MEMBERS PRESENT: Keith Belzer, Tara Johnson, Ramona Gonzalez, Vicki Burke, Jason Witt, Dave Helgerson, Steve Helgeson, Monica Kruse, Troy Harcey, Rita Zindorf, Mike Desmond, Maureen Funk, Lisa Kruse

MEMBERS EXCUSED: Dennis Montabon, Tim Gruenke, Tom Locante, Shawn Kudron, Michael McHugh, Vicky Gunderson

OTHERS PRESENT: Steve O’Malley, Jane Klekamp, Bev Heebsh, Sharon Hampson, Kylee Hanson, Patrick Barlow, Steve Anderson, Jeri Hertl, Terri Pavlic

CALL TO ORDER
The meeting was called to order at 7:31 a.m.

APPROVAL OF THE JULY 16, 2014 MINUTES OF THE CRIMINAL JUSTICE MANAGEMENT COUNCIL
MOTION by Gonzalez/L. Kruse to approve the July 16, 2014 minutes of the Criminal Justice Management Council. Motion carried unanimously (Montabon, Gruenke, Locante, Kudron, McHugh, Gunderson excused).

PUBLIC COMMENT
There was no public comment.

STATUS REPORTS:

Dept of Corrections – there are two agents starting that just got out of basic training, but they are also losing two more people.

Human Services – the State released an RFP for up to $250,000 per region in the State that county human services departments could apply for that addressed the 12-17 year old population that is geared towards prevention services both in Juvenile Justice and Child Protective Services. This is due at the end of December and the Human Services Department will be putting together a strong proposal.

A Rebuilding for Learning Summit was held last week and it was a great way for community leaders under the school district’s leadership, to discuss common strategies for our youth, focusing on trauma informed care.

Public Relations & Outreach Committee – They are working with the Heroin Task Force towards putting on a town hall meeting and have met with Channel 19 to work with them on this event.

County Board – They are moving forward with the development of Lot C. If anyone on the council has any questions or comments on parking issues or any other issues related to this development, please feel free to contact Tara Johnson.

Data Workgroup – They are still trying to contextualize the data they have collected and will bring their findings to the Pretrial Workgroup first – then to the CJMC.
STATISTICS
Jane Klekamp distributed an annual calendar to be used as a guide for future CJMC meetings, as well as some “Examples of Data” so the group can discuss and decide what types of data are important to be reviewed on a regular basis. Following are some examples:

**Average Bookings/Month:** from 2000-2007 was 506; from 2008-2014 was 483

**Average Releases/Month:** from 2000-2007 was 516; from 2008–2014 was 481

**Average Daily Population (ADP):** The Huber Center closed at the end of 2005. The numbers were pretty steady and even declined a little after that, but now are starting to go back up in the last few years.

**Average Length of Stay (ALOS):** prior to Huber center closing the ALOS was between 14-18 days. After Huber center it went down to 11 or 12 but in recent years has been going back up to 13 or 14 days. This equals out to 44 beds a day.

**Length of Time to Disposition:** These people are charged but not convicted; this chart shows how many charged misdemeanors and felonies and how many disposed of between 2011-2013

**Median Age to Case Disposition:** These numbers are increasing for both felonies and misdemeanors between 2011 and 2013. There are 12 more days from 2011 to 2013.

**Percentage of Inmates to Beds Needed Ratio:** 62% were in jail for less than 3 days and took up 8% of beds; 3% of the people take up 44% of the beds because they stay so long.

**Snapshots:** Jane also presented 15 snapshots of the jail population since 2011 and 22 snapshots of the jail population since 2005. She does these every couple of months.

**Pretrial/Bail Monitoring:** this report shows people who are on justice support services. This data can be obtained for sentence, treatment courts, by gender and race. This report showed new screenings, successful, unsuccessful, ADP and ALOS.

**Pretrial/Bail Monitoring Failure Reasons:** This reports tracks unsuccessful (abscond; alcohol use; drug use; non compliance, re offend, other). Under the draft pretrial guidelines these groups would not be as likely to be re-incarcerated as fewer violations will be reported to the court.

**Systems Map:** Jane discussed the systems map that she created.

Jane summarized below what the CJMC would like to see for reports on a regular quarterly basis:

1. DOC numbers which are easily accessible and readily available
2. Pretrial numbers
3. Child Support numbers or non-criminal matters (miscellaneous group)
4. Average Daily Population & Length of Stay
5. Who is using the jail?

PROPOSED ANNUAL CALENDAR
Included in the packets was a CJMC annual Schedule, which Jane discussed with the group.

PRETRIAL SERVICES
Judge Gonzalez distributed a Pretrial Services Violations Guide that the Pretrial Services Group has been working on in an attempt to analyze the numbers of people coming into the jail. They have been looking at having Justice Support Services using evidence based practices evaluations and assessments so judges have better information at bond hearings. The chart showed low severity violations; moderate severity violations; and high severity violations. The matrix determines who should be on supervision for bond and who should not; and would not be decided by the judges. This will be tracked and the goal is to have judges be within these guidelines 85% of the time. This was part of the TAD grant.

NEXT MEETING DATE: September 17th at 7:30 a.m.

ADJOURN
There being no further business, MOTION by Zindorf/ Kruse to adjourn the meeting at 8:26 a.m. (Montabon, Gruenke, Locante, Kudron, McHugh, Gunderson excused).

APPROVED September 17, 2014 - Recorded by Terri Pavlic