LA CROSSE COUNTY LIBRARY BOARD MINUTES
Monday February 19, 2018
Onalaska Public Library
Operated by La Crosse County Library
741 Oak Avenue South
Onalaska, WI 54650

MEMBERS PRESENT: Barbara Manthei, Fred Marini, Glenn Seager, Darcy Maxwell, Mary Bach

MEMBERS EXCUSED: Steve Johnston and Dan Ferries

MEMBERS ABSENT: None

LIBRARY STAFF: Christine McArdle Rojo, Library Director, Ruth Scholze, Holmen, Sherri Sinniger, Onalaska

GUESTS: Trent Milliken, a UW-L student majoring in Public Administration observing the library board meeting for his classes

ROLL CALL/CALL TO ORDER/INTRODUCTIONS
President Manthei called the meeting to order at 3:30 pm and indicated that she may have to depart the meeting early.

APPROVAL OF THE MEETING AGENDA
MOTION by Bach/Marini to approve the agenda as written. Motion carried unanimously

PUBLIC COMMENT
President Manthei shared a copy of the annual report from her son’s public library in Ann Arbor, Michigan. Bach shared details of the Taste of Trempealeau Friends of the Library fundraiser she attended and suggested that Sunday hours might be considered down the road.

APPROVAL OF PREVIOUS MEETING MINUTES
MOTION by Seager/Marini to approve the January 8, 2018 minutes as written. Motion carried unanimously

APPROVAL OF 13th MONTH EXPENDITURES
McArdle Rojo reviewed the report of remaining invoices paid from 2017 dollars. MOTION by Maxwell/Bach to approve the 13th month expenditures as presented. Motion carried unanimously.

APPROVAL OF FEBRUARY 2018 EXPENDITURES
McArdle Rojo shared the report of items paid or prepared for payment to date. She pointed out some payments reflect complete annual payments including W.T. Cox for subscription renewals and Winding Rivers Library System payments. MOTION by Marini/Maxwell to approve February 2018 expenditure as presented. Motion carried unanimously.
LIBRARY SURVEY
The library survey was reviewed and a few additional changes were recommended. **MOTION** by Bach/Marini to approve the library survey with corrections and prepare the timeline for distribution. **Motion carried unanimously.**

ANNUAL REPORT
McArdle Rojo presented the annual report required to be filed with the Wisconsin Department of Public Instruction. The Board was asked to consider the Public Library Assurance of Compliance with System Membership Requirements document and the Statement Concerning Public Library System Effectiveness. **MOTION** by Marini/Bach to assure system compliance, agree with system effectiveness after including a statement of shared concerns and to authorize President Manthei to sign the reports to complete the filing. **Motion carried unanimously.**

FACILITY & COMMUNITY UPDATE
A report was distributed in the packets with information provided by each location.

Winding Rivers System Board Report
President Manthei shared that February 20th will be Legislative Day at Madison. WRLS will be replacing Charles following his retirement, getting larger bandwidth throughout the Region, Gale courses will be launched, and officers were elected.

FUTURE AGENDA ITEMS
2019 Act 420 Revenue
Annual Awards
Mission Statement
Policy Review

CLOSED SESSION
**MOTION** by Seager/Maxwell to go into Closed Session at 4:32 pm pursuant to Wisconsin State Statutes Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. TO WIT: Library Director Annual Evaluation. **Motion carried unanimously.**

President Manthei departed at 4:53 pm.

**MOTION** by Marini/Bach to end the closed session and reconvene in open session. **Motion carried unanimously.**

Open session reconvened at 5:17 pm.

ADJOURNMENT
There being no further business Vice-President Bach declared the meeting adjourned at 5:17 pm.

Minutes approved as written March 12, 2018. Minutes by Ruth Scholze, Recorder