LA CROSSE COUNTY LIBRARY BOARD

October 2, 2013
Onalaska Public Library
741 Oak Avenue South
Onalaska, WI 54636
4:45 pm

MEMBERS PRESENT:  Mary Bach-Filla, Loren Caulum, Dan Ferries, Barbara Manthei, Fred Marini, Glenn Seager, George Varnum

MEMBERS EXCUSED:  None

MEMBERS ABSENT:  None

STAFF AND GUESTS:  Kelly Krieg-Sigman, La Crosse Public Library Director, Christine McArdle Rojo, La Crosse County Library Director

ROLL CALL/CALL TO ORDER:
President Loren Caulum called the meeting to order at 4:45 pm.

APPROVAL OF THE MEETING AGENDA:
MOTION by Manthei/Ferries to approve the agenda as written.  Motion carried unanimously.

PUBLIC COMMENT:
George Varnum invited Board members to visit the Trempealeau Library if they never have been there.  It is a good example of an open and airy floor plan.

APPROVAL OF THE MINUTES:
MOTION by Ferries/Marini to approve the September 4, 2013 minutes as written.  Motion carried unanimously.

APPROVAL OF OCTOBER 2013 EXPENDITURES:
McArdle Rojo presented the transaction report for the October 2013 invoices to date.  MOTION by Manthei/Varnum to approve the October 2013 expenses.  Motion carried unanimously.

ACCOUNT ADJUSTMENTS:
McArdle Rojo distributed requests to adjust Revenue Account 53025 Designated Contributions and Expense Account 84050 Grant-Contributions with an increase of $2,514.96 due to recent contributions received for designated purposes including $450 from the Onalaska Friends of the Library for Onalaska programming and the $2,064.96 received from the Leave a Legacy fundraiser.  She also requested that the unspent money in Expense Account 72005 Basic Liability be transferred to Expense Account 60515 to help manage one-time type expenses related to the relocation of Campbell.  The 2013 budget reflected the recommended projection from County Finance for 2013 Liability Insurance premiums but $1,166.00 remains unspent.  She also requested a $1,000 adjustment to Expense Account 65080 Dupl-Printing to Expense Account 82060 Software Licensing.  A 2012 Carry-forward request was intended to be moved from 65080 into 82060 to cover One-Click Audio Services, but the money was carried forward into 65080.  MOTION by Varnum/Ferries to approve the account adjustments as presented.  Motion carried unanimously.

2014 BUDGET:
A copy of the 2014 County Administrator’s Budget was provided in Board packets.  McArdle Rojo clarified that nothing has changed from the draft copy that had been included in last month’s packet.  She reiterated that the cost for the security system in Onalaska will be much less than originally anticipated due to the County Sheriff’s Department proposal for a more cost effective solution.  She also wished to publicly thank Jonathan Edwards, the County’s Internal Auditor who once again assisted the Department in the 2014 budget process.  MOTION by Manthei/Bach-Filla to approve the 2014 Budget as presented.  Motion carried unanimously.

LA CROSSE PUBLIC LIBRARY BUDGET REPORT:
Kelly Krieg-Sigman, Director of the La Crosse Public Library presented the budget shortfalls for 2014 that have led to the proposed closure of the South Community Library.  Krieg-Sigman indicated that she continues to seek other alternatives including restructuring staffing with the impending retirement of the
Branch Manager and trimming service hours from 45 hours a week to 39 hours, but with shared revenue decreases, and continued levy limits, the Board’s Trust Account cannot continue to fund the shortfalls in the current operational expenses. City officials and the Library Board will continue to seek a solution.

**LEGISLATIVE BILL 288:**
McArdle Rojo updated Library Board members on the current legislative action to assess Consolidated Library Systems cross borrowing fees to adjacent counties. All La Crosse County out-county residents are currently levied a library tax unlike neighboring Counties. This bill plans to additionally charge the County for the library use of out-county residents who do not reside in a municipality with a physical library building for their use of libraries in neighboring counties. County Administrator, Steve O’Malley has contacted the County’s legislators indicating he does not support the current proposed bill. **MOTION** by Marini/Caulum to indicate the Library Board is not in support of the Bill. There would be a direct budget implication to La Crosse County and all La Crosse County residents already support a library levy county-wide unlike neighboring Counties. **Motion carried unanimously.**

**LEAVE A LEGACY & ART RECEPTION UPDATE:**
McArdle Rojo indicated that contributions are still arriving for the 2013 Leave a Legacy event. She believes that the date impacted traffic to the event based on the event sales from previous years in comparison to this year’s event. Suggestions from Board members included finding a stable day and time for the event that patrons can look forward to each year. They also agreed that hosting the event at Onalaska provides a stable location rather than attempting to move the event around to the other locations. 2014 suggestions also included trying paid ads and asking municipalities to include the event information/link on their own websites. Although the Board was in agreement that the new branch trees purchased for pre-sale displays were perfect for the displays, there should be “leaves” placed on them with the titles for sale instead of cards. Library Board members wished to thank the staff and volunteers that made the event possible this year.

**WRRLS REPORT:**
Caulum indicated that WRLS presented their System Plan for 2014 and the 2014 budget. The 2014 budget includes a 1.7% salary increase for System Staff. Assembly Bill 288 was discussed and a used vehicle was purchased to replace one of the older Staff vehicles. Changes are being made to WRLS System cards to manage Overdrive issues and the December WRLS Board meeting will be preceded by a Holiday Reception on December 4th.

**FACILITY & COMMUNITY UPDATES:**
McArdle Rojo reported that the Village of Bangor is investigating adding Little Library boxes in the community. She has sent a letter to Board officials indicating that although La Crosse County is supportive of the Little Library movement that we would ask that a box not be located on the current library property. She also reported that there is a delay in finalizing signage for the Campbell Library as a naming rights gift will likely be presented to the Campbell Board at their October meeting.

**FUTURE AGENDA ITEMS:**
2014 Goals
WLA
Innovative Migration

**ADJOURNMENT:**
There being no further business, President Caulum declared the meeting adjourned at 6:45 pm.

**DISCLAIMER:**
Approved November 6, 2013, Chris McArdle Rojo, Recorder