LA CROSSE COUNTY LIBRARY BOARD MINUTES
Monday May 14, 2018
Holmen Public Library
Operated by La Crosse County Library
121 W. Legion St
Holmen, WI 54636

MEMBERS PRESENT: Dan Ferries, Steve Johnston, Barbara Manthei, Fred Marini, Darcy Maxwell and Glenn Seager

MEMBERS EXCUSED: Mary Bach

MEMBERS ABSENT: None

LIBRARY STAFF: Christine McArdle Rojo, Library Director; Ruth Scholze, Holmen

GUESTS: None

ROLL CALL
President Manthei called the meeting to order at 3:30 pm

APPROVAL OF THE MEETING AGENDA
MOTION by Marini/Seager to approval the agenda as written. Motion carried unanimously

PUBLIC COMMENT – Marini mentioned that a Town of Farmington planning commission meeting would be held on May 15, 2018 in Mindoro to visit the school and have a listening session for the public.

APPROVAL OF PREVIOUS MEETING MINUTES
MOTION by Johnston/Maxwell to approve the April 9, 2018 minutes as written. Motion carried unanimously

APPROVAL OF MAY 2018 EXPENDITURES
McArdle Rojo reviewed the report for items paid or prepared for payment. Insurance premiums have been charged to the budget and 2018 estimates from County Finance were too low for both liability and property insurance. MOTION by Ferries/Johnston to approve the May 2018 expenditures as presented. Motion carried unanimously

PATRON RECORD ACCESS POLICY
McArdle Rojo reviewed updates to the policy flow chart used to manage access to patron records by Staff. Changes included removing the process to manually address library card number changes for Overdrive users as this process is now automated. WRLSWeb has also regionally updated practices to renew cards annually so the policy has been updated for that change as well. MOTION by Seager, seconded by Marini to approve the updated changes. Motion carried unanimously

FACILITY & COMMUNITY UPDATE
A report was distributed with the packets and now includes monthly statistics for each location.
**FUTURE AGENDA ITEMS**
Board members discussed the annual process of rotating the meeting location during the summer and agreed to have Campbell host the June 11th meeting
2019 Budget
Trustee Manual and Statute review
Impact of other libraries eliminating fines

**ADJOURNMENT**
There being no further business, President Manthei declared the meeting adjourned at 3:47pm and invited Board members to attend the annual awards reception to immediately follow.

Minutes approved as written June 11, 2018. Ruth Scholze, Recorder