CRIMINAL JUSTICE MANAGEMENT COUNCIL
JULY 16, 2014
Law Enforcement Center – Room 1615

MEMBERS PRESENT:
Dennis Montabon, Keith Belzer, Tara Johnson, Dale Pasell for Ramona Gonzalez, Vicki Burke, Tim Gruenke, Jason Witt, Tom Locante, Monica Kruse, Troy Harcey, Rita Zindorf, Mike Desmond, Maureen Funk, Vicky Gunderson, Lisa Kruse

MEMBERS EXCUSED:
Ramona Gonzalez, Dave Helgerson, Steve Helgeson, Shawn Kudron, Michael McHugh

OTHERS PRESENT:
Jane Klekamp, Bev Heebsh, Sharon Hampson, Kylee Hanson, Pat Brummond, Duane Teschler, Ruthann Schultz, Timothy Kabat, Mike Horstman, Terri Pavlic

CALL TO ORDER
The meeting was called to order at 7:30 a.m.

APPROVAL OF THE JUNE 18, 2014 MINUTES OF THE CRIMINAL JUSTICE MANAGEMENT COUNCIL
MOTION by Belzer/Burke to approve the June 18, 2014 minutes of the Criminal Justice Management Council. Motion carried unanimously (Helgerson, Helgeson, Kudron, Desmond & McHugh excused).

PUBLIC COMMENT
There was no public comment.

STATUS REPORTS:

Human Services – Jason Witt reported that after a summer break, the Family Policy Board reconvenes under new leadership. Sharon Hampson will take on the chair role of the Family Policy Board Executive Committee, replacing Karin Johnson. Also, Captain Shawn Kudron will be going on to this committee replacing Chief Jeff Trotnic. Pat Ruda recently took over the larger gathering of the Family Policy Board, taking over for Mike Desmond.

Public Relations & Outreach Committee – Still debating on whether or not to have a Heroin Task Force Town Hall meeting. If anyone knows of any groups that would like to hear the CJMC presentation, please let Keith Belzer know.

Data Workgroup – They are on agenda today, but have decided to do a little more work before presenting to the CJMC. Will be put on next month’s agenda.

EBDM Workgroup – Work continues on this Pretrial services workgroup. If the County Board approves hiring 2 new positions, staff will be hired for this Pretrial Services project. It will change how information is given to the Courts when someone is arrested.

BAN THE BOX
Duane Teschler, of AMOS, a multi-congregational organization looking for justice in the coulee region and the State. They are a justice task force that supports and helps to mentor offenders back into society in an attempt to reduce recidivism and help to introduce them with new people so they do not go back to their old habits.
“Ban the Box” is an initiative to reduce recidivism and would move the criminal history questions from the start to the end of the job application process. The box is the spot on job applications asking whether or not a person has been convicted of a crime. Minnesota has now “banned the box” on job applications, and this group is trying to do the same in Wisconsin. AMOS is working at the local level to accomplish this. The County and the City employment practices, with the exception of police employment and 211 dispatches, do not have the box on the application. This is not policy or law yet, and AMOS would like to get this to become a policy or law in the city and the county.

Some thought that this needs work on educating employers and the public on this issue, and possibly the PR & Outreach Committee could work on it.

If the County Board approves, Sharon Hampson will become a member of the CJMC. Sharon could work with Duane to discuss how this can be moved forward, before the council takes specific action. Some asked if this is already a practice in the City and County, what difference would it make if a change is made in the ordinance. There were also questions of what the effects would be as well as fiscal implications. Some feel this would be more appropriately handled at the state level.

**BAIL JUMPING DATA – Did not discuss – put on next month’s agenda.**

**EVIDENCE-BASED DECISION MAKING SURVEY**

The individual stakeholders listed below philosophically committed to using empirical research to guide decision making in their respective roles and areas of practice in the criminal justice system.

The State is looking for a federal grant or application on evidence based decision making and they are asking all counties to put together this information to give back to the National Institute of Corrections to see if Wisconsin can become an evidence based decision making state. There would be about 8 more counties than what there is right now that would get technical assistance regarding evidence based decision making.

The individual stakeholders listed below philosophically committed to collaborating to ensure that empirical research guides decision making. The CJMC reviewed the questions and answered them by consensus.

Skip #5 - If you have an existing plan proposal for criminal justice policy team, which we already have.

Are the individual stakeholders listed below represented on an existing or planned proposal of the criminal justice policy team? The only one marked “no” is the Court Administrator, is because he is not officially on the CJMC.

#12 – Have the stakeholders developed a system-wide vision and agreement on a common set of goals? Jane marked “no”, as she doesn't feel we have written the goals down, and we haven't looked at the mission and vision statement in awhile. Some felt we should answer "yes" since we do have these things. After much discussion it was felt that this answer should actually be "yes".
#14 – Have the stakeholders delivered a strategy to educate the local community? Jane marked “yes” because there is a PR Committee.

#17 – Have stakeholder agencies equipped their individual agency leadership and staff with evidence based practice, knowledge and skills by conducting training and skill building events on practices that are evidence based? Jane marked “yes” but asked the individual agencies for their response. Law Enforcement – yes; pretrial services – yes; victim advocates – yes; D.A. – yes; Defense – yes; jails – yes; court administrators – yes; judges – yes; probation – yes; county in general – yes; county human services – yes; county board – yes; community representatives and public – yes;

#19 – Have stakeholders adopted mechanisms to acquire and use consistent assessment information? Jane marked “yes”, but will check with community corrections first.

#20 – Do stakeholder agencies agree that more intensive interventions are best reserved for higher risk offenders?

#21 – Do stakeholder agencies deliver services and interventions to offenders based on assessed criminogenic needs? Jane marked as “all deliver”, but after discussion this will be marked as “most”.

#22 - Have stakeholders agreed on a methodology to measure system-wide performance? Jane answered “no”.

#23 – Are stakeholders committed to discussing and reaching agreement on a methodology to measure system-wide performance? Jane answered “no”.

#24 – Are quality assurance mechanisms that assess fidelity and implementation in place to ensure evidence based practice are incorporated into decision making at the system level. Jane marked “no”.

#25 – Are stakeholders committed to developing and instituting quality assurance mechanisms that assess fidelity of implementation? Jane answered “yes”.

#26 – Are key benchmarks and performance measures in place to ensure evidence based practices are incorporated? Jane answered “no”.

#27 – Are stakeholders committed to developing benchmarks? Jane answered “yes”.

#28 – Are strategies to collaboratively assess benchmarks and performance measures and address identified performance issues in place to ensure evidence based practices are incorporated into decision making at the system level? Jane answered “no”.

#29 – Are we willing to talk about it? Jane answered “yes”.

#30 - please indicate the amount or level of technical assistance your team needs in the following areas:
a. Initially identify and engage in the full range of necessary stakeholders – Jane answered “no need”.
b. Establishing a shared vision of the team – Jane answered “no need”.
c. Clarifying the roles and responsibilities of the team members – low or moderate.
d. Establishing a results-driven structure for the team’s operation – answered moderate
e. Developing mechanisms to promote long term engagement of team members – answered low
f. Equipping leadership across the system with knowledge about evidence based practices and principles – answered low
g. Equipping practitioners across the system with knowledge about evidence based practices and principles – answered moderate
h. Equipping practitioners across the system with evidence based skills and confidences – answered moderate
i. Raising awareness and engaging the public in the initiative – answered moderate (or high)

If anyone one has any concerns about any of these, please contact Jane Klekamp.

OPHELIA’S HOUSE REPORT
The incident at Ophelia’s House resulting in overdoses was a difficult situation. At times reports don’t give a full outline of the event. Law enforcement called Jane and asked if they could search the house and Jane said yes. It was a very collaborative, respectful conversation. The search of the house was very respectful. Also, while there was residue from the Heroin that the two women overdosed, there were no other drugs found in the house, other than prescribed medications.

Jane then discussed the NIC Recommendations regarding “Ophelia’s House.

- Recommendation 1- provide 24-hour staffing
- Recommendation 2 – Implement a planning team
- Recommendation 3 – Implement a gender-responsive assessment
- Recommendation 4 – Develop/adopt gender-responsive and trauma-informed principles and approaches
- Recommendation 5 – Develop integrated gender-informed substance abuse services
- Recommendation 6 – Develop a gender-responsive caseload (DOC)
- Recommendation 7 – Implement “Moving On”
- Recommendation 8 – Systemic screening and referral for gender-responsive interventions (parenting/healthy relationships)
- Recommendation 9 – Develop integrated gender-informed mental health services

Some of these recommendations are very costly. Jane recommends starting with doing a technical assistance grant application either to the National Institute of Corrections or the Center for Effective Public Policy. She will do this by the next CJMC meeting. We would them ask for their help in completing the 9 recommendations.
The committee felt that our first step should be to put together a Planning Team. Please e-mail Jane if you have any recommendations as to who should be on the Planning Team. It was also felt that the team should be looking comprehensively at all 9 of the recommendations, with the idea of reaching out to CEPP or NIC for their help. **MOTION** by Belzer/Burke to authorize Jane to apply for a technical assistance grant for implementation and moving forward with establishing a planning team. **Motion carried unanimously;** (Helgerson, Helgeson, Kudron, McHugh excused)

**INFORMATIONAL/MISCELLANEOUS ITEMS**

**NEXT MEETING DATE:** August 20th at 7:30 a.m.

**ADJOURN**
There being no further business the meeting was adjourned at 8:15 a.m.

The above minutes may be approved, amended or corrected at the next Council meeting.

**Recorded by Jane Klekamp; typed by Terri Pavlic**