LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
May 16, 2018  
County Administrative Center  
Room 100  
212 6th Street North  
La Crosse, WI 54601  
9:00 am  

MEMBERS PRESENT: Adam Jacobson, Aron Newberry, Bob Ritger, Alternate for Jennifer Shilling; Jim Krueger, Joshua Olson, Keith Butler, Marc Schultz, Mike Horstman; Tim Heiderscheit, John Stevenson alternate for Pat Smith, Sue Kunz; Tom Wright and Vicki Burke  
MEMBERS EXCUSED: Jay Loeffler, Jennifer Shilling, Ken Gilliam, and Pat Smith  
MEMBERS ABSENT: None  
OTHERS PRESENT: Jerome Gundersen, County Board, District 9 and the US Coast Guard Auxiliary; Michelle Tischer, American Red Cross;  

CALL TO ORDER  
Marc Schultz, Vice-Chair called the meeting to order at 9:00 am.  

APPROVAL OF MINUTES  
Motion by Horstman/Wright to approve the meeting minutes for March 21, 2018. Motion carried unanimously.  

CHAIR PERSON ALTERNATE – SIGNATURE LETTER  
The letter is prepared, but Ken Gilliam has to sign it. Once signed it will be forwarded to Wisconsin Emergency Management (WEM).  

STILL ACCEPTING RECOMMENDATIONS FOR CITIZEN AND COMMUNITY GROUP VACANCY POSITIONS  
Still need one more person to fill the Citizen Membership position.  

PUBLIC SERVICE ANNOUNCEMENTS FOR VACANCIES  
Coordinate some public radio service announcements. Stevenson sent some samples of announcements to Butler. Once a decision on the ad has been given, they will start running it.  

PUBLIC COMMENTS –  
Gundersen - May is Life Jacket awareness month, all children must be wearing life jackets.  

In 2015 the DOT did a survey-regarding a new route out of La Crosse. A proposal is to build a bridge over the Black River from the French Island Xcel Plant area to the Copeland North area. This Committee should consider supporting a new access/egress-route.  

COMMUNICATIONS FROM COMMITTEE MEMBERS  
The Emergency Management Coordinator’s report was presented.  

- The LEPC partnered with Kwik Trip to conduct an EPCRA tabletop exercise on April 18.
• County EM prepared DVDs containing EPCRA information for each of the Fire Departments with reporting or planning facilities in their jurisdiction. These will be distributed during the Fire Officer’s Meeting in June.
• The Upper Mississippi River Spills Coordination Group will be conducting a CAER (Community Awareness and Emergency Response) training event in Guttenberg, Iowa on June 15-16.
• Off-site plans are being developed for the new Kwik Trip Bread and Bun Bakery building, which will contain an anhydrous ammonia chiller system and for the Northern Engraving facility in Holmen where isophorone diisocyanate is being used (similar to Empire Printing and Mcloone Metal Graphics).
• All of the City of La Crosse wells off-site plans have been updated (chlorine gas). Great Lakes Coca-Cola (sulfuric acid in industrial batteries) and the Kwik Trip Dairy (anhydrous ammonia and food system cleaners containing nitric acid) will be updated no later than September, 2018.
• Efforts are still underway to determine if La Crosse County can partner with Western Technical College and to establish a shared emergency alert and RAVE Notification system.
• County EM co-facilitated a tabletop exercise at Viterbo on April 13. A campus building fire served as the scenario with an emphasis on short and long term recovery along with discussions regarding initial response and public information statement coordination.
• The annual Computer & HazMat grant is being managed by the WEM e-Grant system for the first time this year. Also checking on the eligibility of cell phone signal booster systems for County EOCs.

Butler - Facility in Mindoro, Prairie Farms, previously Swiss Valley Farms, submitted their Tier II forms. Discrepancies in the Tier II reports were discovered. A request for clarification was sent to the facility.

Red Cross - nothing new to report. This will be the last meeting Michelle will be attending for a while. Julie and Jennie are now the new contacts. Their information given to Butler.

Wright - October drill is being planned, WARM program drill with the WI Academy of Rural Medicine. The scenario involves a rail car collision with numerous casualties but no chemical involvement.

Ritger is retiring July 1st. The National Weather Service will be provided with a WISCOM radio by the coalition. The current project they are working on is tracking ambulances in the 7 county region. TriState Ambulance Service will be allowing us to use their boardroom for a Healthcare Emergency Operations Center. June 20th is the Regional Tabletop exercise for a mass shooting incident. He contacted Jennifer Shilling to continue as her alternate on the LEPC after he retires.

FUTURE AGENDA ITEMS:
Chair Person Alternate Signature letter.
LEPC History Report
Prairie Farms

Motion by Horstman/Loeffler to adjourn. Motion carried.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:45 am. The above minutes may be approved, amended, or corrected at the next Committee meeting.

Approved September 19, 2018, Kim Olson, Recorder