CALL TO ORDER: Chair Peg Jerome called the meeting to order at 9:00 a.m.

APPROVE MINUTES:
Veterans Aging & Long Term Care Committee – October 5, 2015
MOTION by Richmond/Ferries to approve the minutes of October 5, 2015 meeting. Motion carried unanimously with two excused – Ebert/Plesha.

CONSENT AGENDA (INFORMATIONAL):
  a. Ravenwood Survey
  b. Hillview’s Annual Survey
MOTION by Richmond/Ferries to accept and file the Consent Agenda. Motion carried unanimously with two excused – Ebert/Plesha.

PUBLIC COMMENT: None

CONFERENCE/MEETING REPORT: None

LAKEVIEW CENSUS AND STAFFING ATTRITION UPDATE
As of this date, the census in the nursing home is 80 with a licensed bed capacity of 84. Referral activity this past month continues to be centered on individuals with behavioral symptoms due to Alzheimer’s or related dementia. As projected, Lakeview will request to close two beds in November and will continue to provide updates on a monthly basis. An initial Resident Relocation Plan as required under State statute has been submitted to the Wisconsin Department of Health Services. This plan identifies the process our organization will use to downsize the nursing home licensed beds. Once approved, we will begin working with the State Relocation Team for purposeful discharge of some residents that do not require the services we provide.

As beds are delicensed, Lakeview is continuing to look at the open positions in the Nursing Department. As there is natural attrition from people leaving for various reasons, Lakeview will look at whether or not to fill those positions. Looking forward, the number of Full Time Equivalents (FTEs) needed through 2016 will be approximately 19 less in the Nursing Home. There are 13 new positions that Lakeview will be hiring for in the newly open Community Program. That makes the overall attrition of the staff much smaller (net decrease of about 6 positions). Monthly town hall meetings and monthly open forum meetings are being held where information is provided and feedback is received.
MEAL SITE UPDATE AND FOOD SERVICE MANAGEMENT CONTRACT FOR JAIL MEALS
Steve O'Malley, County Administrator, distributed a handout of the Aging Department Nutrition Services data as well as 2016 meal projection costs. He indicated that Supervisor Ebert asked staff to look more closely at contracting out all meals for meal sites as well as Hillview and Lakeview. It was determined during 2016 budget planning that it was not appropriate at this time to evaluate Lakeview because of all the changes they are going through. When bidding out the jail meals, since Aramark currently provides services to four of our meal sites, it was determined to have the RFP include Carroll Heights. At the Judiciary & Law Committee tomorrow, November 3, 2015, the staff that evaluated the Food Service Management RFP will be recommending that La Crosse County stay with Aramark. Aramark’s pricing came down over the current contract in order to compete for the meal site contracts and the jail. In addition, staff is recommending that La Crosse County stay with Hillview as the provider of choice for the Carroll Heights site. MOTION by Richmond/Ferries to have Hillview continue serving meals at Carroll Heights. Motion carried unanimously with two excused – Ebert/Plesha.

NUTRITION SITE AT CARROLL HEIGHTS
See comments above.

LAKEVIEW FINANCIAL UPDATE
Jim Speropulos, Facilities Director, reviewed the two spreadsheets that were in the agenda packet; overall financial sheet of construction costs and construction change orders. A construction update was provided from Market & Johnson on the work performed in the last 30 days and what is scheduled for the next 30 days.

2016 BUDGET
No additional budget items were raised.

NEXT COMMITTEE MEETING: DECEMBER 7, 2015

FUTURE AGENDA ITEMS: NONE

ADJOURNMENT: MOTION by Andrea Richmond to adjourn the meeting at 9:33 a.m. Motion carried unanimously with two excused – Ebert/Plesha.