wards 7 and 8.
 - 5. FIFTH SUPERVISORY DISTRICT
City of La Crosse – Wards 9 and 10.
 - 6. SIXTH SUPERVISORY DISTRICT
City of La Crosse – Wards 11 and 12.
 - 7. SEVENTH SUPERVISORY DISTRICT
City of La Crosse – Wards 17 and 18.
 - 8. EIGHTH SUPERVISORY DISTRICT
City of La Crosse – Wards 15 and 16.
 - 9. NINTH SUPERVISORY DISTRICT
City of La Crosse – Wards 13 and 14.
 - 10. TENTH SUPERVISORY DISTRICT
City of La Crosse – Wards 19 and 20.
 - 11. ELEVENTH SUPERVISORY DISTRICT
City of La Crosse – Wards 21 and 22.
 - 12. TWELFTH SUPERVISORY DISTRICT
City of La Crosse – Wards 23 and 24.
 - 13. THIRTEENTH SUPERVISORY DISTRICT
City of La Crosse – Wards 25 and 26.
 - 14. FOURTEENTH SUPERVISORY DISTRICT
Town of Campbell – Wards 2, 3, 4, and 5.
 - 15. FIFTEENTH SUPERVISORY DISTRICT
Town of Onalaska – Ward 5; and City of Onalaska – Wards 1, 4, and 6.
 - 16. SIXTEENTH SUPERVISORY DISTRICT

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17. City of Onalaska – Wards 5, 7, and 8.
SEVENTEENTH SUPERVISORY DISTRICT
City of Onalaska – Wards 9, 10, and 11.
 18. EIGHTEENTH SUPERVISORY DISTRICT
City of Onalaska – Wards 12, 13, and 14; and
Town of Medary – Ward 1
 19. NINETEENTH SUPERVISORY DISTRICT
City of Onalaska – Wards 2, 3, and 15; and Town
of Onalaska – Ward 4.
 20. TWENTIETH SUPERVISORY DISTRICT
Village of Holmen – Wards 9, 10, and 11; and
Town of Onalaska – Ward 2 and 3.
 21. TWENTY-FIRST SUPERVISORY DISTRICT
Town of Campbell – Ward 1; and Village of
Holmen – Ward 12; and Town of Onalaska –
Wards 6, 7, and 8; and Town of Holland – Ward
1.
 22. TWENTY-SECOND SUPERVISORY DISTRICT
Village of Holmen – Wards 2, 3, 4, and 5.
 23. TWENTY-THIRD SUPERVISORY DISTRICT
Village of Holmen – Ward 1; and Town of Holland
– Wards 2, 3, and 4.
 24. TWENTY-FOURTH SUPERVISORY DISTRICT
Town of Onalaska – Ward 1; and Village of Holmen – Wards
6, 7, and 8; and Town of Hamilton – Ward 1.
 25. TWENTY-FIFTH SUPERVISORY DISTRICT
Town of Farmington – Wards 1, 2, and 3; and Town of
Holland – Ward 5; and Town of Hamilton – Ward 3; and Town
of Burns – Ward 1.
 26. TWENTY-SIXTH SUPERVISORY DISTRICT
Village of West Salem – Wards 1, 2, 3, and 4.
 27. TWENTY-SEVENTH SUPERVISORY DISTRICT
Town of Bangor – Ward 1; and Town of Burns – Ward 2; and
Town of Hamilton – Ward 4; and Town of Washington – Ward
1; and Village of Bangor – Wards 1 and 2; and Village of
Rockland – Ward 1.
 28. TWENTY-EIGHTH SUPERVISORY DISTRICT
Village of West Salem – Wards 5, 6, and 7; and Town of Barre
– Ward 1; and Town of Hamilton – Wards 2 and 5; and Town
of Medary – Wards 2 and 3.
 29. TWENTY-NINTH SUPERVISORY DISTRICT
Town of Barre – Ward 2; and Town of Greenfield – Wards 1,
2, and 3; and Town of Shelby – Ward 4.
 30. THIRTIETH SUPERVISORY DISTRICT
Town of Shelby – Wards 1, 2, 3, 5, and 6.
- (4) **Orientation of Supervisors.** The County Clerk, County Administrator, Auditor/Finance Director, Human Resources Director, and Corporation Counsel shall conduct a program for all elected Supervisors prior to the April organizational meeting of the election year.
- (5) **Compensation.** Compensation of Supervisors shall be as set forth in La Crosse County resolutions regulating such compensation.

SUBCHAPTER I

COUNTY BOARD STRUCTURE AND RULES

2.02 **COMMITTEES/BOARD/COMMISSIONS.**

- (1) **Standing Committees** are defined as those that provide policy and program oversight over County departments, offices, or agencies. Standing Committees of the County Board shall be:

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- (a) Executive Committee.
 - (b) Public Works and Infrastructure Committee.
 - (c) Judiciary and Law Committee.
 - (d) Veterans, Aging and Long Term Care Committee
 - (e) Planning, Resources and Development Committee
 - (f) Health and Human Services Board.
- (2) **Special Committees, Boards and Commissions** are defined as creations of the County Board that do not have oversight or supervisory responsibilities over any particular County department, office or agency.
- (3) Additional information about Standing Committees and other Committees, Boards and Commissions is located in Chapter 1 of this Code.
- (4) **Appointments.**
- (a) The County Board Chair is authorized to make new appointments or reappoint members to the standing committees except the Health and Human Services Board at or after the County Board April organizational meeting. The County Board Chair shall also have the power to select the chairs of the standing committees except where an alternate procedure is specified by State Statutes or this Code. Unless otherwise specified, appointments to Special Committees and other organizations shall be made by the County Board Chair with the approval of the County Board. There are no tenured appointments to any committee.
 - (b) The County Administrator shall appoint the members of all boards and commissions where state statutes provide that such appointment shall be made by the County Board or by the County Board Chair. All appointments to boards and commissions by the County Administrator shall be subject to the confirmation of the County Board. The County Administrator may delegate this appointment authority to the County Board Chair.
- (5) **Vacancies.** The County Board Chair is authorized to fill vacancies and to make membership changes upon the request of a particular Supervisor wishing to change. In addition, the County Board Chair shall fill vacancies that are created by chronic absenteeism. Chronic absenteeism is defined as at least 3 unexcused absences from committee meetings during a calendar year. The chair of the committee, board or commission shall determine if the absence is excused.
- (6) No County Board Supervisor, excluding officers of the Board, shall serve as a permanent member on more than 2 Standing Committees.
- (7) **Term.** Unless otherwise specified, all committee appointments shall be for a term of 2 years. Other than appointments to standing committees, all appointments of Supervisors to committees, commissions and boards shall be for the length of the Supervisor's elected term.
- (8) **Ad Hoc Committees.** Ad-Hoc Committees may be created by motion or by resolution designating the membership and objective of the Committee. Membership shall be appointed by the County Board Chair unless otherwise ordered. Ad-Hoc Committees shall present their reports, recommendations, resolutions, or ordinances to a standing committee unless otherwise directed by the County Board. Upon completion of its objectives and submission of a final report to the County Board, Ad-Hoc Committees shall be automatically disbanded.

2.03 **ELECTION OF OFFICERS.**

The officers of the County Board shall be the County Board Chair, the First Vice Chair, and the Second Vice Chair, who shall be elected by the Supervisors at the first meeting of the County Board following the Spring Election, pursuant to s. 59.12, Wis. Stats. If no nominee receives a majority on the first ballot, the second ballot will include the 3 nominees receiving the most votes. If no nominee receives a majority on the second ballot, the third ballot shall include the 2 nominees with the most votes. When two candidates tie for a majority vote for an office, the balloting shall be repeated for that office as many times

as necessary to obtain a majority vote for a single candidate. Voting shall be by secret ballot, except when only one nominee is put up for an office, the County Board may take a voice vote.

2.04 **DUTIES OF THE COUNTY BOARD OFFICERS.**

- (1) **Chair.** The County Board Chair shall exercise the powers and perform the duties described in these rules, those assigned by the County Board, those prescribed by parliamentary authority adopted herein, and shall include the following:
 - (a) Preside over the County Board and open each meeting of the County Board at the time and place publicly noticed and call the Supervisors to order;
 - (b) Receive and submit to standing committees for consideration all matters properly presented;
 - (c) Vote on the call of yes and no votes. The County Board Chair's vote shall be recorded with those of other Supervisors;
 - (d) Put to vote all questions properly moved and announce the results;
 - (e) Maintain the rules of order while Supervisors are engaged in debate;
 - (f) Lead the County Board on all occasions in the observance of order and decorum;
 - (g) Rule on any point of order or practice when necessary or when asked;
 - (h) Represent the County Board, obey its commands and declare its will.
- (2) **First Vice Chair.** The duties of the Vice Chair shall include:
 - (a) Act as County Board Chair during the absence or disability of the County Board Chair;
 - (b) When the County Board Chair wishes to temporarily vacate the chair during a County Board meeting, act as Chair when designated by the County Board Chair.
- (3) **Second Vice Chair.** The Second Vice Chair shall assume the duties of the First Vice Chair in their absence.

2.05 **MEETINGS**

All meetings shall be held in the County Board Room at the La Crosse County Administrative Center unless otherwise ordered by the board. If, an emergency situation arises, in which in the opinion of the Chair and Vice Chairs collectively, it would be unsafe, or a threat to the health of members of the Board of Supervisors, or members of the public, to hold an in-person meeting, then on a temporary basis, any meeting may be conducted by electronic audio-visual means. All meetings, including any electronic meetings must be conducted in accordance with the Wisconsin Open Meetings Law and provide reasonable access to members of the public.

- (1) **Annual Meeting.** The annual meeting of the County Board shall commence on the Monday after the second Monday of November of each year pursuant to s. 59.11(1)(a), Wis. Stats. When the day of the meeting falls on November 11, the meeting shall be held on the next day.
- (2) **Organizational Meeting.** The organizational meeting of the County Board shall be held on the third Tuesday in April pursuant to s. 59.11(1)(c), Wis. Stats.
- (3) **Regular Meetings.** The County Board may transact the general business of the County at the following meetings:
 - (a) *Monthly meetings.* The regular monthly meeting of the County Board shall be held on the third Thursday of each month, except as otherwise provided.
 - (b) *Planning meetings.* County Board Planning Meetings shall be held on Monday of committee week which is the week before the regular monthly meeting, except as otherwise determined by the County Board or the Board Chair.
- (4) **Special Meetings.** The County Board may, upon written request of a majority of the Supervisors, call special meetings pursuant to s. 59.11(2), Wis. Stats.

- (5) **Emergency Meetings.** An emergency meeting is a meeting called to discuss a matter upon which immediate action might be necessary in order to protect the health, safety and welfare of the citizens of the County. Emergency meetings of the County Board may be called by the County Board Chair by making a written declaration of emergency and filing it with the County Clerk and by attempting to notify each Supervisor of the time and place of such emergency meeting as well as the purpose of such meeting. In addition, all news media who are routinely notified of regular meetings, shall be notified of the time, place and purpose of the emergency meeting. The emergency meeting shall take place not less than 2 hours after an attempt to contact all Supervisors and the media has occurred. In the absence of the County Board Chair, an emergency meeting may be called by the First Vice Chair or, in their absence, the Second Vice Chair.
- (6) **Quorum.** A majority of Supervisors elected shall constitute a quorum to transact business. Those Supervisors present, absent or excused shall be entered in the journal. All questions shall be determined by a majority of the Supervisors present, unless otherwise provided by statutes or rule of the County Board. In order to assure a quorum for a County Board committee meeting, the County Board Chair or committee chair, if the County Board Chair is not present, may appoint 1 or more Supervisors to serve as temporary replacements for those committees that provide for chair appointment. The County Board Chair shall serve as an ex-officio member of all committees, with voting privileges when a regular committee member is not present at the beginning of the meeting and the County Board Chair has been present throughout the meeting.
- (7) **Starting Time.** The starting time of the regular monthly meeting shall be determined at the first organizational meeting following election of the County Board for the ensuing term of office by a majority of the Supervisors who are present, except that the starting time may be changed for special occasions as determined by a majority of the County Board.

2.06 **ORDER OF BUSINESS.** The order of business at the regular meeting shall be generally as follows:

- 1. Roll Call
- 2. Pledge of Allegiance
- 3. Election of officers (April organizational meeting)
- 4. Communications, announcements and report
- 5. Appointments
- 6. Consent Agenda – approval of County Board minutes, financial statements, and claims list
- 7. Closed session
- 8. Presentation of resolutions, ordinances, motions and other business from Standing Committees
- 9. Items for future agenda
- 10. Adjournment

2.07 **PUBLICATION OF PROCEEDINGS.** Pursuant to Ch. 985, Wis. Stats, the La Crosse Tribune is designated as the official newspaper of La Crosse County.

2.08 **AGENDA.**

- (1) All resolutions or other business to be brought before the County Board shall be reported to the County Clerk no later than 10:00 A.M. on the Friday preceding the County Board meeting in order to be placed on the agenda and considered by the County Board unless added as an addendum at the discretion of the County Board Chair and not in violation of the Open Meetings Law.

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- (2) The County Clerk shall send each Supervisor an itemized agenda listing the title and item number of all resolutions, nominations, and other business to be considered by the County Board. The agenda shall be prepared by the County Clerk subject to the approval of the County Board Chair.
- (3) The County Clerk shall prepare a packet containing resolutions, ordinances, petitions, and standing committee minutes to be provided to Supervisors prior to each County Board meeting.
- (4) *Consent Agenda.* Approval of County Board minutes, financial statement, and claims list shall be placed on the consent agenda and disposed of with one vote, unless a Supervisor requests to withdraw and discuss any of the matters.
- (5) *Zoning Items.* The recommendations of the Planning, Resources and Development Committee on zoning items listed on the County Board agenda shall be considered individually.

2.09 **OPEN MEETINGS LAW.**

The Chair of each committee, subcommittee, special committee, standing committee, commission or board shall have the primary responsibility for complying with ss. 19.81-19.98, Wis. Stats., known as the "Open Meetings Law". The Chair or his/her designee shall notify the County Clerk as to how notices shall be conveyed to the news media. Those committees that desire notification to be made through the County Clerk's Office shall so designate in writing.

2.10 **NOTICE OF MEETINGS.**

All notices of meetings shall be provided to the County Clerk. Public notice shall be provided consistent with s. 19.84(1), Wis. Stats. at least 24 hours prior to the meeting unless the meeting is an emergency as defined above.

2.11 **RESOLUTIONS AND ORDINANCES.**

- (1) **Resolutions.** *Resolution means an expression of the county board of supervisors concerning matters of administration, an expression of a temporary character or a provision for the disposition of a particular item of the administrative business of the county board of supervisors.*
 - (a) All resolutions shall be drafted by the Corporation Counsel Office, the County Clerk, the Human Resources Director, the Auditor/Finance Director, the County Administrator, or the Associate County Administrator to assure uniformity of format and proper content. Upon completion, the resolution shall be forwarded to the County Administrator, Auditor/Finance Director, and County Board Chair for review.
 - (b) The County Administrator, the Auditor/Finance Director, the County Board Chair and Corporation Counsel shall review all resolutions prior to introduction to the County Board and shall indicate on each resolution one of the following: Recommended, Not Recommended, or Reviewed Only.
 - (c) Unless the County Board Chair authorizes the placement of a resolution directly on the County Board agenda, all resolutions shall be submitted to the appropriate Standing Committee prior to introduction to the County Board. If the County Board authorizes the placement of a resolution directly on the County Board agenda, a majority vote of the members present must vote to suspend the rules before the resolution placed on the agenda by the County Board Chair is discussed or voted on by the County Board. This does not apply to proclamations or resolutions which are honorary in nature, for example, recognizing retirees, which may be considered by the Board without a suspension of rules.
 - (d) All resolutions appropriating or committing funds shall include a fiscal note. Any resolution that includes a non-budgeted item shall be

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reviewed and approved by the Executive Committee prior to introduction before the County Board

- (e) Resolutions that contain bids or quotes shall include a summary of the names of the bidders and bids or quotes received.
- (f) Resolutions submitted to a Standing Committee shall be reported to the County Board by that committee.
- (g) At the Committee level, resolutions may only be amended by the originating Standing Committee or Standing Committees. After introduction to the County Board, any resolution may be amended by a Supervisor in accordance with Robert's Rules of Order. All amendments and motions of a significant matter shall be submitted in writing to the County Clerk before the adjournment of the County Board meeting in which it is presented.
- (h) The Title, the "Resolved" portions of the resolution and the fiscal note shall be read for consideration at the County Board meeting, unless reading of the entire resolution is requested by a majority of the Supervisors present.

(2) **Ordinances.** *Ordinance means an official legislative action of the county board of supervisors, which action is a regulation of a general and permanent nature and enforceable as a local law.*

- (a) All ordinances shall be drafted by the Corporation Counsel Office and shall have attached an analysis of the ordinance clarifying the intent of the legislation. Changes in the wording of ordinances shall be included on a copy of the ordinance showing the deleted language by shading through the words to be deleted and by underlining the words to be changed or added. Each Supervisor shall be presented with a copy of the analysis and the existing ordinance with the deleted and new language.
- (b) A proposed ordinance shall be reviewed by the originating Standing Committee prior to introduction before the County Board. After review, the ordinance shall be placed on the agenda for the next County Board meeting if recommended by a majority of the committee or by a minority report. The originating Standing Committee shall report to the County Board its recommendations or comments on the proposed ordinance.
- (c) For consideration of an ordinance, the ordinance title and subject matter shall be read, unless reading of the entire ordinance is requested by a majority of the Supervisors present.
- (d) An ordinance shall be considered at two County Board meetings. After introduction to the County Board, the ordinance shall be referred to the next meeting of the County Board for consideration, unless this rule is waived by a 2/3 vote of the Supervisors present. The ordinance may be debated at either or both of the two readings.
- (e) A public hearing on the proposed ordinance shall be held if required by statute or if requested by a Supervisor and approved by a majority vote of the Supervisors present. The date of the public hearing shall be prior to the County Board meeting where the ordinance is to be voted upon.
- (f) An amendment to a proposed ordinance may be introduced, debated, and voted on at the first consideration by the County Board or at subsequent considerations. A majority vote is required for passage of an amendment to an ordinance. If the amendment is approved and is substantial or major, the ordinance and amendment shall be referred to the next meeting of the County Board unless 2/3 of the Supervisors present vote to consider the ordinance as amended at the present meeting. If the County Board Chair determines that the amendment is dilatory or frivolous or finds the amendment to be

minor or technical in nature, the ordinance and amendment shall not be referred to the next County Board meeting.

- (g) Following approval by the County Board, the Clerk shall publish the ordinance as required by law. Unless otherwise specified, the Ordinance shall not take effect until the day following official publication.
- (h) The Clerk and/or Corporation Counsel are authorized to renumber, reformat and correct obvious typographical errors in the Code of Ordinances without first submitting them to the County Board. Such rearranging, reformatting and editing shall not affect the validity of such ordinances or the provisions of this Code affected by such ordinances.

2.12 REFERRAL TO COMMITTEE.

- (1) Any resolution, ordinance, or motion introduced by a Supervisor and not on the agenda or not previously reviewed or studied by an appropriate committee shall, without motion, be referred by the County Board Chair to an appropriate committee unless this rule is waived by a 2/3 vote of the Supervisors present and such immediate consideration would not be a violation of the Open Meetings Law.
- (2) All matters referred to a committee shall be reported out to the full County Board within 90 days of its referral unless otherwise specified by the County Board.

2.13 PARLIAMENTARY RULES.

- (1) Roberts' Rules of Order Newly Revised, current edition, shall prevail regarding the parliamentary procedure when not in conflict with any Wisconsin Statute or rule of the County Board
- (2) When a motion is under consideration, no other motion shall be entertained except
 - a. To adjourn
 - b. To recess
 - c. To lay on the table
 - d. To close debate (Move the previous question
 - e. To postpone to a day certain
 - f. To refer to committee
 - g. To amend or to substitute
 - h. To postpone indefinitely

These several motions shall take precedence in the order in which they stand in this rule. The motion to adjourn shall be in order if the Supervisor making it has the floor. The motions to adjourn, to recess, to lay on the table, and to close debate are not debatable.

- (3) Except as otherwise provided, meeting procedures pursuant to s. 59.11, Wis. Stats., shall apply.

2.14 ATTENDANCE.

It shall be the responsibility of each Supervisor and committee member to serve diligently. Consistent failure to attend the meetings of any Board or committee on a regular basis without cause shall constitute neglect of duty.

- (1) A Supervisor shall attend all County Board meetings. A Board member may, with prior permission of the Board Chair, take part in a County Board meeting by telephone or other electronic means. However, a Board member who takes part in a County Board meeting by telephone or other electronic means will not be considered to be present at the County Board meeting and will not be allowed to vote. However, the Board member will be allowed to participate in discussion that will take place at the meeting.
- (2) A Supervisor may be excused from a session of the County Board by giving prior notice to the County Board Chair and the County Clerk.
- (3) Failure to comply with this attendance requirement may subject the offender to the penalties pursuant to s. 59.11(4), Wis. Stats., including

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having the County Board Chair issue a warrant for attendance as set forth in said statute or to the instigation of removal for cause under s. 17.16, Wis. Stats.

2.15 **PUBLIC COMMENT.**

Unless otherwise required by law and noticed on the agenda, there is no public comment at County Board meetings. Committee meeting agendas may include public comment. When the public notice of a committee meeting provides for a period of public comment the committee may receive information from members of the public and may, to a limited extent, discuss any matter raised by the public. It is advisable to limit discussion (if any) of the subject and to defer any extensive deliberation to a later meeting for which more specific notice can be given. No formal action may be taken on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

(1) Unless otherwise determined by the Chair, reasonable rules governing the conduct of a period of public comment, for County Board or its committees, includes the following:

(a) A public comment period is limited to no more than thirty (30) minutes.

(b) The maximum time allotted to each speaker is three (3) minutes.

2.16 **CLOSED SESSION.**

Whenever a committee meets in closed session pursuant to Wis. Stat. § 19.85, the clerk or recording clerk shall record all motions made, who initiated and seconded the motions, and how each member voted on all votes taken by such committee in separate closed meeting minutes in the same manner as the regular minutes. Closed session minutes shall be kept in a secure location and no persons except members of the county board, the corporation counsel, the county clerk and the county administrator shall have access thereto. Prior to the end of each session year, the corporation counsel shall examine the closed session minutes and determine what portions, if any, should be made public. A county official or employee shall not disclose confidential information that has been acquired by being present at a closed session authorized by Wisconsin Statutes s. 19.85. For purposes of this section, "confidential information" means any communication in a closed session that is specifically related to the agenda item that is authorized to be considered in closed session.

2.17 **ADDRESSING THE BOARD.**

(1) Unless noted on the agenda, no one other than a Supervisor or County staff when requested by a Supervisor will be allowed to speak except by the permission of the County Board by unanimous consent. If no Supervisor objects, the County Board Chair shall grant such privilege. If there is not unanimous consent Failing unanimous consent, a motion to suspend the rules may be accepted by the Chair. There shall be a 5-minute limit on presentations unless the Board allows more time. Members of the public shall not be permitted to address the Board on a zoning matter unless the meeting has been noticed as a public hearing.

(2) No County Board member shall speak unless the supervisor addresses the Chairperson and is recognized by the Chairperson. As a general rule, the County Board Chair shall attempt to recognize a Supervisor who has not yet spoken on the issue before recognizing a Supervisor who has already spoken.

2.18 **COUNTY BOARD CHAIR MAY VACATE THE CHAIR.**

If the County Board Chair desires to enter into debate upon any matter before the County Board, they shall surrender the chair to the Vice Chair during such debate and shall have the privilege of the floor in exactly the same way as any other Supervisor, except that the Chair shall be recognized as the first speaker after vacating the chair. In the event that both Vice Chairs have spoken on the issue at hand, the Chair may designate another Supervisor to preside during that debate.

2.19 **VOTING.**

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- (1) Although it is the duty of all Supervisors present to vote yes or no, a Supervisor may abstain, they cannot be compelled to vote.
- (2) The Chair may call for a voice vote or a show of hands unless a roll call vote is requested. If the vote is taken by a show of hands, the Chair shall announce the names of those Supervisors voting in the minority.
- (3) When a roll call vote is requested by the Chair or any Supervisor present, it shall be taken on the electronic voting system and a hard copy generated for the record unless the electronic voting system is not operational
- (4) No secret ballot may be utilized to determine any election or other decision of the County Board except the election of the County Board Chair and Vice Chairs.

2.20 **BUDGET ADJUSTMENTS AND ACTION ON FISCAL MATTERS.**

- (1) The county budget is a fiscal plan for La Crosse County developed in accord with the County Ordinance, County Finance Policy and Procedure, Uniform Accounting Manual for Wisconsin Counties and the Governmental Accounting Standards Board.
- (2) Appropriations contained in the annual budget are made at the department level. Departments are expected to operate within their authorized budgets to ensure operational accountability.
- (3) Budget Adjustments - Expenditures in excess of the amount appropriated for any department shall require either County Administrator, Executive Committee or County Board approval, in accordance with sec 65.90(5) Stats and as detailed in the Finance Policy and Procedure Manual.

2.21 **MOTION TO RECONSIDER.**

- (1) A motion for reconsideration may only be made by a Supervisor who voted on the prevailing side on such matter or, when the Board is evenly divided, by any member. A motion for reconsideration must be made on the same day, the following day if the meeting is more than 1 day, or prior to the next County Board or committee meeting.
- (2) A motion to reconsider made at the same meeting as the original motion may be seconded by any Supervisor regardless of how they voted when the original motion was decided.
- (3) In order to reconsider an action at a subsequent meeting of the committee or County Board, notice of the motion to reconsider, along with the number of the ordinance or resolution to be reconsidered, must be provided to the County Clerk so that it can be included on the agenda.
- (4) If notice of an intent to reconsider is given, all action upon the matter shall be suspended.
- (5) Any motion for reconsideration requires only a majority of the Supervisors present, regardless of the vote necessary to adopt the motion to be reconsidered. A motion to reconsider being made and lost shall not be renewed except by the unanimous consent of the Supervisors present.

2.22 **SUSPENSION OF RULES.**

Unless prohibited by Wisconsin Statutes, rules may be suspended at any meeting by a 2/3 vote of Supervisors present.

SUBCHAPTER II
CODE OF ETHICS.

2.23 **CODE OF ETHICS.**

- (1) **Declaration of Policy.** The proper operation of La Crosse County government demands that:
 - (a) County officials and employees be independent, impartial and responsible to the general public
 - (b) Decisions be made according to proper administrative procedures,
 - (c) County offices shall not be used for personal or financial gain,
 - (d) County business shall be conducted in a manner that will instill public confidence.

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In recognition of these fundamental principles, there is hereby created a Code of Ethics and a La Crosse County Ethics Board to establish ethical guidelines, to render confidential opinions regarding appropriate conduct and to redress violations under this code.

- (2) **Purpose.** The purpose of this code is to establish ethical standards of conduct for all La Crosse County officials and employees. La Crosse County officials and employees retain all rights as citizens to personal and economic interests. The standards of ethical conduct for county officials and employees must distinguish between minor and inconsequential conflicts that are unavoidable in a free society and those conflicts that are substantial and material.
- (a) La Crosse County officials and employees have a right to
 1. Engage in professional or business activities, other than official duties,
 2. Maintain investments or activities that do not conflict with specific provisions of this code.
 - (b) The provisions of this code, and such rules and regulations that may be established, are to be interpreted in the context of the above principles and are intended to be in the best interest of the public. It is the intent of the county that the operations of the Ethics Board shall protect, to the fullest possible extent, both the interests of the public and the rights of individuals affected.
- (3) **Responsibility of Public Office.** La Crosse County officials and employees are public servants and hold office to serve the public interest. They are required to uphold the Constitution of the United States and the Constitution of the State of Wisconsin, and to carry out efficiently and impartially all laws of the United States, the State of Wisconsin, and La Crosse County. They are required to adhere to the standards of ethics set forth in this code and to faithfully discharge the duties of their office.
- (4) **Coverage.** This code governs all La Crosse County officials, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions and all county employees.
- (5) **Exceptions.** Political contributions which are reported pursuant to Chapter 11, Wis. Stats., are exempt from the provisions of this code.
- (6) **Definitions.**
- (a) *Person.* Any individual, corporation, partnership, joint venture, association or organization
 - (b) *Financial Interest.* Any interest which yields directly or indirectly, a monetary or other material benefit to:
 1. A county official, employee, or his/her immediate family,
 2. Any person employing or retaining services of a county official or employee.
 - (c) *Anything of Value.* Any money or property, favor, service, payment, loan, or promise of future payment or benefit. This DOES NOT INCLUDE such things as compensation and expenses paid by the state or county, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of unexceptional value, plaques, other advertising giveaways or any similar thing which is not likely to influence the judgment of individuals covered by this code.
 - (d) *Privileged Information.* Any written or oral material related to county government which has not become public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.
 - (e) *Official.* All county department heads or directors, county board supervisors, and all other county elected officers, except judges and district attorneys.

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- (f) *Employee.* All persons employed by the county and all members of boards, committees, and commissions, except members of the La Crosse County Ethics Board and those individuals included in (e).
- (g) *Immediate Family.* Refer to Chapter 3, Personnel Administrative Rules, s. 3.26(3) of this Code.

(7) **Fair and Equal Treatment.**

- (a) *Use of Public Property.* An official or employee shall not use or knowingly permit the use of county services or county-owned vehicles, equipment, materials for unauthorized non-governmental purposes or for unauthorized personal convenience or for profit, unless such services or use are available to the general public and are consistent with practices and policies of the county.
- (b) *Obligations to Citizens.* An official or employee shall not grant or receive any special consideration, treatment or advantage beyond that which is available to every other citizen

(8) **Conflict of Interest.**

- (a) *Receipt of Gifts, Gratuities, and Preferential Treatment Prohibited.* An official or employee shall not solicit or accept anything of value whether in the form of a gift, service, loan or promise from any person which may impair independence of judgment or action in the performance of official duties. Nor shall an official or employee accept from any person or organization, directly or indirectly, preferential treatment or any thing of value without full payment, if it could reasonably be expected to influence a vote, a contract, or could reasonably be considered as a reward for any governmental action or inaction.
- (b) *Exception.* It is not a conflict of interest for an official or employee to receive:
 - 1. An unsolicited gift or gratuity of insignificant value, or
 - 2. Anything given to him or her independent of his or her position as an official or employee.
- (c) *Business Interest.* An official or employee shall not engage in any financial transaction which:
 - 1. Is incompatible with the proper discharge of official duties for the benefit of the public,
 - 2. Is contrary to the provisions of this code, or
 - 3. May impair independence of judgment or action in the performance of official duties
- (d) *Employment.* An official or employee shall not engage in or accept any private employment or render any service for a private interest when such employment or service is incompatible with the proper discharge of official duties or which may impair independence of judgment or action in the performance of official duties unless otherwise permitted by law or unless disclosure is made as hereinafter provided
- (e) *Contracting.* An official or employee or a business in which an official or employee holds a 10% or greater interest, may not enter into a contract with the county involving a payment or payments of more than \$2,000 within a 12 month period unless the official or employee has made a written disclosure of the nature and extent of such relationship or interest to the County Clerk and reported such interest to the County Board. Further, pursuant to s. 946.13, Wis. Stats., an official or employee is prohibited from participating in the formation of a contract(s) with La Crosse County involving the receipts or disbursement of more than \$15,000 in any year, per State Statutes.
- (f) *Financial Interest in Legislation.* An official or employee who has a financial interest in any proposed action before the County Board shall disclose the nature and extent of such interest to the County

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Clerk and the County Board prior to or during the initial discussion of such action. Prior to giving an official opinion or recommendation to the County Board, such official or employee shall first disclose the nature and extent of such interest to the County Board. An official or employee who has a financial interest in any proposed action shall abstain from speaking to the issue and from voting on that action. If there is a question to this regard, the official or employee may seek an opinion from Corporation Counsel.

(g) *Disclosure of Privileged Information.* An official or employee shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such information. An official or employee shall not use privileged information to advance personal financial interest of himself or herself or his or her immediate family or any other person.

(h) *Indirect Actions or Benefits.* No county official or employee shall directly or indirectly initiate any action by another county official or employee that would constitute a violation of this Code.

(9) **Compliance with State Statutes**

(a) *Statutes Incorporated by Reference.* The following sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of this Code of Ethics:

1. S. 19.01 - Oaths and Bonds
2. S. 19.21 - Custody and Delivery of Official Property and Record
3. SS. 19.81-89 - Open Meetings of Governmental Bodies
4. S. 19.59 - Codes of Ethics for Local Government Officials, Employees and Candidates

(b) *Violation of Incorporated Statutes.* Officials shall comply with the sections of the Wisconsin Statutes incorporated in this code and failure to do so shall constitute a breach of this Code of Ethics.

(10) **Ethics Board.**

(a) *Creation and Composition of the Ethics Board.* Refer to Chapter 1, General Government, s. 1.20 of this Code.

1. The Ethics Board shall elect its own Chair and Vice Chair.
2. The Corporation Counsel shall furnish the Ethics Board whatever legal assistance, which may be necessary. The Ethics Board may determine the need for private counsel.

(b) *Duties and Powers.*

1. Advisory Opinions. Any person governed by this code may apply in writing to the Ethics Board for an advisory opinion and shall be guided by any opinion rendered. Applicants shall present their interpretation of the facts at issue and of the applicability of the provisions of this code before the advisory opinion is rendered. All opinions shall be in writing and adopted by the Ethics Board by resolution. The Ethics board's deliberations and action upon such applications shall be in meetings not open to the public, but notice of such meetings shall be given pursuant to s. 19.84, Wis. Stats. Records of the Ethics Board's opinions, opinion requests and investigations of violations may be closed to public inspection, as permitted by Chapter 19, Wis. Stats. The Ethics Board, however, may make such records public with the consent of the applicant.

2. Complaints

- a. The County Clerk shall accept from any person a signed, original complaint that states the name of the official or employee alleged to have violated this code

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and that sets forth the material facts involved in the allegation. The County Clerk shall forward the original complaint to the Ethics Board Chair within 3 working days.

- b. Time Limitations. No action may be taken on any complaint that is filed more than 1 year after a violation of the Ethics Code is alleged to have occurred.
3. Ethics Board Procedures. Following the receipt of a complaint:
 1. The Ethics Board shall notify the accused within 5 calendar days.
 - b. The Ethics Board shall convene within 45 calendar days but no earlier than 30 days from the date the accused receives the complaint.
 - c. The Ethics Board may make preliminary investigations with respect to alleged violation of this code. A preliminary investigation shall not be initiated unless the accused official or employee is notified in writing within 10 calendar days from the initial meeting. The notice shall state the purpose of the investigation and the individual's specific action or activities to be investigated.
 - d. The Ethics Board shall make every effort to conclude within 120 calendar days.
4. Hearings. If the Ethics Board finds that probable cause exists for believing the allegations of the complaint, the Ethics Board may issue an order setting a date for a hearing. If the Ethics Board elects to hold a hearing, the Ethics Board shall give the accused at least 20 calendar days notice of the hearing date. Such hearing shall be conducted pursuant to the contested case hearing requirements of Chapter 227 Wis. Stats., at open session unless the accused petitions for a hearing closed to the public and good cause to close the hearing is shown.
5. Right to Representation. During all stages of an investigation or proceeding conducted under this section, the accused or any person whose activities are under investigation is entitled to be represented by counsel of personal choice and at personal expense.
6. Due Process. The accused or his/her representative shall have an adequate opportunity to:
 - a. Examine all documents and records to be used at the hearing within a reasonable time before the date of the hearing as well as during the hearing,
 - b. Bring witnesses,
 - c. Establish all pertinent facts and circumstances, and
 - d. Question or refute any testimony or evidence, including the opportunity to confront and cross-examine adverse witnesses.
7. Power to Subpoena and Administer Oaths. The Ethics Board shall have the power to administer oaths and compel the attendance of witnesses by issuing subpoenas as granted other Boards and Commissions pursuant to s. 885.01(3) Wis. Stats.
8. Vote of the Ethics Board. The majority vote of the Ethics Board shall be required for any action taken by the Ethics Board.

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9. Evidentiary Standard. If the recommendation is that a violation of the ethics code has occurred, the Ethics Board must be convinced by clear and convincing evidence that such violation occurred.
10. Violations.
 - a. If the Ethics Board finds that a violation of the ethics code has occurred, the Ethics Board shall report their findings in writing to the County Board, complainant, and accused, through the County Clerk, within 10 working days after reaching a conclusion.
 - b. If the Ethics Board determines that an official or employee has violated any provision of this code, the Ethics Board may, as part of its report to the County Board, make any of the following recommendations:
 1. In the case of an official who is an elected county board supervisor, that the County Board consider sanctioning, censuring or removing the person;
 2. In the case of a citizen member, or other elected or appointed county officer, that the County Board, County Administrator or other appointing authority consider removing the person from the committee, board or office;
 3. In the case of an employee, that the employee's appointing authority consider discipline up to and including discharge of the employee.
 4. That the County Board consider imposing a civil forfeiture in an amount not exceeding \$1,000 for each offense.
 - c. If the Ethics Board finds that no violation has occurred, the Ethics Board shall notify the complainant, the accused, and the County Clerk in writing within 5 working days.
11. Costs upon frivolous complaints.
 - a. If the Ethics Board finds, at any time during the proceeding, that an ethics complaint commenced or continued by a party is frivolous, the Ethics Board may award the successful party the costs and reasonable attorney fees that are directly attributable to responding to the frivolous complaint.
 - b. If the costs and fees awarded under sub. a. are awarded against the party, those costs may be assessed fully against either the party or the attorney representing the party or may be assessed so that the party and the attorney each pay a portion of the costs and fees.
 - c. To find an ethics complaint to be frivolous under sub. a., the Ethics Board must find at least one of the following:
 1. That the complaint was commenced, used, or continued in bad faith, solely for purposes of harassing or maliciously injuring another; and/or
 2. that the party or the party's attorney knew, or should have known, that the complaint was without any reasonable basis in law or equity

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and could not be supported by a good faith argument for an extension, modification, or reversal of existing law.

- d. How sanctions are initiated.
 - 1. By motion. A motion for sanctions under this rule shall be made separately from other motions or requests and shall describe the specific conduct alleged to violate sub. a. The motion shall be served as provided in Wis. Stat. s. 801.14, but shall not be filed with or presented to the Ethics Board unless, within 21 days after service of the motion or such other period as the Ethics Board may prescribe, the challenged paper, complaint, claim, contention or allegation is not withdrawn or appropriately corrected. If warranted, the Ethics Board may award to the party prevailing on the motion reasonable expenses and attorney fees incurred in presenting or opposing the motion.
 - 2. On Ethics Board Initiative. On its own initiative, the Ethic Board may enter an order describing the specific conduct that appears to violate sub. a. and directing an attorney, law firm, or party to show cause why it has not violated sub. a. with the specific conduct described in the order.
- e. Nature of sanction. A sanction imposed for violation of this rule may be limited to what is sufficient to deter repetition of such conduct or comparable conduct by others similarly situated. The sanction may consist of, or include, directives of a nonmonetary nature and/or an order directing payment to the movant of some or all of the reasonable attorney fees and other expenses incurred as a direct result of the violation. Monetary sanctions may not be awarded on the Ethics Board initiative unless the Ethics Board issues its order to show cause before a voluntary dismissal or settlement of the claims made by or against the party that is, or whose attorneys are, to be sanctioned.
- f. Order. If the Ethics Board elects to impose sanctions, the Ethics Board shall in a written order describe the conduct determined to constitute a violation of this rule and explain the basis for the sanction and the amount of the sanction imposed.

(11) **Penalties.**

- (a) If the Ethics Board files a report with the County Board finding that an official or employee has violated the Ethics Code, such report shall be referred to the Executive Committee for a report. The Executive Committee may recommend to the County Board a penalty for the violation and/or recommend that a hearing be held on the issue of the penalty. If a hearing is recommended by the Executive Committee, then the County Board Chair shall schedule a hearing before the County Board and cause notice to be mailed to the interested parties including the person or persons accused of the violation at least 10 days prior to the date set for the hearing. At the hearing, the evidence in support of the penalty

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recommendations by the Ethics Board and/or Executive Committee shall be presented by the Corporation Counsel or by a member of the Corporation Counsel's staff. The accused, who may appear in person or who may be represented by an attorney, shall be entitled to present to the County Board such evidence as may be relevant, competent, and material in regard to the penalty for the violation.

- (b) Upon completion of the hearing or other proceedings by the County Board, judgment shall be entered by the County Board determining the penalty for the Ethics Code violation found by the Ethics Board and may include a recommendation of discipline of the person to his/her appointing authority up to and including discharge from employment or removal from office.
 - (c) The County Board may censure, suspend or remove from office a county board supervisor. To remove a supervisor from office, the County Board must approve such removal, for cause, by a vote of two-thirds of all the supervisors entitled to seats on such board.
 - (d) Any person violating the Code of Ethics (s. 2.23) may be subject to a forfeiture of not less than \$100 nor more than \$1,000 for each offense.
- (12) **Applicability.** The provisions of s. 2.23 of this Code shall apply in all instances except when superseded by an applicable statutory provision. This section is mandatory except in cases where the application of a statute is discretionary. In such case the Ethics Board may choose which is more appropriate or desirable.

Section 2. This Ordinance shall take effect the day after passage and publication.

MONICA KRUSE, COUNTY BOARD CHAIR
GINNY DANKMEYER, COUNTY CLERK

EXECUTIVE COMMITTEE

Motion by K. Cable/G. Padesky to approve. Discussion ensued. Corporation Counsel Megan DeVore and Administrator O'Malley responded to questions from the Board. Motion by S. Doyle/G. Padesky to amend by removing the verbiage from 2.21 on those who voted in the negative passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad. The motion to approve as amended passed on a voice vote with 20 ayes, 4 nays - D. Hesse, M. Larson, D. Wacek and N. Weber Strauss, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

ORDINANCE NO. 195-3/22 TO CREATE S. 4.001 AND AMEND S. 4.06 OF CHAPTER 4, "FINANCE" OF THE GENERAL CODE OF LA CROSSE COUNTY, WISCONSIN

The County Board of Supervisors of the County of La Crosse does ordain as follows:

Section 1. Section 4.001 is created to read:

4.001 AUDITOR/FINANCE DIRECTOR.

The Auditor/Finance Director shall be deemed the creation of a combined office of Auditor and Finance. The Auditor/Finance Director duties shall include all duties set forth in this Chapter and in s. 59.47, Wis. Stats. In addition, the Auditor/Finance Director is responsible for the oversight of all payroll, debt management and general accounting for the County, as well as purchasing coordination and the examination of the books and accounts of all County departments, boards, commissions, committees, or any other officer or employee entrusted with the receipt, custody or expenditure of money, or by or on whose certificate any funds appropriated by the County Board are authorized to be expended. The Auditor/Finance Director shall direct the keeping of all of the accounts of the County, in all of its offices, departments and institutions, and shall keep such books of account as may be necessary to properly perform the duties of the office, and to perform such other duties as assigned. The County Auditor/Finance Director shall exercise authority to direct all financial staff on fiscal accounting priorities, procedures, and practices, including identifying measures to ensure

compliance in all La Crosse County Departments as directed by the County Administrator and County Board of Supervisors. The County Auditor/Finance Director shall exercise authority to set goals and expectations for improving quality, accuracy, and format for financial accounting and reporting to county management and the County Board. In cooperation with department heads, the County Auditor/Finance Director shall have the discretion to identify standards for evaluation, classification, hiring, and promotion of key financial staff across the entire organization. The County Auditor shall take steps to ensure that appropriate and necessary professional training, cross-training and process improvements are instituted while pursuing the highest standards and best practices of governmental financial accounting.

Section 2. Section 4.06(6)(d) is amended to read:

4.06 PURCHASING PROCEDURES

(6) PURCHASING OPERATIONS AND PROCEDURES

(a) Best Judgment Purchases. For purchases under \$5,000.

1. All authorized and budgeted purchases, whose estimated costs are less than \$5,000, may be made and approved by the Department Head or designee. Purchases shall follow the Financial Policy and Procedures Manual.

(b) Simplified Bid Purchases. Purchases between \$5,000 and \$25,000. All authorized and budgeted purchases of material or services whose estimated costs are between \$5,000 and \$25,000 shall be made by the Department Head or designee and approved by the Auditor/Finance Director or designee, or County Administrator. Written quotes from 2 or more vendors shall be obtained as prescribed in the Finance Policy and Procedures Manual. Purchases shall follow the Financial Policy and Procedures Manual.

(c) Official Sealed Bids. Purchases over \$25,000. All authorized and budgeted purchases of material or services over \$25,000 shall be made by sealed bid or R.F.P. except the following types of purchases are excluded from bid or R.F.P. requirement if approved by the appropriate authorities: purchases from governmental units, purchases through state and federal contracts, sole source purchasing or contract extensions through negotiation. The approval of the Auditor/Finance Director or designee, or County Administrator and Standing Committee is needed to approve a bid or R.F.P. over \$25,000 by all departments except the Human Services Department for service based contracts. The approval of the Department Head, Auditor/Finance Director, Purchasing Manager, Human Services Deputy Director and Human Services Financial Manager or their designees is required to approve a bid or R.F.P. for service based contracts, by the Human Services Department. Purchases shall follow the Financial Policy and Procedures Manual

1. All Requests for Sealed Bids or R.F.P.'s shall be coordinated by the Purchasing Manager or designee under the direction of the Auditor/Finance Director.

2. Specifications shall be drawn by the Department Head, or their designee, and reviewed by the Purchasing Manager or designee. Sealed bid or R.F.P. specifications shall be drawn so as to make competitive bidding reasonably possible in the interest of obtaining the best product or service at the most advantageous price to La Crosse County. A copy of the final bid or R.F.P. specifications shall be submitted to the Purchasing Manager.

3. All Requests for Sealed Bids or R.F.P.'s shall be advertised at least once in the official County newspaper. The Department Head shall determine if it is necessary to advertise in any other publications. The advertisement shall indicate when and where bids will be opened and R.F.P.'s will be reviewed. Direct mail notification shall be given to any interested vendors or providers

4. Sealed Bids and R.F.P. shall be received by the Purchasing Manager or designee and opened publicly either by the Purchasing Manager or designee at the time indicated in the specifications and the newspaper advertisement.

(d) Non-Budgeted Purchases. All non-budgeted purchases except in an emergency as defined in s. 4.06(3)(f), shall be approved by the Standing Committee and the Executive Committee. An account transfer within a department's budget or

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a transfer from the Contingency Fund to the Department’s budget must be made pursuant to s. 2.20 prior to or in conjunction with non-budgeted purchases.

1. Account transfer within Departmental budget – procedures are outlined in the Finance Policy and Procedures Manual.
2. Account transfer from Contingency Fund to Department budget – procedures are outlined in the Finance Policy and Procedures Manual.

Section 3. This Ordinance shall take effect the day after passage and publication.

MONICA KRUSE, COUNTY BOARD CHAIR
GINNY DANKMEYER, COUNTY CLERK

EXECUTIVE COMMITTEE

Motion by K. Cable/V. Burke to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

RESOLUTION NO. 62-3/22 RE: ELECTED OFFICIAL'S SALARIES FOR NEXT TERM 2023-2026, CLERK OF COURTS AND SHERIFF

WHEREAS, the County Board has reviewed and considered modifications of the salary for the elected positions of Clerk of Courts and Sheriff pursuant to the Wisconsin State Statutes, which must be set before the first day that candidates can take out nomination papers beginning on April 15, 2022, and; **WHEREAS**, salaries for the County Clerk, County Treasurer and Register of Deeds were increased by 2% for 2021 and 2022 and 3% for 2023 and 2024. **NOW THEREFORE BE IT RESOLVED** that the following elected officials shall be paid at the annual rates set forth on the following schedule for 2023-2026 term commencing January 2, 2023 and for the subsequent years of the term, shall be effective January 1st for 2024, 2025 and 2026.

	2022 Current Rate	2023 Annual Rate 3% Increase	2024 Annual Rate 3% Increase	2025 Annual Rate 3% Increase	2026 Annual Rate 3% Increase
Clerk of Courts	\$ 86,666	\$ 89,266	\$ 91,944	\$ 94,702	\$ 97,543
Sheriff	\$ 120,298	\$ 123,907	\$ 127,624	\$ 131,453	\$ 135,396

BE IT FURTHER RESOLVED that the elected officials shall be eligible for voluntary health, dental and life insurance subject to the same terms and conditions as full-time non-represented La Crosse County employees. **FISCAL NOTE:** The estimated cost of salary increases for 2023 is \$6,209 and rollups of \$1,110. The Clerk of Courts and Sheriff are contributing 6.5% to WRS for 2022.

EXECUTIVE COMMITTEE

Motion by K. Cable/K. Hoyer to approve. Discussion ensued. The motion to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

RESOLUTION NO. 63-3/22 RE: INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,500,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS OF THE COUNTY OF LA CROSSE, WISCONSIN, FOR THE PURPOSES OF CONSTRUCTING A 48 BED COMMUNITY BASED RESIDENTIAL FACILITY ON THE HILLVIEW CAMPUS AND DIRECTING THE ADVERTISEMENT AND SALE THEREOF

WHEREAS, counties are authorized by Chapter 67 of the *Wisconsin Statutes*, as supplemented and amended, to borrow money and to issue general obligation bonds to finance any project undertaken for a public purpose of such county; and **WHEREAS**, the (the “County Board”) of the County of La Crosse, Wisconsin (the “County”) does hereby determine that it is necessary and desirable to borrow money for the public purpose of constructing a 48 bed community based residential facility on the Hillview Campus (the “Project”), and it is now necessary and desirable for the County to issue its General Obligation Bonds in one or

more series in an aggregate principal amount not to exceed \$5,500,000 for the Project (the "Bonds"); and **WHEREAS**, all or a portion of the expenditures relating to the project and to be made from the proceeds of the Bonds (the "Expenditures") (i) have been paid within the sixty (60) days prior to the passage of this Resolution, or (ii) will be paid on or after the passage of this Resolution; and **WHEREAS**, the County reasonably expects to reimburse itself or pay for the Expenditures with the proceeds of the Bonds; **NOW, THEREFORE, BE IT RESOLVED** by the County Board of Supervisors of the County of La Crosse, Wisconsin, as follows:

Section 1. There shall be issued the Bonds of the County in an aggregate principal amount not to exceed \$5,500,000, in one or more series for the purpose of paying the costs of the Project. For the purpose of paying the various installments of principal of and interest on said bonds as they severally mature, prior to the issuance and delivery of the Bonds there shall be levied on all taxable property in the County a direct annual irrepealable tax sufficient for that purpose.

Section 2. Sales of Bonds and Terms of Offering. For the purpose of offering the Bonds for sale, pursuant to Section 67.08(2), *Wisconsin Statutes*, as supplemented and amended, the Finance Director of the County is hereby authorized and directed to determine the date of the sale of the Bonds and to cause to be circulated the Official Terms of Offering and to publish appropriate notices of the sale of the Bonds in a newspaper to be selected by the Finance Director of the County prior to the receipt of bids for the Bonds. The Finance Director of the County shall also cause to be prepared and distributed an Official Statement or Official Statements, including the Official Terms of Offering, with respect to the Bonds

Section 3. Award of Bonds. After receipt of bids for the Bonds and consideration thereof by this County Board, the County Board will consider a resolution awarding the Bonds to the best respective bidders, prescribing the terms thereof and the forms of Bonds.

Section 4. Reimbursements. None of the proceeds of the Bonds will be used to pay, directly or indirectly, in whole or in part, for an expenditure that has been paid by the County prior to the date hereof except architectural or engineering costs incurred prior to commencement of the Project or expenditures for which an intent to reimburse it as properly declared under Treasury Regulations Section 1.103-18. This Ordinance is in itself a declaration of official intent under Treasury Regulations Section 1.103-18 as to all costs of the Project paid within 60 days prior to the date hereof or on any date after the date hereof and prior to issuance of the Bonds.

Section 5. Other Documents. The County Board Chair, the County Clerk, the County Treasurer the Finance Director and all other officers of the County are hereby authorized to execute all documents and certificates necessary in connection with the sale of the Bonds including without limitation one or more Official Statements describing the Bonds and the County.

Section 6. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability or such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Ordinances, Resolutions Superseded. All ordinances and resolutions in conflict herewith are hereby superseded to the extent of such conflict, and this Resolution shall take effect from and after its passage.

FISCAL NOTE: Debt Service Funding will be provided for in the 2023 and 2024 budget within the Hillview Health Care Center operations.

EXECUTIVE COMMITTEE

Motion by K. Cable/R. Plesha to approve. Discussion ensued. Administrator O'Malley responded to questions from the Board. The motion to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggstad.

RESOLUTION NO. 64-3/22 RE: PROVIDING COUNTY FINANCIAL SUPPORT FOR LA CROSSE CENTER MAINTENANCE

WHEREAS, the La Crosse Center is a multi-purpose event arena that provides space for conventions, nationally known concert performances and regional trade shows, in addition to

venues for banquets, graduations, weddings and social events used by residents outside the City of La Crosse; and **WHEREAS**, the La Crosse Center is a vital asset to the area economy, attracting visitors from throughout the mid-west, serving western Wisconsin, southeast Minnesota and eastern Iowa with expanded entertainment choices, while enhancing the tourism, hotel and hospitality demands of businesses across La Crosse County and the region; and, **WHEREAS**, the City invested \$42 million in the expansion of the La Crosse Center which included a significant investment in addressing deferred maintenance, which could be mitigated in the future if there was a dedicated funding source to address this ongoing maintenance need; and, **WHEREAS**, the estimated economic impact of the La Crosse Center to La Crosse County Sales Tax receipts after the expansion is between \$205,000 and \$248,000 per year. **NOW THEREFORE BE IT RESOLVED**, that the La Crosse County Board directs the County Administrator to include an annual contribution of \$225,000 in the 2023 budget, approximately equivalent to the estimated sales tax benefit received by the County from the La Crosse Center. **BE IT FURTHER RESOLVED**, that the County contribution is to be dedicated to capital maintenance of the La Crosse Center and that the City shall provide an annual report identifying the use of this funding. **FISCAL NOTE:** The County ½% sales tax has exceeded budget expectations for the past two years and this contribution is less than approximately 1.7% of the 2022 \$13.5 million budgeted revenue. Fiscal analysis of the estimated impact of the La Crosse Center is attached to this resolution.

EXECUTIVE COMMITTEE

Motion by K. Cable/R. Erickson to approve. Discussion ensued. Administrator O'Malley responded to questions from the Board. Chair Kruse asked for unanimous consent to allow Mayor Reynolds to speak. There were no objections. The motion to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggstad.

RESOLUTION NO. 65-3/22 RE: AUTHORIZING ADDITION OF 2.0 FTE ADMINISTRATIVE SPECIALIST POSITIONS IN THE HEALTH DEPARTMENT

WHEREAS, the Wisconsin Department of Health Services recently updated recommendations to Local Health Departments clarifying and prioritizing the goals of communicable disease work at this point in the SARS COVID-19 pandemic; and, **WHEREAS**, La Crosse County Health Department has in addition to regular employees used multiple limited term employees during a two year period of the pandemic to date to fulfill the duties needed for community support; and, **WHEREAS**, the Health Department has ongoing operational needs at the current time which can be addressed with the addition of staff positions; **NOW THEREFORE BE IT RESOLVED** that the La Crosse County Board hereby approves the addition of 2.0 fulltime equivalent Administrative Specialists in 2022. **BE IT FURTHER RESOLVED** that the Human Resources department is authorized to take the necessary steps to fill the positions in cooperation with the Health Department as soon as practical. **FISCAL NOTE:** The positions would cost approximately \$98,184 for the remainder of 2022, which includes benefits. Sufficient funds exist in the Health fund reserves to cover the staffing costs in 2022.

HEALTH AND HUMAN SERVICES BOARD

Motion by K. Cable/G. Padesky to approve. Discussion ensued. Administrator O'Malley and Health Director Audra Martine responded to questions from the Board. The motion to approve passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggstad.

SUGGESTIONS FOR FUTURE AGENDA TOPICS

- Supervisor Hoyer asked for an update on the homeless challenges and the different collaborations the County has been working with and MOUs.
- Supervisor Cable asked for a summary of resources already contributed by the County for the homeless.
- Supervisor Padesky asked for an update on County employees being able to donate additional sick time to employees who need it.

(183-21/22)

ADJOURN

Motion by T. Jacobs/A. Richmond to adjourn at 7:27 PM passed on a unanimous voice vote with 24 ayes, 5 excused - D. Hundt, P. Isola, G. Mathu, P. Scheller and T. Tryggestad.

STATE OF WISCONSIN)

COUNTY OF LA CROSSE)

I, Ginny Dankmeyer , La Crosse County Clerk, in and for the County of La Crosse, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the Journal of Proceedings of the La Crosse County Board of Supervisors at the La Crosse County Board of Supervisors Monthly Meeting held Thursday, March 17, 2022 and that it is the whole thereof. IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL THIS DAY 21 OF MARCH 2022.