LOCAL EMERGENCY PLANNING COMMITTEE MEETING
November 16, 2016
La Crosse County Law Enforcement Center
Room 1617
333 Vine Street
La Crosse, WI 54601
9:00 am

MEMBERS PRESENT: Aron Newberry, Alternate for Brenda Hanson; Jay Loeffler, Keith Butler, Keith Lee, Lois Losby, Todd Church, Tim Heiderscheit, Tom Wright, Vicki Burke, Wayne Young, and Tom Zieja
MEMBERS EXCUSED: Jennifer Shilling, Brenda Hanson, Sue Kunz, Gregg Cleveland, Marc Schultz, and Mike Horstman
MEMBERS ABSENT: None
OTHERS PRESENT: Adam Jacobson, Alternate for Todd Church, Dave Holtze, Alternate for Vicki Burke; Michelle Tischer, American Red Cross; and Randy Erickson, La Crosse Tribune

CALL TO ORDER
Vicki Burke called the meeting to order at 9:01 am.

APPROVAL OF MINUTES
Motion by Butler/Wright to approve the meeting minutes for July 20, 2016. Motion passed unanimously.

Losby is now the media representative and Pat Smith is her alternate.

Young/Loeffler nominates Gregg Cleveland as chairperson. Motion by Lee/Losby to cast a unanimous ballot to nominate Cleveland as Chair. Motion carried

Young/Losby nominates Marc Schultz for vice-chair person. Motion by Wright/Church to cast a unanimous ballot to nominate Schultz as Vice Chair. Motion carried.

Keith Lee recommends Jim Krueger from the MTU to serve in his position. Cleveland and Butler had discussions with someone from Brennan Marine, nothing has proceeded.

Community group representative Tom Zieja would like to resign from serving on the LEPC.

Butler will draft a letter to Jim Krueger. –Membership in the LEPC will be solicited via newspaper and County website.

Motion by Butler/Losby to rescind the appointment of Chair and Vice Chair until January in accordance with the by-laws. Motion carried. Action is rescinded until the January meeting.

The LEPC will vote on Group 1 with known vacancies. Elected Officials are Jennifer Shilling and Vicki Burke, Firefighting/First Aid is Gregg Cleveland, Local Environmental is Marc Schultz; Transportation has been Keith Lee, he is retiring, and Hospitals are Tom Wright and Tim Heiderscheit. Motion Lee/Loeffler
to recommend who are currently serving and wish to remain in their position for a two year term. We will look for recommendations for the two open positions. Motion carried.

**BYLAWS ANNUAL APPROVAL**
Motion by Losby/Church to approve bylaws as presented. Motion carried.

**VULNERABILITY ANALYSIS SUBCOMMITTEE REPORT (VOTE TO CONFIRM IT)**
Because this plan is so large, CD’s were handed out at the meeting. Motion Heiderscheit/Loeffler to approve the vulnerability analysis report as submitted. Motion carried.

**PROCEDURES FOR HAZARDOUS MATERIALS RESPONSE EXPENDITURE APPROVAL**
Keith submitted a brief summary. The Hazmat Team serves as the state hazmat and local hazmat team and is responsible for billing. Motion by Young/Church to approve the procedures for hazardous materials response expenditures. Motion carried.

**LEPC COMPLIANCE INSPECTOR APPROVAL**
Move this voting to the January meeting. This is according to the bylaws.

**EMERGENCY MATERIALS PLANNING GRANT (EMPG) PROGRAM FINAL REPORT**
The planning grant coincides with the State’s fiscal year. The grant deliverables have been completed by the end of September.

**PUBLIC COMMENTS:** None

**COMMUNICATIONS FROM COMMITTEE MEMBERS**
The Hazmat evacuation grant project has been completed by Nancy Carlin. A LEPC Emergency Management Report was provided to the members

Butler briefly discussed a few of the topics
Strategic plan – every year hazmat spills have been added to this plan. Only need last 5 years or so in this plan. July West Salem Northern Engraving had an incident (leak) that required a brief evacuation

The allocation for the annual Computer and HazMat grant program has been reduced which may require a greater local contribution.

New facility on French Island – Robers has a huge concrete facility and a small amount of fertilizer. This is something that the Campbell and La Crosse FD are aware of and are not concerned about it.

County EM and Onalaska Fire Department participated in a presentation and site visit for the Landfill to Gundersen methane gas pipeline system on September 15.

Hazmat Team had one training session in September.

Onalaska PD equipment transfer (see handout). All this equipment purchased from a 2004 grant was transferred to the La Crosse Hazmat Team for their use.
The County Solid Waste Department is in discussion with the Hazmat Team for a tabletop exercise.

EPCRA facility off-site plan update:
Butler will be updating two major off-site facilities. Allied Coop (formerly West Salem Coop) and City Brewery. Butler will advise the LEPC when the site visits have been scheduled.

Chart Industries have hydrofluoric acid. They have added on to the building. The Courtney Battery facility plan was just completed a few days ago, same with Farm & Fleet and Ashley Furniture Warehouse.

Red Cross – Michelle moved to an upper position, but will remain here. Ryan Avery is moving to a different position.

Losby reported that Pat Smith is doing really well and has been coming in the office 3-4 days per week. They are currently named La Crosse Radio Group but the name will change to La Crosse Media Group as they are expanding into other media and not just radio.

FUTURE AGENDA ITEMS
Election of Chair and Vice-Chair positions
Compliance Inspector Approval

Motion by Young/Losby to adjourn. Motion carried.

ADJOURNMENT: There being no further business, the meeting adjourned at 10:00 am.

Approved January 18, 2017, Kim Olson, Recorder